MAUMEE CITY COUNCIL
MINUTES
Monday, August 18, 2025 at 6:15 pm

The Council of the City of Maumee, Ohio met on the above date in Council Chambers with the following members present: Margo Puffenberger, Gabriel Barrow, Jon Fiscus, Josh Harris, Ted Kurt, and Philip Leinbach, (6). James MacDonald presiding.

Roll Call: Margo Puffenberger, Gabriel Barrow, Jon Fiscus, Josh Harris, Ted Kurt, and Philip Leinbach,

COMMITTEE OF THE WHOLE

Upon discussion of voting for the Council appointment, Mr. Barrow made a motion to go into executive session relative to filling the Council vacancy should there be an impasse after the first vote. Mr. Kurt seconded the motion. Roll call: 6 voted yea, the Chair declared the motion carried.
Mr. Fiscus made a motion to allow the candidates to address Council for 2 minutes prior to executive session. Mr. Leinbach seconded the motion. Roll call: 6 voted yea, the Chair declared the motion carried.

The first round of roll call voting for the nominated candidates resulted in the following outcome:
3 votes for Daniel Thomas (Barrow, Harris, Kurt)
3 votes for Chelsea Ziss (Fiscus, Leinbach, Puffenberger)

Mr. Thomas and Mrs. Ziss each spoke publicly for 2 minutes, addressing Council.

Mr. Kurt made a motion to enter executive session at 6:33pm for purpose of personnel, appointing a public official. Mr. Leinbach seconded the motion. Roll call: 6 voted yea, the Chair declared the motion carried.

Mr. Kurt made a motion to exit executive session at 7:03pm. Mr. Leinbach seconded the motion. Roll call: 6 voted yea, the Chair declared the motion carried.

The second round of roll call voting for the nominated candidates resulted in 6 unanimous votes for Chelsea Ziss for appointment to Maumee City Council. Mrs. Ziss was immediately sworn in my Judge Hazard and subsequently took her seat on Council.

Committee of the Whole then proceeded with Mr. Leinbach asking about item 9I- purchase of equipment and suggesting an analysis comparison of buying new vs. used equipment. Mr. Leinbach also clarified that 9D was a second reading with no increase reflected and finally, Mr. Leinbach made a motion to move 9U (fall tree planting) to New Business as 10 G. Mr. Harris seconded the motion. Roll call: 6 voted yea, the Chair declared the motion carried.

CITIZEN COMMENTS

Mr. Fiscus moved to adopt the agenda as revised.
Mr. Barrow seconded the motion.
Roll call: 7 voted yea, the Chair declared the motion carried.

Mr. Kurt moved to approve the minutes of the regular meeting of July 21, 2025 and the special meeting minutes of July 23 and August 11, 2025.
Mrs. Ziss seconded the motion.
Roll call: 7 voted yea, the Chair declared the motion carried.

PETITIONS AND COMMUNICATIONS- None

CONSENT CALENDAR

A. Recommendation from Mayor:
Approve appointment of Ted Kurt to the Personnel Committee.

B. Recommendation from Mayor:
Approve appointment of Gabe Barrow as Chairman of the Personnel Committee.

C. Recommendation from Mayor:
Second reading of Ordinance 018-2025, an ordinance amending Maumee Codified Ordinance 184.02, Environmental Commission of the Maumee Codified Ordinances, and Ordinance 032-2023.

D. Recommendation from Finance Committee:
Second reading of Ordinance 019-2025, an ordinance levying special assessments for the property owners' share of the cost of lighting the streets and public ways in the city of Maumee, Ohio.

E. Recommendation from Law Director:
Second reading of Resolution 016-2025, a resolution declaring the official intent and reasonable expectation of the City of Maumee on behalf of the State of Ohio (the borrower) to reimburse its sewer fund for the CL09AB/CL10AB, Uptown Sanitary Sewer Rehabilitation, Phase IV with the proceeds of tax-exempt debt of the State of Ohio.

F. Recommendation from Law Director:
Second reading of Resolution 018-2025, a resolution declaring the official intent and reasonable expectation of the City of Maumee on behalf of the State of Ohio (the borrower) to reimburse its sewer fund for THE CL02AC/CL03AC Maumee Uptown Sanitary Sewer Rehabilitation, Phase V with the proceeds of tax-exempt debt of the State of Ohio.

G. Recommendation from Law Director:
Second reading of Resolution 019-2025, a resolution declaring the official intent and reasonable expectation of the City of Maumee on behalf of the State of Ohio (the borrower) to reimburse its sewer fund for the CL31AC/CL 32AC Maumee East End Sanitary Sewer Rehabilitation, Phase I with the proceeds of tax-exempt debt of the State of Ohio.

H. Recommendation from Mayor:
Approve the surplus and sale of the 1980 Kohler 365Kw Permeant Generator, Russ Electric Automatic Transfer Switch, Generator "Day" Fuel Tank, and Generator Exhaust System being sold as 1 (one) lot on Gov-Deals.

I. Recommendation from Mayor:
Approve purchase of a replacement Case Loader from Southeastern Equipment in the amount of $292,499.56.

J. Recommendation from Mayor:
Authorize the road closures of Broadway and River Rd from Conant to Grand Valley Dr on Sunday, September 21, 2025 from approximately 8a-12p for the Garmin Marathon/Run Toledo event.

K. Recommendation from Mayor:
Authorize the closure of roads at Maumee Intermediate School on Wednesday, October 1st from approximately 6pm-7pm for the Homecoming Parade. The route will start at Maumee High School, left on Shelley, left on Seventh, left on Craig, left on Fort, down Mannik Way then around the track at the Stadium, down Village Trail, left on Shelly, left on Saco and back to the front of the loop of the high school.

L. Recommendation from Mayor:
Authorize an agreement with Visu-Sewer of Ohio, LLC for East End Sanitary Sewer Rehabilitation – Phase 1 in an amount not to exceed $464,121.15.

M. Recommendation from Mayor:
Authorize an agreement with Visu-Sewer of Ohio, LLC for Uptown Sanitary Sewer Rehabilitation – Phase 5 in an amount not to exceed $799,406.50.

N. Recommendation from Mayor:
Approve purchase of office furniture for the Administration suite from Seagate in the amount $29,392.85.

O. Recommendation from Mayor:
Authorize payment to Design Entertainment for services related to Administrative Conference Room AV System in the amount of $17,117.06.

P. Recommendation from Mayor:
Authorizing Mayor and/or Administrator to enter into Amended Agreement for the Combined Health District.

Q. Recommendation from Mayor:
Authorize Mayor to sign letter of joint financial support for the Lucas County Water Resource Recovery Facility Digester Cover Replacement to share in cost of 20.4% of the total project, after further consultation with Directors and staff with Maumee's share being $1,326,000.

R. Recommendation from Mayor:
Authorize Mayor to sign letter of joint financial support for the Lucas County Water Resource Recovery Facility Heat Exchanger Replacement to share in cost of 20.4% of the total project, after further consultation with Directors and staff with Maumee's share being $918,000.

S. Recommendation from Mayor:
Authorize Mayor to sign letter of joint financial support for the S-500: MH6 to MH8 Sanitary Sewer Interceptor Rehabilitation to share in cost of 23.42% of the total project, after further consultation with Directors and staff with Maumee's share being $1,990,700.

T. Recommendation from Law Director:
Authorizing Mayor and/or Law Director to execute COBRA Administration Agreement with Mutual Health Services, A renewal Addendum with Mutual Health Services and Stop Loss Insurance Application with Mutual Health Services.

U. Recommendation from Mayor:
Approve the appointment of Matt Griggs to Public Service Director effective Monday, August 18, 2025 with compensation starting at Step B of the Director's Ordinance.

Mr. Harris moved to approve the Consent Calendar.
Mr. Barrow seconded the motion.
Roll call: 7 voted yea, the Chair declared the motion carried.

NEW BUSINESS

Mr. Leinbach moved to approve Ordinance 021-2025, an ordinance amending Section 1125.10 of the Maumee Codified Ordinances, and Ordinance 06-2023.
Mr. Barrow seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

Mrs. Puffenberger moved to approve Ordinance 022-2025, an ordinance amending Maumee Codified Ordinance Sections 1101.02 to add a definition in the Maumee Zoning Code regarding townhomes.
Mr. Harris seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

Mrs. Ziss moved to approve Ordinance 023-2025, an ordinance adopting Maumee Sanitary Sewer Overflow Remediation Policy And Program and authorizing funding for the program and declaring an emergency.
Mr. Fiscus seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

Mr. Harris moved to approve Resolution 022-2025, a resolution authorizing Maumee Mayor James MacDonald to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local transportation improvement program(s) and to execute contracts as required for East End Sewer Rehabilitation Phase 2.
Mr. Kurt seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

Mrs. Puffenberger moved to approve Resolution 023-2025, a resolution authorizing Maumee Mayor James MacDonald to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or local transportation improvement program(s) and to execute contracts as required for East End Sewer Rehabilitation Phase 3.
Mr. Barrow seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

Mr. Fiscus moved to approve Approve Ordinance 024-2025, an ordinance amending ordinance 046-2023 in part and declaring an emergency.
Mr. Kurt seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

Mrs. Puffenberger moved to authorize expenditures for Fall Trees and planting in the amount of $285,325 based on purchase, planting and availability which has already been budgeted for 2025.

Mr. Barrow seconded the motion. Roll call: 6 voted yea, 1 voted nay (Leinbach); the Chair declared the motion carried.

OLD BUSINESS

Mrs. Ziss moved to approve Ordinance 017-2025, an ordinance establishing basis for allocation of assessments for costs of lighting the streets and public ways in the city of Maumee, Ohio.
Mr. Barrow seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

COUNCIL COMMENTS

Legislation was considered at this time.

ORDINANCE NO. 021-2025 — AN ORDINANCE AMENDING SECTION 1125.10 OF THE MAUMEE CODIFIED ORDINANCES, AND ORDINANCE 06-2023.

The Ordinance was read by title only.
Mr. LEINBACH moved to waive the three readings. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
Mr. LEINBACH moved the ordinance be placed on its final passage and passed. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
So the Ordinance was passed.

ORDINANCE NO. 022-2025 — AN ORDINANCE AMENDING MAUMEE CODIFIED ORDINANCE SECTIONS 1101.02 TO ADD A DEFINITION IN THE MAUMEE ZONING CODE REGARDING TOWNHOMES.

The Ordinance was read by title only.
Mrs. PUFFENBERGER moved to waive the three readings. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
Mrs. PUFFENBERGER moved the ordinance be placed on its final passage and passed. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
So the Ordinance was passed.

ORDINANCE NO. 023-2025 — AN ORDINANCE ADOPTING MAUMEE SANITARY SEWER OVERFLOW REMEDIATION POLICY AND PROGRAM AND AUTHORIZING FUNDING FOR THE PROGRAM AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.
Mrs. ZISS moved to suspend the rules and declare an emergency. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
Mrs. ZISS moved the ordinance be placed on its final passage and passed. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
So the Ordinance was passed.

RESOLUTION NO. 022-2025 — A RESOLUTION AUTHORIZING MAUMEE MAYOR JAMES MACDONALD TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED FOR EAST END SEWER REHABILITATION PHASE 2.

The Resolution was read by title only.
Mr. HARRIS moved to suspend the rules and declare an emergency. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.

Mr. HARRIS moved the resolution be placed on its final passage and passed. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
So the Resolution was passed.

RESOLUTION NO. 023-2025 — A RESOLUTION AUTHORIZING MAUMEE MAYOR JAMES MACDONALD TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS AS REQUIRED FOR EAST END SEWER REHABILITATION PHASE 3.

The Resolution was read by title only.
Mrs. PUFFENBERGER moved to suspend the rules and declare an emergency. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
Mrs. PUFFENBERGER moved the resolution be placed on its final passage and passed. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
So the Resolution was passed.

ORDINANCE NO. 024-2025 — AN ORDINANCE AMENDING ORDINANCE 046-2023 IN PART AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.
Mr. FISCUS moved to suspend the rules and declare an emergency. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
Mr. FISCUS moved the ordinance be placed on its final passage and passed. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
So the Ordinance was passed.

ORDINANCE NO. 017-2025 — AN ORDINANCE ESTABLISHING BASIS FOR ALLOCATION OF ASSESSMENTS FOR COSTS OF LIGHTING THE STREETS AND PUBLIC WAYS IN THE CITY OF MAUMEE, OHIO.

The Ordinance was read by title only.
Mrs. ZISS moved to approve the ordinance on its final reading. Roll call: Barrow, Fiscus, Harris, Kurt, Leinbach, Puffenberger, Ziss (7) voting yea; nays, none.
So the Ordinance was passed.

Mr. Barrow moved to adjourn at 8:22 p.m. until the next scheduled meeting September 2, 2025, at 6:15 p.m.
Mr. Kurt seconded the motion.
Roll call: 7 voting yea, the Chair declared the motion carried.