

A RESOLUTION AUTHORIZING SUPPORT FOR PROJECT iAm

WHEREAS, the City of Maumee has supported Project iAm and the Acoustics for Autism event that annually takes place within the City of Maumee;

WHEREAS, the annual Project iAm event in Maumee is one of the largest free music events in the US and venues in Maumee contribute their space and resources to help host the event including the Village Idiot, Buster Browns, the Elks, Uptown Wine and Fondue Bar and Side Cuts Sandwicherie;

WHEREAS, Project iAm held their eighteenth successful fundraising event in 2025;

WHEREAS, Project iAm, a non-profit entity, provides resources for numerous families who have family members who have autism and for individuals who have autism throughout this area;

WHEREAS, Project iAm has received national recognition for this event;

WHEREAS, many people volunteer their time for this event including the many event volunteers and some 99 bands who provide music for said event;

WHEREAS, Maumee encourages the public to attend this event and/or contribute to this worthwhile cause;

WHEREAS, the City Council of the City of Maumee wishes to continue to support Project iAm and Acoustics for Autism indefinitely, and finds that the use of City property and resources, use of City employees, improvement of parking lots, placing anchors for tents, providing power sources, allowing placement of tents, closure of roads, waiver of certain permit fees or requirements, and suspension of the DORA for Project iAm and Acoustics for Autism would be for a public purpose as defined by Ohio law; that the actions taken would be for the general good of the residents of the City of Maumee and surrounding area; promotes the public health and general welfare of the City of Maumee; and serves a public purpose by providing support for this cause and for the individuals who benefit from the funds raised from this annual event.

THEREFORE, BE IT RESOLVED by the Council for the City of Maumee, Ohio, that:

SECTION 1. That the City Council of the City of Maumee, Ohio, during all periods of time that Project iAm is in good standing and operating Acoustics for Autism within the City of Maumee Uptown area, hereby authorizes the use of City property and resources on behalf of Project iAm for the annual Acoustics for Autism event, and authorizes and approves all of the following each year for the event as set forth hereafter. The DORA in Maumee shall be suspended during the Acoustics for Autism event each year. The City and/or its Administrator is authorized to approve the request and plans for an F2 liquor permit for the event, authorized to close additional Maumee streets as necessary for the event, authorized to provide service employees, and fire and rescue services for said event at no additional cost for the event, authorized to provide additional police assistance when needed, authorized to waive permit fees and/or permit requirements for this event. Each year for said event, the West MEWS parking lot shall be closed from the Friday through Monday for the event, or for such other periods of time as necessary for said event. The City of Maumee further authorizes Project iAm to use the Maumee Indoor Theater each year from 12 noon until 4PM at no cost, authorizes the placement of tents on the portion of West Wayne Street or any other streets closed for this event, that will be closed for the event, authorizes the placement of a tents on the West MEWS parking lots, authorizes the waiver of the noise ordinance for the event until from Sunday at noon until at 11 PM each year, and authorizes the closure of portions of the following streets for said event:

(A) Conant Street between West John Street and West Wayne Street on the day of the event from 6AM until 10 PM

(B) West Dudley Street between Conant Street and Allen Street on the day of the event from 6AM until 11:59 PM

(C) West Wayne Street between Conant Street and Allen Street from Saturday of the event each year at 10AM until Sunday (day of event) at 11:59 PM. The closure of Wayne Street will begin near the Masonic Lodge and parking along Wayne closest to Conant will remain open along with access to Maumee Tackle and other businesses and parking will remain open at Maumee Tackle, unless express written agreement of Maumee Tackle to block their driveway is attained in a separate document.

(D) Allen Street between West Wayne Street and Dudley Street on the day of the event each year at 6 AM until 11:59 PM.

SECTION 2. The City Administrator is authorized to take such further actions, in addition to those set forth herein, as may be necessary including but not limited to the closure of additional streets or City parking areas before or during the annual event, modify the times for street closures or use of City property and parking areas, provided guidelines for use of the streets and parking lots to protect pavement areas are followed, and provided use of additional parking lots are in the best interest of the City of Maumee for the Acoustics for Autism event. The City waives any event fees, charges, or registration requirements for said event or use of City property, except for permits required by law.

SECTION 3. The City of Maumee recognizes, honors and appreciates all the volunteers for the event, the musicians, sponsors, donors, and the business establishments which support said event.

SECTION 4. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter.

First Reading- April 21, 2025

Second Reading-May 5, 2025

Third Reading-May 19, 2025

Motion to Pass-May 19, 2025

Motion:

Second:

Yeas

Nays

Mayor.

ATTEST:

Municipal Clerk.

Approved as to form by:

Law Director.



MEMO TO: Mayor MacDonald and City Council

FROM: Jennifer Harkey, Finance Director

DATE: April 30, 2025

SUBJECT: Creation of Fund 338 Water Debt Service

Recommendation:

To approve the creation of Fund 338 Water Debt Service as recommended by the Finance Director.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor MacDonald and City Council

FROM: Jennifer Harkey, Finance Director

DATE: April 30, 2025

RECOMMENDATION: Authorize the creation of Fund 338 Water Debt Service

SUMMARY

Create a new fund to assist with budgeting and compliance for Water Debt Service.

BUDGETARY CONSIDERATIONS

Budgetary considerations include the revenue and expense line items in the amount of Water debt to be paid. Funding for the payments will be transferred from the Water Operating Fund and all Water Debt payments will be issued from this fund.

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The new debt fund will assist with the budgeting and compliance of Water Fund Debt.

POSITIONS

Requesting City Council to approve the creation of Fund 338 as recommended by the Finance Director.



MEMO TO: Mayor MacDonald and City Council

FROM: Jennifer Harkey, Finance Director

DATE: April 30, 2025

SUBJECT: Creation of Fund 523 ESID

Recommendation:

To approve the creation of Fund 523 ESID as recommended by the Finance Director.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor MacDonald and City Council
FROM: Jennifer Harkey, Finance Director
DATE: April 30, 2025
RECOMMENDATION: Authorize the creation of Fund 523 ESID

SUMMARY

Create a new fund to record ESID special assessments pass-through revenue and expense.

BUDGETARY CONSIDERATIONS

Budgetary considerations include revenue for the amount received as special assessments and the same amount to the expense line item for pass-through payments.

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The City first established the Energy Special Improvement District program in partnership with Northwest Ohio Advanced Energy Improvement District (Port Authority) in 2014. The City serves only as a pass-through entity and is not obligated for any securities, financing or debt. The new Fund is classified as a Custodial Fund by the Ohio Revised Code.

POSITIONS

Requesting City Council to approve the creation of Fund 523 as recommended by the Finance Director.



MEMO TO: Mayor and City Council

FROM: Patrick Burtch, City Administrator

DATE: May 5, 2025

SUBJECT: Authorize a contract with Marleau Hercules Fence Co. to remove and replace 1280' of 7' tall white vinyl fence between Key Street and Wolcott House Property along the south side of The Anthony Wayne Trail.

Recommendation:

Authorize a contract with Marleau Hercules Fence Co. to remove and replace 1280' of 7' tall white vinyl privacy fence between Key Street and Wolcott House property along the south side of The Anthony Wayne Trail in an amount of \$91,441.00.

The City previously removed and relocated other areas of fence that conflicted with the Anthony Wayne Trail Safety project and received positive feedback from residents and visitors that complimented how nice the new fence looked. The existing fences along this portion of the Anthony Wayne Trail consist of various types and heights. Adding the taller fence will allow for more privacy and sound reduction for the residents whose backyards abut The Anthony Wayne Trail. The City requested bids from several fencing companies in the area but the only company able to match the other 7' tall fence is Marleau Hercules Fence Co. in the amount of \$91,441.00. The City believes this to be a good quote as it was estimated at \$95,000.00. Since this fence is sole sourced and in excess of \$75,000.00, City Council will need to approve this in accordance with Maumee Codified Ordinance Section 103.05.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor and City Council

FROM: Patrick Burtch, City Administrator

DATE: May 5, 2025

RECOMMENDATION: Authorize City Administrator to enter into a contract with Marleau Hercules Fence Co. to install 1280' of 7' tall white privacy fence along the south side of The Anthony Wayne Trail between Key Street and Wolcott House property in an amount of \$91,441.00

SUMMARY

Authorize the City Administrator to enter into a contract with Marleau Hercules Fence Co. to furnish and install all materials necessary to complete The Anthony Wayne Trail Fence Between Key Street and Wolcott House Property Project.

BUDGETARY CONSIDERATIONS

This project was included in the 2025 Capital Budget with an estimate of \$95,000.00.

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

This project was discussed in 2024 while The City was working on a mini forestation project in this area. The City previously removed and relocated other areas of fence that conflicted with the Anthony Wayne Trail Safety project and received positive feedback from residents and visitors that complimented how nice the new fence looked. The existing fences along this portion of the Anthony Wayne Trail consist of various types and heights. Adding the taller fence will allow for more privacy and sound reduction for the residents whose backyards abut The Anthony Wayne Trail. The City requested bids from several fencing companies in the area but the only company able to match the other 7' tall fence is Marleau Hercules Fence Co. in the amount of \$91,441.00. The City believes this to be a good quote as it was estimated at \$95,000.00. Since this fence is sole sourced and in excess of \$75,000.00, City Council will need to approve this in accordance with Maumee Codified Ordinance Section 103.05.

POSITIONS

Requested action is for Maumee City Council to authorize the purchase.



MEMO TO: Mayor MacDonald and City Council

FROM: Gabe Barrow, Council President

DATE: May 5, 2025

SUBJECT: Summer schedule

Recommendation:

Authorize schedule of Council meetings for June 2nd, July 7th, and August 25th, 2025 as allowed per Article III, Section 5(a) of the Charter of the City of Maumee. Summer scheduling has been in effect for over 30 years; no change proposed.



MEMO TO: Mayor MacDonald and City Council

FROM: Jennifer Harkey, Finance Director

DATE: April 30, 2025

SUBJECT: Resolution 011-2025 for Street Lighting Assessments

Recommendation:

To approve Resolution 011-2025 declaring the necessity of lighting the streets and public ways of the City of Maumee as recommended by the Finance Director.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor MacDonald and City Council

FROM: Jennifer Harkey, Finance Director

DATE: April 30, 2025

RECOMMENDATION: Approve Resolution 011-2025 declaring the necessity of lighting the streets and public ways of the City of Maumee, Ohio

SUMMARY

The City provides street lighting through contracts with First Energy Solutions for maintenance and Operation of the system, which is funded through an assessment on all lots and lands in the City based upon the type of service in the area. The assessed rates are prescribed in Ordinance 016-2024.

BUDGETARY CONSIDERATIONS

Street Light Assessments are collected and recorded to Fund 213. The funds are used for electricity costs, maintenance and replacement of lighting on streets and public ways in the City.

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

This Resolution is to declare the necessity to assess for lighting the streets and public ways of the City of Maumee. This is an operating annual assessment and must be levied for year 2025 and collected in year 2026 through property tax. The assessment roll has been prepared and is on file in the Finance Office.

POSITIONS

Approve Resolution 011-2025, declaring the necessity of lighting the streets and public ways of the City of Maumee, Ohio.

RESOLUTION NO. 011 - 2025

DECLARING THE NECESSITY OF LIGHTING THE STREETS AND PUBLIC WAYS OF THE CITY OF MAUMEE, OHIO; APPROVING ESTIMATED ASSESSMENTS OF THE PROPERTY OWNERS' SHARE OF THE COSTS AND EXPENSES FOR SUCH STREET LIGHTING.

BE IT RESOLVED by the Council of the City of Maumee, Ohio, that:

SECTION 1. It is hereby determined to be necessary and conducive to the public health, convenience, and welfare to light the streets and public ways in the City of Maumee, Ohio, and estimates of the property owners' share of the cost and expenses for such street lighting have been heretofore prepared and are now on file in the office of the Municipal Clerk, which said estimates of cost are hereby approved and to which reference is hereby made.

SECTION 2. The entire cost and expense of said improvement, after deducting the following amounts to be paid by the City of Maumee, to wit, any additional amounts hereafter determined by Council to be paid by the City, shall be assessed at the rates prescribed in Ordinance 016-2024 on the lots and lands bounding and abutting upon said improvement and of all lots and lands as set forth in the attached marked Exhibit A, all of which lots and lands are hereby determined to be specially benefited by said improvement.

-The cost of all special proceedings;

-The cost of labor and material, whether furnished by contract or otherwise;

-The cost incurred in connection with the preparation, levy, and collection of the special assessment, including legal expenses, incurred by reason of the improvement;

-Incidental costs directly connected with the improvement;

and all other expenditures necessary to the completion, financing, and assessment of the cost of said improvement.

SECTION 3. The assessments so to be levied shall be paid in two (2) equal semi-annual installments, provided that the owner of any property assessed may at his option pay the amount of such assessment in cash within thirty (30) days after the passage of the assessing ordinance.

SECTION 4. The Finance Director be, and she hereby is, directed to prepare and file in the office of the Municipal Clerk of the City an estimated assessment in accordance with the method of assessment set forth in Section 2 hereof, showing the amount of the assessment against each lot or parcel to be assessed for such improvement as in said Section set forth.

SECTION 5. After the estimated assessment prepared pursuant to Section 4 hereof has been filed in her office, the Municipal Clerk shall serve notice of the passage of this Resolution and of the filing of said estimated assessments, upon the owners of the lots or parcels of lands proposed to be assessed for such improvement, by Certified Mail or by any method authorized in Section 727.13 or Section 727.14 of the Revised Code of Ohio. Such notice shall also set forth the place where such estimated assessments are on file and are open for public inspection.

SECTION 6. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

Waive three readings:

Seconded:

Yeas: Nays

Motion to pass:

Seconded:

Yeas: Nays

Passed: May 5, 2025

Mayor

ATTEST:

Municipal Clerk.

Approved as to form by:

Law Director.



MEMO TO: Mayor MacDonald and City Council

FROM: Jennifer Harkey, Finance Director

DATE: April 30, 2025

SUBJECT: Chapter 194.05(H) of the Maumee Codified Ordinances (MCO) 169-2015

Recommendation:

To approve the revisions to Chapter 194.051(H) as recommended by the Finance Director and Income Tax Commissioner.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor MacDonald and City Council

FROM: Jennifer Harkey, Finance Director

DATE: April 30, 2025

RECOMMENDATION: Consider revisions to Chapter 194.05(H) of the Maumee Codified Ordinances (MCO) 169-2015

SUMMARY

Chapter 194.051(H) of the Maumee Codified Ordinance addresses employer filing of annual Form W-2 with the Income Tax Division. The revision would add a requirement for employers filing 10 or more forms to file them electronically.

BUDGETARY CONSIDERATIONS

There are no budgetary considerations.

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The Income Tax division does a periodic review of its procedures and MCO Chapter 194 which regulates the filing and payment of municipal income taxes. The revision to require electronic filing of W-2 forms will save many hours of data entry and increase the efficiency of the annual filing process. The EFW2 format we will require is one that employers are already required to file with the IRS and the addition of local tax withholding information.

POSITIONS

Requesting the City Council approve the revisions to Chapter 194.051(H) as recommended by the Finance Director and Income Tax Commissioner.

ORDINANCE NO. 013-2025

AN ORDINANCE AMENDING MAUMEE CODIFIED ORDINANCE 169-2015 AND
SECTION 194.051(H) OF THE MAUMEE CODIFIED ORDINANCES.

WHEREAS, The City of Maumee periodically review the laws relating to municipal income taxes; and

WHEREAS, the City of Maumee Income Tax Division has recommended certain changes to the City's Municipal Code relating to municipal income taxes to manage the efficiency of processing the annual workload

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. That Ordinance 169-2015 and Section 194.051(H) of the Maumee Codified Ordinances are hereby amended as follows:

(H) On or before the last day of February of each year, an employer shall file a Withholding Reconciliation Return with the Tax Administrator listing the names, addresses, and social security numbers of all employees from whose qualifying wages tax was withheld or should have been withheld for the Municipality during the preceding calendar year, the amount of tax withheld, if any, from each such employee's qualifying wage, the total amount of qualifying wages paid to such employee during the preceding calendar year, the name of every other municipal corporation for which tax was withheld or should have been withheld from such employee during the preceding calendar year, any other information required for federal income tax reporting purposes on Internal Revenue Service form W-2 or its equivalent form with respect to such employee, and other information as may be required by the Tax Administrator. Beginning with Tax Year 2025, employers issuing 10 or more Forms W-2 during a calendar year must file electronically using the EFW2 Format and Guidelines prescribed by the Social Security Administration and Internal Revenue Service (EFW2) with municipal tax information as mentioned above. Employers issuing 9 or less Forms W-2 are encouraged, but not required to remit W-2 forms electronically.

SECTION 2. That Ordinance 169-2015 of the Maumee Codified Ordinances and any ordinances, parts of ordinances in conflict herewith are hereby amended in part and repealed in part to reflect the foregoing changes;

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council, the Planning Commission and any of council's committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements of the Charter of Maumee, Ohio and Ohio law.

Waive three readings:

Seconded:

Yeas ____ Nays ____

Motion to Pass:

Seconded:

Yeas ____ Nays ____

Passed as an emergency measure: May 5, 2025

Approved as to form:

Mayor

Attest:

Law Director

Municipal Clerk

ORDINANCE NO. 014 - 2025

AN ORDINANCE AMENDING TERMS AND CONDITIONS OF
EMPLOYMENT OF ADMINISTRATIVE SUPPORT, MANAGEMENT
AND SUPERVISORY STAFF AND DIRECTORS, IN PART, AND
DECLARING AN EMERGENCY.

WHEREAS, various Ordinances have been passed setting salaries, compensation, benefits, terms and conditions of employment for the Administrative Staff, Management and Supervisory Staff, and Directors of the City of Maumee, Ohio;

WHEREAS, Council, upon recommendation of the Finance Committee finds adoption of the changes being proposed to be reasonable and in the best interests of the health safety and welfare of the citizens of Maumee in maintaining well-qualified, efficient and productive administrative, management, directors and other staff for the City;

WHEREAS, the Finance Committee and Council annually review these provisions and make adjustments and changes as are necessary for these employees;

WHEREAS, these adjustments are made after reviewing the various factors related to maintaining well-qualified employees.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. Council hereby finds and determines that it is immediately necessary to amend the provisions for said employees in part as set forth in Exhibit A.

SECTION 2. The amendments to the salaries, compensation, benefits, terms and conditions of employment for the Administrative, Management and Directors of the City of Maumee, Ohio are hereby adopted with attached "Exhibit A" effective upon passage.

SECTION 3. STATUTORY CONSTRUCTION & SEVERABILITY.

(a) This Ordinance shall be construed so as not to conflict with applicable Maumee Code not modified herein, Federal or State of Ohio laws, rules, or regulations .

(b) In the event that a court or agency of competent jurisdiction holds that a Federal or State of Ohio law, rule, or regulation invalidates any clause, sentence, paragraph, or section of this Ordinance or the application thereof to any person or circumstances, it is the intent of the Ordinance that the court or agency sever such clause, sentence, paragraph, or section so that the remainder of this Ordinance remains in effect without the invalid provision or application, and to this end the provisions are severable..

SECTION 4. That all prior Codified Ordinances or Ordinances or provisions within such Codified Ordinances or Ordinances in conflict with the provisions of this Ordinance are hereby amended as set forth in Exhibit A.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal

action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 6. This Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health and safety. The immediate emergency being declared to be as set forth in the preamble and the necessity of establishing salaries, compensation, benefits, terms and conditions of employment for the Administrative Staff, Management and Supervisory Staff and Directors of the City of Maumee, Ohio, that these changes need to be made immediately for various reasons including but not limited to clearing up inconsistent provisions in prior ordinances, for payroll purposes, for accounting purposes and to maintain a well-qualified, efficient and productive staff. Therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Motion to declare an emergency

Seconded

Yeas Nays

Motion to Pass

Seconded

Yeas Nays

Passed as an emergency measure: May 5, 2025

Mayor.

ATTEST:

Municipal Clerk.

APPROVED AS TO FORM:

Law Director

EXHIBIT A

Administrative

VACATION LEAVE

SECTION 10

10.06 In the event an employee's service is discontinued because of termination for cause or resignation in lieu of termination, the employee shall be paid a cash payment for the employee's unused vacation time at the employee's rate of pay at time of separation calculated by averaging the last five (5) years rate of pay or the average of the last consecutive years of service if less than five (5) whichever is less. In the event an employee retires or resigns for a reason other than discipline or in lieu of termination then said employee shall be paid a cash payment for the employee's unused vacation time at the rate of pay at separation.

OVERTIME COMPENSATION

SECTION 13

13.02 Covered employees shall receive time off with pay at the rate specified above; provided however, that any such time off with pay be scheduled subject to the approval of the Department Director and further subject to the following conditions:

- (1) Compensatory time may be accrued by an employee up to an amount not to exceed one hundred and sixty (160) hours at any one time. Any hours worked, which would result in an excess of one hundred and sixty (160) hours, time shall be paid at 150% of base pay on the pay date for the pay period in which the hours were worked for non-exempt employees. Exempt employees will not receive overtime in exceedance of the one hundred sixty (160) hours of compensatory time at straight time herein mentioned

Compensatory time may be taken as time off, upon approval, or scheduled off provided no more than one hundred (100) hours of compensatory time can be utilized in a payroll year. An employee may request and receive payout ~~for one half~~ of their accrued compensatory time. The City reserves the right to pay out up to one half of the accrued compensatory time of any employee covered under this ordinance to avoid utilization or higher payout in subsequent years. If the City should choose this option, the must give two pay periods notice of said payout to afford each employee time to receive financial advice.

- (2) All accrued leave time under this section, converted to pay within the same year it was accrued shall be considered "earned" for pension purposes under Ohio Public Employees Retirement System (OPERS). Beginning June 1, 2025 any payout of accrued leave shall be calculated on a "last in-last out" method.

Management

OVERTIME COMPENSATION

SECTION 12

12.02 All employees exempted as per section 1 and 12.01 of this ordinance are considered salaried. However, they shall be eligible for overtime and/or compensatory time at straight time for all work performed over 50 hours in a week with a maximum accumulation of three hundred (300) hours. All such time must be approved prior to accumulation and/or payout by the appropriate Department Director. Any comp time off with pay be scheduled subject to the approval of the Department Director and further subject to the following conditions:

- (1) Compensatory time may be taken as time off, upon approval by the appropriate Director or City Administrator. An employee may request and receive a payout of time they accrued under this section at any time. for up to one half of their accrued compensatory time twice annually. The City reserves the right to pay out up to one half of the accrued compensatory time of any employee covered under this ordinance to avoid utilization or higher payout in subsequent years. If the City should choose this option, they must give two pay periods notice of said payout to afford each employee time to receive financial advice. Covered employees may flex their time only during the next four (4) week earned. Hours worked over 40 per week does not accrue or otherwise create leave time from week to week.
- (2) All accrued leave time under this section, converted to pay within the same year it was accrued shall be considered "earned" for pension purposes under Ohio Public Employees Retirement System (OPERS). Beginning June 1, 2025 any payout of accrued leave shall be calculated on a "last in-last out" method.

Directors

HOURS OF WORK

SECTION 1

1.01 Generally, the average hours of work for Directors shall be eighty to ninety, (80- 90) hours per pay period, but the salaries set forth below shall encompass all hours of work for Directors regardless of the actual number of hours of work required.

Department Directors nor the City Administrator shall be eligible for paid overtime compensation. However, Directors and Administrator shall be allowed to accumulate compensatory time at straight time for all hours worked exceeding fifty-five (55) hours in a week. However, designated holidays shall be considered hours worked for the purpose of calculating compensatory time. Total accumulation shall not exceed four hundred sixty (460) hours unless designated by separate contract. An employee may request and be provided a payout for up to one half of their accrued compensatory time. The City reserves the right to

pay out up to one half of the accrued compensatory time of any employee covered under this ordinance to avoid utilization or higher payout in subsequent years. All accrued leave time under this section or separate contract, converted to pay within the same year it was accrued shall be considered "earned" for pension purposes under Ohio Public Employees Retirement System (OPERS). Beginning June 1, 2025 any payout of accrued leave shall be calculated on a "last in-last out" method.

ORDINANCE NO. 015 - 2025

AN ORDINANCE WAIVING CERTAIN PROVISIONS OF THE
MAUMEE MUNICIPAL CODE AND DECLARING AN
EMERGENCY.

WHEREAS, the City of Maumee has various projects that will be commencing June through August;

WHEREAS, Council finds that it will be necessary to waive the requirements of Chapter 103 of the Maumee Municipal code and other provisions of the code during these months to expedite the projects when necessary;

WHEREAS, these requirements will need to be waived for certain projects and agreements.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. Council hereby finds and determines that it is necessary to waive the provisions of Chapter 103 and other related provisions of the Maumee Municipal Code from June 1 through August 30, 2025. That any agreements entered into which would otherwise be subject to the provisions of Chapter 103 of the Maumee Code, other related code provisions or Maumee Charter shall be reviewed by the Administrator, Law Director and Finance Director prior to entering into said agreements.

SECTION 2. The Administrator is authorized to enter into said agreements after being reviewed and Council shall be provided with copies of said agreements entered into which waive the requirements as set forth herein.

SECTION 3. STATUTORY CONSTRUCTION & SEVERABILITY.

In the event that a court or agency of competent jurisdiction holds that a Federal or State of Ohio law, rule, or regulation invalidates any clause, sentence, paragraph, or section of this Ordinance or the application thereof to any person or circumstances, it is the intent of the Ordinance that the court or agency sever such clause, sentence, paragraph, or section so that the remainder of this Ordinance remains in effect without the invalid provision or application, and to this end the provisions are severable..

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 5. This Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health and safety. The immediate emergency being declared to be as set forth in the preamble and the necessity of entering into agreements during these months for projects that are necessary

for the City of Maumee, which if delayed will also impact the City financially, and potentially impact the safety and health of the residents and visitors to Maumee. Therefore, this Ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Motion to declare an emergency	Seconded
Yeas Nays	
Motion to Pass	Seconded
Yeas Nays	

Passed as an emergency measure: May 5, 2025

ATTEST:	Mayor.
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Municipal Clerk.

APPROVED AS TO FORM:

Law Director