

Finance and Economic Development Committee Meeting
August 11, 2025

Meeting called to order at 7:32 am.

Roll call: Barrow, Harris, Puffenberger.

Also in attendance: Jennifer Harkey, Finance Director; Donna Helle, Asst. Finance Director; Patrick Burtch, City Administrator; Alan Lehenbauer, Law Director; Nancy Gagnet, Public Information Officer; Kasey Van Wormer, Municipal Clerk; Phil Leinbach and Jon Fiscus, Councilmembers; and Isiah Gonzalez, Scott Sund, Jeff Jones, Amy Pauken, Sarah Mokri, Chelsea Ziss, Katherine Stark, residents.

Mrs. Puffenberger commenced the meeting by noting an addition to the agenda regarding Mrs. Harkey's report. The first item on the agenda was the assessment and rates for streetlighting. Discussion included information from the July 29, 2025 meeting with Toledo Edison representatives, replacement of 18 light poles, inspection of poles, as well as the differences in standards for various locations and importance of consistency, noting color. Mrs. Puffenberger expressed that she was not in favor of any rate increase for this year, noting that since this is an annual ordinance, that we could take this time to research, involve others in next steps of consideration of solar poles, pause current replacement plan, and teaming up with representatives from the community to decide the best course of action. Mr. Barrow had questions regarding current pole issues and being proactive should we decide to wait on increase. Mr. Harris asked the purpose of the increase with Mrs. Harkey replying that there would be no negative impact on operating cost without 4% increase this year. Conversations furthered with past reviews, suggested split, and wording of motion.

Mr. Barrow moved to refer the streetlight assessments to staff for comparison of Edison poles, City poles and solar poles, and to compose a report. Mrs. Puffenberger seconded. All in favor.

Mrs. Puffenberger moved to recommend to Council Ordinance 017-2025 without the rate increases and the ordinances be updated to reflect that change by the August 18, 2025 Council Meeting. Mr. Harris seconded the motion. All in favor.

Second on the agenda was the leak adjustment form and discussion regarding a protocol to be considered (sewer only credit), noting importance of whether a leak has gone through the sanitary sewer or not, as well as consistent measures to review and approve adjustments. Further discussions included questions around waterline breaks and various scenarios where one might need a visual of yard saturation, the need for staff inspection and determination, caps on adjustments, percentage default, and City of Oakland examples. No motion was made as Ordinance 063-2022 gives authority to Finance Director, Director of Public Service and/or City Administrator to adopt rules and regulations for the operation of the Utility Department.

Next on the agenda was Chapter 103 with discussions around change order authorities, dollar amounts and definitions, emphasizing that this was the start of the discussion and not intended to make recommendations or decisions yet. Mrs. Harkey presented some proposals for Chapter 103 which included the process and authority/definitions involving change orders and written acknowledgements as well as ORC recommendations. Concerns were brought regarding change orders and field orders as well as necessities in construction and Mr. Lehenbauer clarified that due

to Maumee's charter, we generally don't follow the revised code and can follow our own parameters, noting that the dollar amount isn't much money for projects versus percentages. Further conversation noted the addition of 2 positions (Public Service Director and Capital Projects Manager) given authority to expedite the proposed process of the change orders. Committee members agreed to review recommendations and return to Finance within 30 days to further discuss and possibly recommend changes to Council.

Finally, the last items were clarification of the Enterprise savings and a June report overview, noting that these reports are on the City's website. Income tax collection is up, clarification of General Fund revenue being down just means money hasn't been transferred from Income Tax A, revenue from Theater is up, water fund and sewer fund revenue is in good standing, noting some capital projects will be delayed until 2026.

Mrs. Puffenberger moved to adjourn the meeting at 8:26 am. Mr. Barrow seconded the motion. All in favor.

The Parks & Recreation Committee held a meeting on Wednesday, August 27 at 9am after proper notice was given to the public. The meeting was held at the Maumee Indoor Theatre. In attendance were Jon Fiscus, Committee Chair; Josh Harris and Ted Kurt, committee members; Margo Puffenberger and Chelsea Ziss, council members; Sara Eiden, Maumee Indoor Theatre Supervisor of Operations; Kasey Van Wormer, city clerk; Nancy Gagnet, Public Information Officer; Jennifer Harkey, Finance Director; Alan Lehenbauer, Law Director; Matt Griggs, Public Service Director; and Andrea Ankenbrandt, R Myers, Scott Sund, and Tom Zellers, Maumee residents.

Meeting was called to order at 9:00am.

The chair began the meeting by stating Ms. Eiden had previously reached out with some concerns regarding the theatre, so this meeting was scheduled as a way for her to share her concerns to multiple parties at the same time.

(Note: many of the items brought up in this report have already had or are in the process of having estimates sought out by Ms Eiden for any potential work needed)

The "tour" began in the lobby where a bit of history was given while also pointing out a few of the issues in that area- such as non functioning neon lights and some flooring issues.

The main theater was then visited next. It was pointed out that the stage lighting was recently modernized which has helped immensely in that area. The auditorium chairs are in need of some attention as they are original to the 2004 reopening. The idea of doing some type of chair sponsorship campaign with commemorative plaques was discussed. The prospect of simply deep cleaning the chairs was also discussed as an option. The house lights have become problematic and replacing them with LEDs was discussed. The flooring is an issue as well as down lighting to illuminate the walkways when the house lights are down. The stage surface is currently natural color hardwood and in bad shape. In most cases stage floors are painted black, so that was discussed as an option or sanding and keeping the flooring natural wood color. The stage curtains are becoming worn and have some visible tears. The current curtain was a used curtain, so that remains a possibility for replacement.

Roof repairs are currently taking place as there are multiple leaks in various areas. Most leaks are thought to be in areas where new structures were added to the original building. That roof is unfortunately no longer under warranty.

Theater 2 (small theater) was the next location. This is where the majority of the roofs leaks are occurring (as is was an addition to the original structure). The floor in that room is also in bad shape, despite rigorous cleaning. A desire for hydraulic risers that can be easily opened and closed was expressed as this will not only aid in keeping the floors clean, but will also increase the usage capabilities of the space. Additionally, more acoustic paneling is needed to help with the sound issues in the room, specifically in non-movie set ups. The chairs are needing replacement, but this could be paired with a change in the risers.

The alcove and back hall outside of the theaters is in need of a new floor. There are multiple spots that can be trip hazards. The LED box marquees are no longer functional which help to allow patrons to now which doorway to use.

The basement has water issues, but we are waiting to see if they are foundation related or if they are corrected when the roof leaks are stopped. The spaces needs some updates if it is to be used to its full capability.

The windows above the front doors were once marquee windows, which Ms Eiden would like to see happen to help bring that back to a historical accuracy. Additionally, the sign marquees on the front of the building are becoming harder and harder to maintain. A desire to update those marquees to digital displays was expressed and discussed. A digital version could be created to look exactly like the existing fronts, but then would also be capable of broadcasting additional information, not only for the theatre but for citywide events. Parking remains an issue, despite additional spots added on E Williams. Streets lights are now working on the exterior, however many of the wall packs do not work and are too expensive to find replacement parts. Additionally, the boiler in the building continues to be an issue and an upgrade to the projector sound equipment is needed.

Ms Eiden was commended on all of her diligent work in bringing in alternative events which is helping move her to her goal of making the theater independently solvent.

The meeting was adjourned at 10:25am.

ORDINANCE NO. 018 –2025

AN ORDINANCE AMENDING MAUMEE CODIFIED ORDINANCE 184.02,
ENVIRONMENTAL AND TREE ADVISORY COMMISSION OF THE MAUMEE CODIFIED
ORDINANCES, AND ORDINANCE 032-2023,

WHEREAS, The City of Maumee has an Environmental and Tree Advisory Commission which was previously established;

WHEREAS the Environmental and Tree Advisory Commission terms of office should be amended to reflect end of year terms to be consistent with other appointments to committees and commissions in the City;

WHEREAS Council has reviewed and approves the recommended changes to the terms as set forth herein to the Environmental and Tree Advisory Commission.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:
SECTION 1. Section 184.02 of the Maumee Codified Ordinances and Ordinance 32-2023 are hereby amended as follows:

184.02 MEMBERSHIP.

(a) The Environmental and Tree advisory Commission shall consist of twelve (12) members. Eleven (11) members shall be nominated by the Mayor and confirmed by City Council, who shall be residents of the City and two of whom shall be City council members. The two (2) City Council members shall be voting members and shall serve as co-chairpersons of the Commission during their tenure. The City Administrator shall also serve as a permanent, non-voting member of the Commission, but shall have a vote in the event of a tie. All members shall serve without compensation. In making appointments of members of the Environmental Commission, the Mayor shall recommend, and City Council shall confirm, persons who, insofar as possible, have experience and/or an interest in protecting and enhancing the well-being of the environment and public health of the community.

(b) Initially, the terms of office of the first Environmental and Tree Advisory Commission members appointed hereunder shall be fixed by the Mayor and City Council so that the terms of two (2) private citizen members will be for one (1) year, two (2) private citizen members will be for two (2) years, and two (2) private citizen members will serve three (3) years. Each of the two (2) City Council Members on the Commission shall serve three (3)-year terms. After the initial Commission is formed, all members thereafter will be appointed for three (3)-year terms. Each term shall end at the end of the calendar year of the current year in which that term is set to expire.

SECTION 2. The current appointments to the Environmental and Tree Advisory Commission shall remain in full force and effect and those members' terms whose terms expired in 2025 shall have their expiration date changed to the end of this calendar year. All other members whose terms do not expire this year shall have their term extended until the end of the calendar year in which the term would otherwise expire.

SECTION 3. Ordinance 032-2023 and any Ordinances, parts of Ordinances or the Chapters of the Maumee Codified Ordinances in conflict herewith are hereby amended and repealed in part to reflect the foregoing changes.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council, and any of council's committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements of the Charter of Maumee, Ohio and Ohio law.

FIRST READING-July 21,2025
SECOND READING- August 18, 2025
THIRD READING- September 2, 2025

Motion to pass:

Yeas: Nays:

Seconded:

PASSED:

Mayor

Approved as to form:

Attest:

Law Director

Municipal Clerk

ORDINANCE NO. 019 - 2025

AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE PROPERTY OWNERS' SHARE OF THE COST OF LIGHTING THE STREETS AND PUBLIC WAYS IN THE CITY OF MAUMEE, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, Maumee City Council has previously determined the necessity for lighting the streets and public ways of the City of Maumee and that said lighting will be conducive to public safety, convenience and health;

WHEREAS the total amount to be assessed and the properties to be assessed for the year 2025 has been determined as are on file in the office of the Municipal Clerk.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. The assessments be, and they hereby are, directed to be filed in the office of the Municipal Clerk of the City of Maumee, Ohio.

SECTION 2. The assessments of the cost and expense of lighting the streets and public ways in the City of Maumee for the year 2025, amounting in the aggregate to \$799,126.37, as heretofore reported to this Council, be, and the same hereby are, adopted and confirmed, and there be, and hereby is, levied and assessed upon the lots and lands within said City designated in said report the several amounts reported as aforesaid, which assessments, together with the description of said lots and lands, are now on file in the office of the Municipal Clerk, and which assessments are in proportion to the special benefits and are not in excess of the special benefits to said property so assessed and are not in excess of any statutory limitation.

SECTION 3. The total assessment against each such lot or parcel of land shall be payable in cash within thirty (30) days of the passage of this Ordinance. All payments shall be made to the Finance Director of the City of Maumee, Ohio. All assessments remaining unpaid at the expiration of said thirty (30) days shall be certified by the Municipal Clerk to the Auditor of Lucas County, Ohio, as provided by law, to be by the Auditor placed on the tax duplicate to be collected as other taxes are collected.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

SECTION 5. This Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health and safety in that the levying and collection of said assessments are required without delay for the efficient management of municipal offices.

First Reading: July 21, 2025

Second Reading: August 18, 2025

Third Reading: September 2, 2025

Motion to Pass:

Second:

Yeas: Nays:

Passed:

Mayor.

ATTEST:

Municipal Clerk.

Approved as to form by:

Law Director.

RESOLUTION 016-2025

RESOLUTION OF INTENT

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF MAUMEE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS SEWER FUND FOR THE CL09AB / CL10AB, UPTOWN SANITARY SEWER REHABILITATION, PHASE IV WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO.

BE IT RESOLVED by the City of Maumee on behalf of the State of Ohio that:

Section 1. The City of Maumee reasonably expects to receive a reimbursement for the Project named Uptown Sanitary Sewer Rehabilitation, Phase IV as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

Section 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$294,000.00.

Section 3. The Finance Director of the City of Maumee is hereby directed to file a copy of this Resolution with the City of Maumee for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.

Section 4. The City of Maumee finds and determines that all formal actions of this City concerning and relating to the adoption of this Resolution were taken in an open meeting of the City of Maumee and that all deliberations of this City and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

First reading: July 21, 2025

Second reading: August 18, 2025

Third reading: September 2, 2025

Motion to Pass:

Second:

Yeas: Nays:

PASSED: September 2, 2025

Mayor

ATTEST:

Municipal Clerk.

Approved as to form by:

Law Director.

The foregoing is a true and correct excerpt from the minutes of the meeting on July 21, 2025, of the City of Maumee showing the adoption of the resolution herein above set forth.

Kasey Van Wormer-Clerk

RESOLUTION 018-2025

RESOLUTION OF INTENT

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF MAUMEE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS SEWER FUND FOR THE CL02AC/CL03AC MAUMEE UPTOWN SANITARY SEWER REHABILITATION, PHASE V WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO.

BE IT RESOLVED by the City of Maumee on behalf of the State of Ohio that:

Section 1. The City of Maumee reasonably expects to receive a reimbursement for the Project named Maumee Uptown Sanitary Sewer Rehabilitation, Phase V as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

Section 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$500,000.00.

Section 3. The Finance Director of the City of Maumee is hereby directed to file a copy of this Resolution with the City of Maumee for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.

Section 4. The City of Maumee finds and determines that all formal actions of this City concerning and relating to the adoption of this Resolution were taken in an open meeting of the City of Maumee and that all deliberations of this City and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

First reading: July 21, 2025

Second reading: August 18, 2025

Third reading: September 2, 2025

Motion to Pass:

Second:

Yeas: Nays:

PASSED: September 2, 2025

Mayor

ATTEST:

Municipal Clerk.

Approved as to form by:

Law Director.

The foregoing is a true and correct excerpt from the minutes of the meeting on July 21, 2025, of the City of Maumee showing the adoption of the resolution herein above set forth.

Kasey Van Wormer-Clerk

RESOLUTION 019-2025

RESOLUTION OF INTENT

A RESOLUTION DECLARING THE OFFICIAL INTENT AND REASONABLE EXPECTATION OF THE CITY OF MAUMEE ON BEHALF OF THE STATE OF OHIO (THE BORROWER) TO REIMBURSE ITS SEWER FUND FOR THE CL31AC/CL 32AC MAUMEE EAST END SANITARY SEWER REHABILITATION, PHASE I WITH THE PROCEEDS OF TAX-EXEMPT DEBT OF THE STATE OF OHIO.

BE IT RESOLVED by the City of Maumee on behalf of the State of Ohio that:

Section 1. The City of Maumee reasonably expects to receive a reimbursement for the Project named Maumee East End Sanitary Sewer Rehabilitation, Phase I as set forth in Appendix A of the Project Agreement with the proceeds of bonds to be issued by the State of Ohio.

Section 2. The maximum aggregate principal amount of bonds, other than for costs of issuance, expected to be issued by the State of Ohio for reimbursement to the local subdivision is \$200,000.00.

Section 3. The Finance Director of the City of Maumee is hereby directed to file a copy of this Resolution with the City of Maumee for the inspection and examination of all persons interested therein and to deliver a copy of this Resolution to the Ohio Public Works Commission.

Section 4. The City of Maumee finds and determines that all formal actions of this City concerning and relating to the adoption of this Resolution were taken in an open meeting of the City of Maumee and that all deliberations of this City and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements

Section 5. This Resolution shall be in full force and effect from and immediately upon its adoption.

First reading: July 21, 2025

Second reading: August 18, 2025

Third reading: September 2, 2025

Motion to Pass:

Second:

Yeas: Nays:

PASSED: September 2, 2025

Mayor

ATTEST:

Municipal Clerk.

Approved as to form by:

Law Director.

The foregoing is a true and correct excerpt from the minutes of the meeting on July 21, 2025, of the City of Maumee showing the adoption of the resolution herein above set forth.

Kasey Van Wormer-Clerk



MEMO TO: Mayor MacDonald and Council

FROM: Jennifer Harkey, Finance Director

DATE: August 18, 2025

SUBJECT: Approval of the creation of Fund 338 Water Debt Service

Recommendation:

Requesting Council to approve the creation of Fund 338 Water Debt Service as recommended by the Finance Director.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor MacDonald and Council

FROM: Jennifer Harkey, Finance Director

DATE: August 18, 2025

RECOMMENDATION: Recommend Council to authorize the creation of Fund 338 Water Debt Service

SUMMARY

Create a new fund to assist with budgeting and compliance for Water Debt Service.

BUDGETARY CONSIDERATIONS

Budgetary considerations include the revenue and expense line items in the amount of Water debt to be paid. Funding for the payments will be transferred from the Water Operating Fund and all Water Debt payments will be issued from this fund.

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The new debt fund will assist with the budgeting and compliance of Water Fund Debt.

POSITIONS

Requesting Council approve the creation of Fund 338 as recommended by the Finance Director

RESOLUTION NO. 024 - 2025

A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF
FINANCE TO ESTABLISH A WATER DEBT SERVICE FUND 338 FOR PAYING
DEBT EXPENSES RELATED TO THE WATER DISTRIBUTION SYSTEM, AND
DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code section 5705.09 and 5705.12 requires the City of Maumee to establish a special fund for each class of revenue derived from a source other than general property tax with the approval of and in the manner prescribed by the Auditor of State, and such other funds as are desirable;

WHEREAS, the City of Maumee desires to establish a Water Debt Service Fund 338, for the purpose of paying for debt expenses as it relates to the water distribution system, owned and maintained by the City of Maumee and seek approval from the Auditor of the State of Ohio for said fund and be in compliance with the Ohio Revised Code;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Maumee that:

SECTION 1. The Director of Finance is hereby authorized and instructed to establish a Water Debt Service Fund 338, for the purpose of paying for debt expenses as it relates to the water distribution system owned and maintained by the City of Maumee, and request approval of said fund with the Ohio Auditor of State as set forth on the attached request for approval.

SECTION 2. The fund will be supported by user fees of the water system and used for expenses related to debt incurred to maintain, update, expand, and improve the water distribution system of the city of Maumee. Proceeds from such revenues shall be expended to maintain, update, expand, and improve the water distribution system of the city of Maumee.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter and Ohio law.

SECTION 4. This Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Resolution is necessary for the immediate preservation of the public peace, health, and safety in that such deposits are required, the approval and establishment of such fund is needed immediately so that such revenues can be receipted and segregated from the general fund and applied only to their lawful purposes, and to further insure the effective operation of the City of Maumee.

Motion to declare an emergency:

Seconded:

Yeas Nays

Motion to Pass:

Seconded:

Yeas Nays

Passed as an emergency measure:

September 2, 2025

Mayor.

ATTEST:

Municipal Clerk.

APPROVED AS TO FORM:

Law Director



MEMO TO: Finance Committee

FROM: Jennifer Harkey, Finance Director

DATE: August 18, 2025

SUBJECT: Approve creation of Fund 523 ESID

Recommendation:

Requesting Council to approve the creation of Fund 523 ESID as recommended by the Finance Director.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor MacDonald and Council

FROM: Jennifer Harkey, Finance Director

DATE: August 18, 2025

RECOMMENDATION: Recommend the Council to authorize the creation of Fund 523 ESID and recommend the same to Council.

SUMMARY

Create a new fund to record ESID special assessments pass-through revenue and expense.

BUDGETARY CONSIDERATIONS

Budgetary considerations include revenue for the amount received as special assessments and the same amount to the expense line item for pass-through payments.

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The City first established the Energy Special Improvement District program in partnership with Northwest Ohio Advanced Energy Improvement District (Port Authority) in 2014. The City serves only as a pass-through entity and is not obligated for any securities, financing or debt. The new Fund is classified as a Custodial Fund by the Ohio Revised Code.

POSITIONS

Requesting Council approve the creation of Fund 523 as recommended by the Finance Director

RESOLUTION NO. 025 - 2025

A RESOLUTION AUTHORIZING AND DIRECTING THE DIRECTOR OF
FINANCE TO ESTABLISH AN ENERGY SPECIAL IMPROVEMENT DISTRICT
(ESID) FUND 523 AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code section 5705.09 and 5705.12 requires the City of Maumee to establish a special fund for each class of revenue derived from a source other than general property tax with the approval of and in the manner prescribed by the Auditor of State, and such other funds as are desirable;

WHEREAS, the City of Maumee desires to establish an Energy Special Improvement District (ESID) Fund 523, an agency fund, serving as a passthrough as the city of Maumee is not obligated for any securities, financing or debt, and seek approval from the Auditor of the State of Ohio for said fund and be in compliance with the Ohio Revised Code;

NOW THEREFORE BE IT RESOLVED by the Council of the City of Maumee that:

SECTION 1. The Director of Finance is hereby authorized and instructed to establish an Energy Special Improvement District (ESID) Fund 523, an agency fund, and request approval of said fund with the Ohio Auditor of State as set forth on the attached request for approval.

SECTION 2. The fund will receipt revenues from special assessments in partnership with Northwest Ohio Advanced Energy Improvement District (Port Authority), serving as a passthrough to participating entities.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter and Ohio law.

SECTION 4. This Resolution is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Resolution is necessary for the immediate preservation of the public peace, health, and safety in that such deposits are required, the approval and establishment of such fund is needed immediately so that such revenues can be receipted and segregated from the general fund and applied only to their lawful purposes, and to further insure the effective operation of the City of Maumee.

Motion to declare an emergency:

Seconded:

Yeas Nays

Motion to Pass:

Seconded:

Yeas Nays

Passed as an emergency measure:

September 2, 2025

Mayor.

ATTEST:

Municipal Clerk.

APPROVED AS TO FORM:

Law Director.



MEMO TO: Mayor MacDonald and Council

FROM: Jennifer Harkey, Finance Director

DATE: August 18, 2025

SUBJECT: Amend Ord. 008-2025, Appropriations for Current expenses

Recommendation:

Requesting Council to amend ordinance 008-2025, Appropriations for Current Expenses.

City of Maumee DEPARTMENTAL REPORT

MEMO TO: Mayor MacDonald and Council

FROM: Jennifer Harkey, Finance Director

DATE: August 18, 2025

RECOMMENDATION: Requesting Council to amend ordinance 008-2025, Appropriations for Current expenses.

SUMMARY

Maumee City Court has requested the transfer of funds between special revenue funds. There is a transfer (appropriation) in Fund 217 needed and an increase in Fund 226 to reflect the same. The Certificate of Estimated Resources for Fund 226 will be adjusted accordingly,

BUDGETARY CONSIDERATIONS

IDAT Fund 217: Transfer: \$50,000 (to IDAT Surplus Fund 226)

IDAT Surplus Fund 226: Supplies/Services: \$50,000

HISTORY, BACKGROUND and DISCUSSION of the ISSUE

An increase in appropriations is necessary to meet the request of Judge Hazard.

POSITIONS

Requesting Council approve amendment of Ord. 008-2025, Appropriations for Current Expenses

IN THE MAUMEE MUNICIPAL COURT, LUCAS COUNTY, OHIO

FILED AND JOURNALIZED ON

AUG 14 2025

MAUMEE MUNICIPAL COURT

ADMINISTRATIVE ORDER

2025-2

DECLARATION OF SURPLUS FUNDS
INDIGENT DRIVERS TREATMENT

The Court, hereby, declares a surplus of \$50,000.00 in the Indigent Drivers Alcohol Treatment Fund (IDAT) operating under the Ohio Department of Mental Health and Addiction Services (OhioMHAS) for the fiscal year, commencing July 1, 2025. This amount and/or any balance shall be carried over each year.

The surplus funds may be used on behalf of indigent offenders for those purposes set forth in ORC 4511.191 (H) (3), including drug and alcohol abuse assessment, drug and alcohol treatment and for the purchase of alcohol monitoring devices. Treatment shall be provided by certified treatment providers for addiction treatment services.

The Court orders that \$50,000.00 be transferred from the IDAT fund into the IDAT Surplus fund.

It is so ORDERED.



Daniel G. Hazard, Judge

ORDINANCE NO. 025 – 2025

AN ORDINANCE AMENDING ORDINANCE 08-2025 AS
TO 2025 APPROPRIATIONS

WHEREAS, the Annual Budget adopted in Ordinance 08-2025 needs to be revised due to increases in appropriations for Municipal Court funds due to the transfer of funds;

WHEREAS, these changes, set forth hereinafter, are for the revision of the 2025 appropriations measure and are necessary due to this transfer of funds.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, State of Ohio, that:

SECTION 1. The following changes and transfers in 2025 appropriations are indicated hereafter:

IDAT FUND 217: Transfer \$50,000 (To IDAT Surplus Fund226)

IDAT SURPLUS FUND 226: Supplies/Services \$50,000

SECTION 2. That Ordinance 08-2025 is hereby amended in part, to reflect the foregoing changes to the 2025 Annual Budget. The remainder of Ordinance 08-2025 remains in full force and effect.

SECTION 3. This Ordinance shall take effect and be in full force and effect immediately after its passage, pursuant to the provisions of the Charter of the City of Maumee.

Motion to waive three readings:

Second

Yeas: Nays:

Motion to Pass:

Second:

Yeas: Nays:

Passed: September 2, 2025.

Mayor

ATTEST:

Municipal Clerk

Approved as to form by:

Law Director

ORDINANCE NO. 026 -2025

AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT, DEVELOPMENT AND CONSTRUCTION OF ANY BUILDING, STRUCTURE, USE OR CHANGE OF USE THAT WOULD ENABLE THE CULTIVATION, PROCESSING, OR RETAIL SALE OF MEDICAL MARIJUANA OR MARIJUANA FOR A PERIOD NOT TO EXCEED TWELVE MONTHS FROM THE EFFECTIVE DATE OF THIS ORDINANCE IN ORDER TO ALLOW THE CITY ADMINISTRATION AND CITY COUNCIL TIME TO REVIEW APPLICABLE OHIO STATUTES, CRIMINAL CODES AND REGULATIONS ALONG WITH THE CITY'S CODIFIED ORDINANCES RELATIVE TO SUCH ACTIVITY, AND DECLARING AN EMERGENCY.

WHEREAS, the Ohio General Assembly adopted Chapter 3796 of the Ohio Revised Code titled Medical Marijuana Control Program and Chapter 3780 Adult Use Cannabis Control;

WHEREAS, O.R.C. Chapter 3796 among other things, permits patients in Ohio to use medical marijuana on the recommendation of physicians; creates state regulatory oversight of the cultivation, processing, retail sale, use and physician recommendation of medical marijuana; authorizes the legislative authority of a city to adopt regulations to prohibit or limit the number of retail medical marijuana dispensaries; and prohibits a cultivator, processor, retail dispensary or laboratory from being located or relocating within 500 feet of a school, church, public library, public playground or public park.

WHEREAS, Section 3780.25 of the Ohio Revised Code allows municipalities to limit or prohibit adult use operators and City Council requires time to undertake a thorough review of all applicable state codes, regulations and local ordinances that relate to marijuana, and propose proper rules and regulations governing such products.

WHEREAS, pursuant to the Constitution of the State of Ohio and the Ohio Revised Code, the City of Maumee and other Ohio municipalities have the power to enact laws that are for the health, safety, and welfare of their citizens which may include restricting areas used for certain businesses and trades.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MAUMEE, LUCAS COUNTY, OHIO:

Section 1 - That the Council of the City of Maumee hereby imposes a twelve (12) month moratorium on the consideration, approval or authorization of any additional licenses, permits, permitted uses, special uses, accessory uses or variances that would enable the cultivation, processing, or retail sale of marijuana or medical marijuana. This would include the granting of building permits or certificates of occupancy for any additional building, structure, use or change of use that would enable said activity within the City. Said moratorium extends to the submission, consideration or approval of all applications for licenses, permits, general development plans, final development plans, special or accessory use permits, occupancy permits, building permits or the like.

Section 2 - That this moratorium shall become effective on the date that this ordinance, following its passage by the Council, shall remain in effect for twelve (12) months following the date upon which it became effective unless extended upon a majority vote of the Council for a period of no more than an additional six (6) months if the Council finds such continuance is required to allow sufficient time for the Administration to complete its study and recommend what action, if any, the

City of Maumee should take to safeguard the public health, safety and welfare through the provision of adequate planning, zoning, land use, or other regulatory controls that are specifically applicable to activities covered under O.R.C. Chapter 3796 and 3780 or any new laws passed, or constitutional amendments that relate to recreational use and/or sale of marijuana anywhere within the City.

Section 3 - That this moratorium suspends and tolls Chapter 741 of the Maumee Codified Ordinances, any time periods prescribed by law, within which any official or official body of the City of Maumee, is required to take action upon an application for a permit, license, special use permit, building permit, site plan approval or the like, for the development of land anywhere in Maumee and that no such application shall be deemed to be approved by the failure of any other public official or official body to approve or deny said application during the time when this moratorium shall be in effect.

Section 4 - That the City Administration is hereby directed to begin a study to recommend what action, if any, the City of Maumee should take to preserve the public health, safety and welfare through the provision of adequate planning, zoning, land-use, or other regulatory controls that are specifically applicable to marijuana facilities.

Section 5 - If any section, phrase, sentence, or portion of this ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 6 - That it is found and determined that all formal actions of the Council of the City of Maumee concerning and relating to the adoption of this ordinance were taken in an open meeting of the Council of the City of Maumee and that all deliberations of this City's Council and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with the Maumee Charter and all legal requirements.

Section 7 - That this ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare of the citizens of the City of Maumee, the immediate emergency being the necessity to impose a temporary Moratorium on the consideration, approval or authorization of any applications for any activities conducted pursuant to the Ohio Revised Code, including, but not limited to any additional facilities that would enable the cultivation, processing, or retail sale of marijuana or medical marijuana anywhere in the City of Maumee to give City officials adequate time to consider what, if any, changes are required to current ordinances to adequately protect the public health, safety and welfare of the community; therefore, this ordinance shall be in full force and effect immediately upon its passage and approval by the Mayor.

Motion to declare emergency:

Second:

Yeas: Nays:

Motion to Pass:

Second:

Yeas: Nays:

Passed: September 2, 2025.

Mayor

ATTEST:

Municipal Clerk

Approved as to form by:

Law Director