



**Agenda - City Council Meeting
May 4, 2026
6:15 PM - Council Meeting**

1. Call to Order

2. Roll Call

Barrow___Gonzalez___Huyghe___Kurt___Poepelmeier___Sund___Barciz___

3. Pledge of Allegiance

4. Petition and Communication

A. Nicole Fuizzotti from Toledo Area Bicyclists to speak in honor of Bike Month.

B. Public Service annual report

C. Environmental and Tree Advisory Commission Meeting minutes from 3.23.26

D. Public Service Committee Meeting minutes from 4.1.26

E. Employee and Community Relations Committee Meeting minutes from 4.2.26, 4.13.26, 4.15.26, and 4.16.26.

5. Committee of the Whole

6. Citizen Comments

For Agenda Items Only - 3-minute limit per person, 2 minute limit if more than 2 people have addressed the same subject, 15 minute maximum per subject.

7. Adoption of Agenda

8. Approval of Meeting Minutes

A. Approve the regular meeting minutes of April 20, 2026.

9. Consent Calendar

A. City council has examined each item on the consent calendar, proposed legislation and other items set forth on this agenda that involves the expenditure of public funds, use of public property or use of City of Maumee resources and have determined and find that any action or expenditure set forth in those items, would be for and serve a public purpose as defined by Ohio law; that the expenditure and/or use of public property would be for the general good of the residents and taxpayers of the City of Maumee and the general public; and promotes the public health and general welfare of the citizens of the City of Maumee and the general public.

B. **Recommendation from Law Director:**

Approve request to use 16 picnic tables for the May 16th, Claire's Day event at the Maumee Branch Library.

C. **Recommendation from Mayor:**

Approve appointment of Chief Josh Sprow as the Maumee representative for the Lucas County 911 Regional Council of Governments (RCOG).

10. New Business

A. **Recommendation from Mayor:**

Approve the Appointment of Joshua Hartbarger to the position of City Administrator effective June 1st, approve the updated City Administrator/Public Safety Director Job Description, and Authorize the Mayor to enter into an Employment Agreement.

B. **Recommendation from Mayor:**

Approve the appointment of Dana Reising to the position of Urban Planning Manager effective May 18th, and approve the updated Urban Planning Manager Job Description.

C. **Recommendation from Mayor:**

Consideration of approval of Permit for Monster Truck Wars Show at Lucas County fairgrounds on June 20th, 2026.

D. **Recommendation from Municipal Planning Commission:**

Approve Ordinance 018-2026, an ordinance adding Chapter 1147 to The Maumee Codified Ordinances-Solar Regulations.

E. **Recommendation from Law Director:**

Approve Resolution 013-2026, a resolution to clarify meeting provisions of the Maumee Charter.

F.

Recommendation from Law Director:

Approve Resolution 014-2026, a resolution to clarify provisions of the Maumee Charter as to contracts.

G.

Recommendation from Public Service Director:

Approve Ordinance 019-2026, an ordinance amending Ordinance No. 022-2024 relative to the compensation of certain employees of the City of Maumee, repealing certain ordinance, and declaring an emergency.

H.

Recommendation from Mayor:

Approve Ordinance 020-2026, an ordinance amending Ordinance 025-2022 and Section 123.01 of the Codified Ordinances of the City of Maumee, as to the administrator and declaring an emergency.

I.

Recommendation from Mayor:

Consideration and acceptance of council committee, boards, and commission attendance rules and to add to Section 5 of the Council Rules.

J.

Recommendation from Mayor:

Appoint Joshua Hartbarger to Arrowhead Architectural Committee and Dana Reising as the alternate member.

11. Old Business

A.

Recommendation from Law Director:

Approve second reading of Ordinance 017-2026, an ordinance amending portions of Chapter 927 sewer regulations of the Maumee Codified Ordinances.

B.

Recommendation from Law Director:

Approve Resolution 010-2026, a resolution determining that the establishment of The Timbers Town Center Community Authority will be conducive to the public safety, convenience, and welfare and is intended to result in the development of a new community; declaring the New Community Authority to be organized and a body politic and corporate; defining the boundary of the new community district and finding that the establishment of the Timbers Town Center Community Authority complies with the requirements of Ohio Revised Code Section 349.03. (third reading)

12. Mayor and Council Member Comments

13. Adjournment

14. Citizen Comment

Non-Agenda Item Discussion



2025 ANNUAL REPORT

City of Maumee
Department of Public Service



Table of Contents

Introduction **2**

About Us **3**

Divisions **4**

Looking Ahead **14**

Introduction

The Department of Public Service has a Mission “...to **continuously provide municipal services to the community while maintaining and upgrading infrastructure, preserving the environment and providing quality recreational services.**” This Mission is bolstered by a Vision “...**of safety, mobility, transparency, and accountability that allows people to live, travel, work and play happily in Maumee.**”

Our department provides service-oriented functions to maintain the public way, water mains and sewer lines. This also includes maintenance to all city-owned parking areas, and properties. Public Service strives to meet the expectations of the residents, businesses, and visitors in managing an annual operating budget and a 5-Year capital improvement budget as recommended by City Council and approved by the Finance Committee.



Safety



Mobility



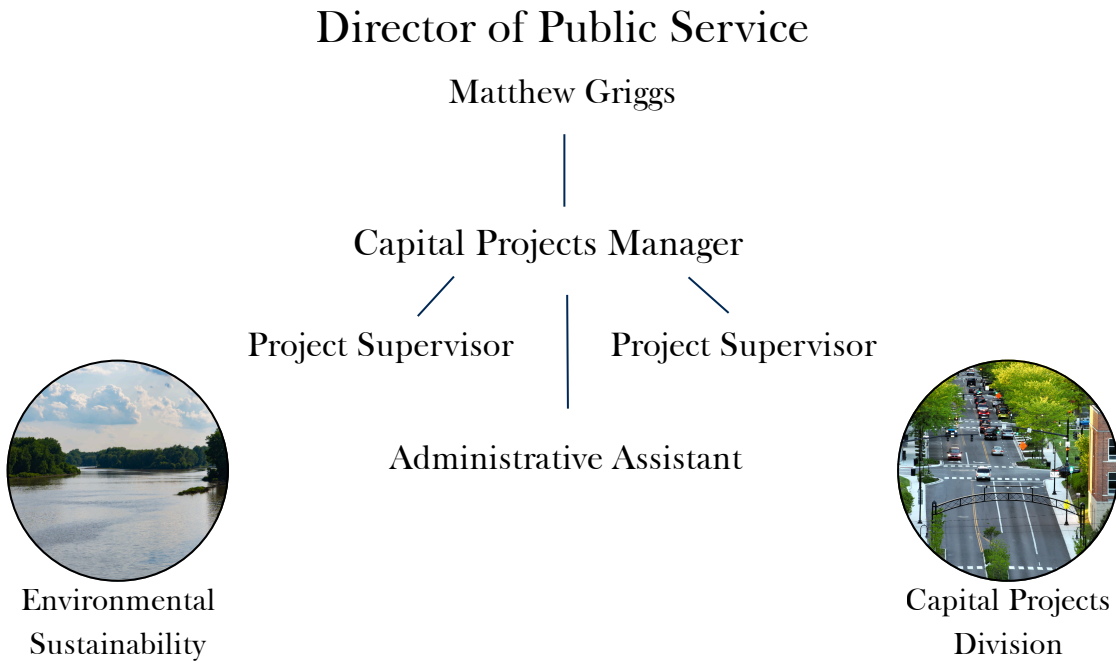
Transparency



Accountability

About Us

Public Service is made up of 42 full-time and 61 part-time employees divided over seven divisions.



Service Division



Water Division



Sewer Division



Recreation Division



Refuse/Recycling/
Yard Waste

Divisions

Environmental Sustainability

This division is dedicated to protecting and enhancing the air, water, land, and public health of the City.

Scope of Work

- Rainwater and Land Development
- Stormwater Discharges from Small and Large Construction Activities – General Permit
- Stormwater Pollution Prevention Plan (SWP3)
- Mutt-Mitt Distribution and Pet Waste Disposal Program
- Public Education on Stormwater Separation
- Continued participation with TMACOG



- ✦ 3,200 Mutt-Mitts Distributed
- ✦ Ordinance Reviewed for EPA Compliance
- ✦ Achieved 100% Outfall Screening
- ✦ Reduction in Fertilizer - 5280 Pounds Used
- ✦ Reduction in Pesticides & Herbicide Used - 20,525 Gallons Used
- ✦ Approximately 206.68 tons of Street Sweeping and CB Debris Collected
- ✦ Approximately 3,000 Property Owners Registered for the SSO Remediation Program
- ✦ \$209,000 Worth of Remediation Work has been Reimbursed
- ✦ \$94,000 Expended on Flow Meter Data for Sanitary Monitoring and Reporting
- ✦ Completion of the SSES prepared by Stantec
- ✦ Six Lining Projects are in Various Stages of Progress for the Uptown Sewer Shed Area with \$1.23M Expended

2025 Environmental Highlights

Divisions

Capital Projects

This division is responsible for overseeing capital improvement projects and initiatives. Capital improvement projects align with the Capital Improvement Plan adopted by the City.



Scope of Work

PROJECT BIDDING INFORMATION

- Federal, State and Local Projects

PERMITS AND FORMS

- Commercial OBC Applications
- Residential Applications
- Demolition Application
- Paving/Sewer/Water Permit Applications
- Zoning Applications
- Miscellaneous Applications

CONSTRUCTION PERMITS & FORMS (SWP3)

- Rainwater and Land Development
- Stormwater Discharges from Small and Large Construction Activities – General Permit
- Stormwater Pollution Prevention Plan (SWP3)

- 2025 Arrowhead Extension Project
- 2025 Dussel Safety ODOT
- 2025 Dussel Tower Painting - Reservoir Lining
- 2025 East End - Phase 1 Sewer Lining
- 2025 East Sophia Street
- 2025 Eppstein Park
- 2025 Illinois MUP
- 2025 Indy Park PS - Pump Upgrades
- 2025 Metro Bike Path
- 2025 OPWC Applications
- 2025 Phase 5 Sewer Lining
- 2025 Service Remodel
- 2025 Sewer Building - New
- 2025 Side Cut River Rd Trail Improvements
- 2025 TARTA Stop Estimate
- 2025 West Dudley Street
- 2025 Pavement Marking Program
- Graham Ditch Closure
- Private Development Reviews

2025 Capital Highlights

Sewer Remediation Program Annual EPA Report



Matthew J. Miles | Capital Projects Manager

p 419.897.7153 | mmiles@maumee.org

January 16, 2026

Thomas Poffenbarger
Environmental Supervisor
Division of Surface Water
Ohio Environmental Protection Agency
Northwest District Office
347 North Dunbridge Road
Bowling, Green, Ohio 43402

Re: City of Maumee 2025 Annual Summary of Progress Report

Mr. Poffenbarger,

2025 saw work toward DFFO compliance continue in line with recommendations from the SSES prepared by Stantec. Expenditures to Stantec totaled approximately \$440,000 in 2025 including the completion of the SSES and Maumee coming to agreement with Stantec for consultation on task-oriented engineering services for in-house sewer mainline corrections. (AP Vendor Activity Report – Stantec Consulting Services)

Six lining projects are in progress for the Uptown sewer shed area (phases 1-6) and stand in various stages of completion. Phase 1,2,3 have all reached substantial completion with only punch list items and corrections remaining. Phase 4 primary lining is complete, and the project is in the grouting stage. Phase 5 has sold and is expected to begin preliminary camera and cleaning work as weather permits this spring. Phase 6 has been awarded conditional to OWDA financing. Phase 6 will complete the mainline CIP lining projects for the Uptown area. Additionally, the Phase 1 East End lining project was awarded with preliminary work also expected to begin this spring. Maumee expended approximately \$1.23M toward these projects in 2025 (SSES – Projects for City of Maumee).

City staff made multiple contributions to completing SSES tasks including opening outlets to regulators, raising weir walls within regulators, mainline point repairs, lateral tap replacements, and lateral clean-out installations. Staff expenditures toward these endeavors accounted for approximately \$230,000 of expenses from the sewer budget (SSES – 886 for City of Maumee).

400 Conant St. Maumee, OH 43537-3387 | maumee.org

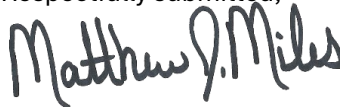
Sewer Remediation Program Annual EPA Report (cont.)

Maumee City Council passed ordinance 023-2025 creating the Sanitary Sewer Overflow Remediation Policy and Program. Through this program, property owners are required and incentivized to separate private property stormwater connections to the sanitary sewer as well as remediate or replace broken, leaking or suspect sanitary laterals. Incentive program participation requires an inspection of the property by city staff and includes reimbursement for the cost of required repairs. Funding for this program is made possible through service rates. As of 12/30/25, approximately 3,000 property owners have registered for the program and \$209,000 of remediation work has been reimbursed (SSES – 886 for City of Maumee).

While a great deal of work was completed during 2025, no single sewerage area has reached the point where the monitoring of flow would inform the overall progress of the programs. Nonetheless, the City expended in excess of \$94,000 for ADS Environmental Services to continue providing flow meter data which allow staff to monitor and accurately report any overflows from the sanitary sewer system (AP Vendor Activity Report – ADS Environmental Services).

Specifics for any of the aforementioned projects, programs, ordinance, contracts or data sets are available by request to this office.

Respectfully submitted,



Matthew J. Miles
Capital Projects Manager

cc:
Eythan J. Gregory
Environmental Enforcement
Section Ohio Attorney General's
Office

Larry Reeder
Enforcement Manager
Division of Surface Water, Ohio EPA

Lehenbauer

File

Divisions

Service

While operating as one division, Service work can be thought to fall into one of three departments. Employee task assignments on any given day could cover a vast array of duties.

Scope of Work

CONSTRUCTION

- Service Department Vehicle Maintenance & Repair
- Pothole Repairs
- Asphalt Street Repairs
- Concrete Street Repairs
- Concrete Sidewalk Repairs
- City Owned Building Repairs & Maintenance



Scope of Work

NATURAL RESOURCES

- City Beautification
- Storm Damage Pickup
- City Trees (Trimming/Removing)
- Mowing & Trimming
- Alley Overgrowth
- Flowers, Shrubbery, Tree Planting
- Spring & Fall Chippable Brush



Divisions

Service (cont.)

Scope of Work

OPERATIONS

- Pedestrian Signals
- Street Sweeping
- Snow/Ice Removal
- Leaf Collection
- Graffiti Removal
- Downtown Street Lights
- Parks - (Wood Chips/Fences/Refuse/Bleachers/Equipment)
- Alley Grading
- Conant & City Building Flags
- Street Signs
- Holiday Lights
- Traffic Signals
- Cemetery
- Special Event - (Banners/Barricades/Lighting/Fences/Tables/Refuse)

- ☀ 13 Special Events
- ☀ 200 tons of Asphalt Placed
- ☀ 338 tons of Stone Used
- ☀ Bi-Annual Brush Collection
- ☀ 48 Areas of Mowing
- ☀ 25 Vehicles & Pieces of Equipment Serviced
- ☀ 36 Signalized Intersections Maintained
- ☀ 7,183 yards of Leaf Collection
- ☀ 303 cubic yards of Concrete Used
- ☀ 991 gallons of Emulsion used in Dura Patcher
- ☀ Approx. 206.68 tons of Street Sweeping and CB Debris Collected

2025 Service Highlights



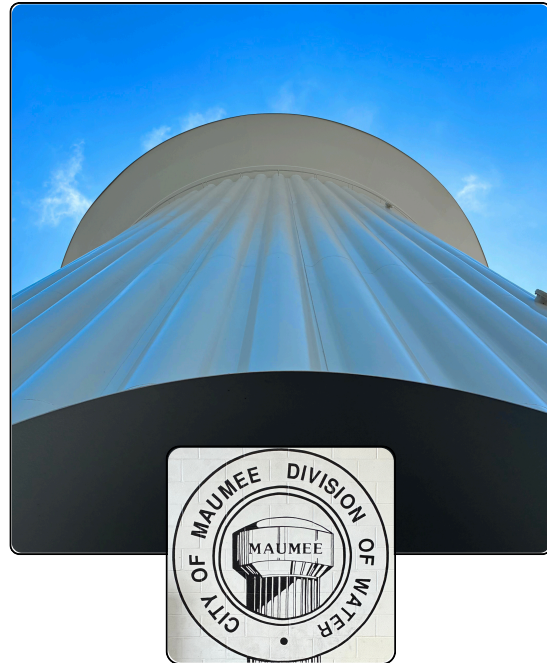
Divisions

Water

The Water Division is dedicated to preserving the quality of our water and the infrastructure that supports it.

Scope of Work

- Leak Detection
- City Backflow Repair and Testing
- Hydrant Flow Testing
- Hydrant Repairs, Installs and Painting
- Hydrant Flushing
- Main Break Repairs
- Water Meter Installs
- Water Meter Repairs, Reading, and Testing
- Water Service Installation and Repairs
- Water Line Inspection
- Water Sampling
- Turn Off's and turn On's
- Pump Station Repair & Maintenance
- Water Tower Maintenance
- OUPS Markings
- Valve Installs
- Valve Repairs and Turning
- GIS Point Collection



- ☀ 650,590,000 gallons of Water Pumped/Sold
- ☀ Water Loss Down 8% from 2024
- ☀ Backflow Testing Performed
- ☀ 300 Hydrants Painted
- ☀ Completed a Combined Total of 1160 Water Samples

2025 Water Highlights

Divisions

Sewer

The City of Maumee has 74 miles of sanitary sewer main lines and 109 miles of storm sewer in which every business and home accesses in some capacity.

Scope of Work

- Manholes
- Ditch Clearing
- Sanitary & Storm Line Maintenance and Inspection
- Catch Basin Repair
- Basin Back-Ups
- Sanitary & Storm Line Back-Ups
- Station & Grounds Maintenance
- OUPS Markings
- Weekly and Monthly Station Checks at all 11 Pump Stations



- ☀ Lined 17,940 feet of Sanitary Sewer
- ☀ Performed 822 Residential Clean Water Connections Inspections
- ☀ Repaired 15 Storm Basins
- ☀ Performed 29 Main Line and Lateral Sanitary Sewers Point Repairs
- ☀ Video Inspection of Over 20,000 feet of Sanitary Sewers

2025 Sewer Highlights

Divisions

Recreation

Within the 9 City-owned parks are 2 football fields, 5 soccer fields, 8 softball diamonds, and 4 baseball diamonds. The Recreation division of Public Service seeks to establish a high standard of excellence in all the family-friendly programs and activities offered at these locations and all other community events.



Scope of Work

- Maumee Indoor Theater
- Land & Park Maintenance - Including All City Courts, Ball Fields and Diamonds, Playgrounds, Treehouses and Concessions
- Mowing of All Parks
- Maumee Senior Center



- ☀ Two New Cantilever Dugouts at Fairfield Park
- ☀ Ninety-eight Rolf Park Pool Memberships Sold
- ☀ Purchase of Land for Eppstein Park Improvement
- ☀ Ford Field Concrete Garage
- ☀ Ford Field Parking Lot & Dugout Upgrades
- ☀ Ford Field Basketball Upgrades
- ☀ Ford Field Concrete Upgrades
- ☀ Replacement of 7 Toilets at the Senior Center
- ☀ Ford Field Playground Improvement

2025 Rec Highlights

Divisions

Refuse/Recycling/Yard Waste

The City manages this division through a combination of city-operated services, waste-management services and transfer stations to ensure efficient refuse, yard-waste and recycling collection.

Scope of Work

- Coordination of refuse pickup with Republic Services
- Coordination of Yard Waste pickup with Contractors
- Annual Leaf Collection Schedule Coordination
- Annual Brush Collection Schedule Coordination
- Yard Waste Coordination
- Coordination of household hazardous waste with Lucas County Solid Waste Management District and ERG Environmental Services

- ☀ 1049.5 tons of Recyclables Collected by Contractor from 5114 Households
- ☀ Leaf Collection and Yard Waste

2025 RRYW Highlights



Looking Ahead

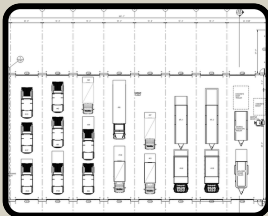
2026 and Beyond

As we look back on the progress of 2025, we would like to share a few of the items that we have ahead of us. The Department of Public Service seeks to continuously improve on all that it does for the City of Maumee. Our daily objective is to uphold our mission of providing municipal services to the community while maintaining and upgrading infrastructure, preserving the environment and providing quality recreational services.



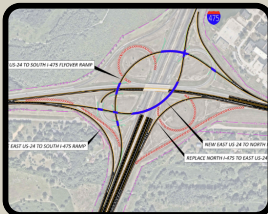
Sanitary Sewer Evaluation Survey (SSES)

- As the SSES with the Ohio EPA continues, the City has purchased 21 acres of land. If the construction of sanitary storage tanks becomes necessary, this parcel has been deemed a suitable location. In the meantime, efforts to reduce the inflow of sanitary into the storm water system will continue.



Proposed New Sewer Facility Site

- The existing facility located at 212 Illinois Avenue has outlived its useful life as both the interior and exterior are in dire straits. The proposed \$8.8M, 25,000 sq. ft. facility will utilize the existing property as well as provide for compliant fueling stations, covered material and equipment storage, and meet staffing office needs.



ODOT Feasibility Study to Widen I-457/U.S. 24 Interchange

- This widening project would span the limits of Lucas County to Wood County with the intent of improving travel between. From 2026-2028 the finalize feasibility study will be conducted. Right-of-Way Acquisition will take place from 2028 thru 2032 and the proposed date for construction to begin is 2032.



Klewew Towpath Park and Riverbend Sites

- Ecosystem-based restoration of these two sites will improve habitat quality and connectivity along the Maumee River. Such enhancement of connected coastal wetlands and floodplain habitats of the river positively promotes fish, wildlife, and other aquatic life.



The Shops at Fallen Timbers

- Talks are underway to redevelop the existing Shops at Fallen Timbers, including parking facilities, entertainment, recreational and cultural venues, design amenities, utility improvements, landscaping and common area enhancements, and private roadways, bikeways, and shared use paths.



ANNUAL REPORT

2025

This report is an overview of the financial, operational, and building maintenance for the 2025 fiscal year. A more detailed report of each category can be supplied upon request.

www.maumeeindoor.com

SUMMARY

OUR TEAM:

- Sara Eiden - Supervisor of Theater Operations
- Shelby Ellett - Administrative and Events Assistant
- 3 Crew Leaders
- 8 Concessions
- 1 Theater Technical Assistant

HISTORY

The Maumee Indoor Theater, originally opened 1946 - 1996, was purchased by the City of Maumee and rennovated under a Community Development Block Grant to reopen in 2004. The theater was managed by a third party firm until 2023 in which the City retained management of staffing and operations.

FACILITY USAGE AND BUDGET SUMMARY

The Maumee Indoor Theater operates 7 days a week and consists of 3 guest spaces - two auditoriums and one community room, as well as a concessions stand. All three guest spaces are rentable for public and private events in addition to their daily operation as an intermediate cinema.

As a part of the Parks and Recreation Division of the City of Maumee, the Maumee Indoor Theater relies on city funding for support where operational revenues do not cover expenses. Revenue excluding tax support — a key indicator of earned income performance — increased from \$176,986 in 2020 to \$380,118 in 2025, a 114.8% increase, reflecting significant growth in ticket sales, concessions, rentals, and event programming. Operating expenses increased in proportion to activity, rising from \$249,289 in 2020 to \$535,859 in 2025. This reflects responsible scaling of operations to meet increased attendance, programming, staffing, and inflationary pressures.

Overall, the Theater has demonstrated strong revenue growth, disciplined expansion, and sustained community demand while continuing to serve as a valuable cultural asset for the City.

In 2025, the Maumee Indoor Theater hosted a total of 457 public and private events, including 182 public and 276 private rentals, featuring 261 movie event screenings. Activity was distributed throughout the facility, with 242 events held in Theater #2, 174 in Theater #1, and 75 in the Community Room, reflecting strong utilization across all available spaces.

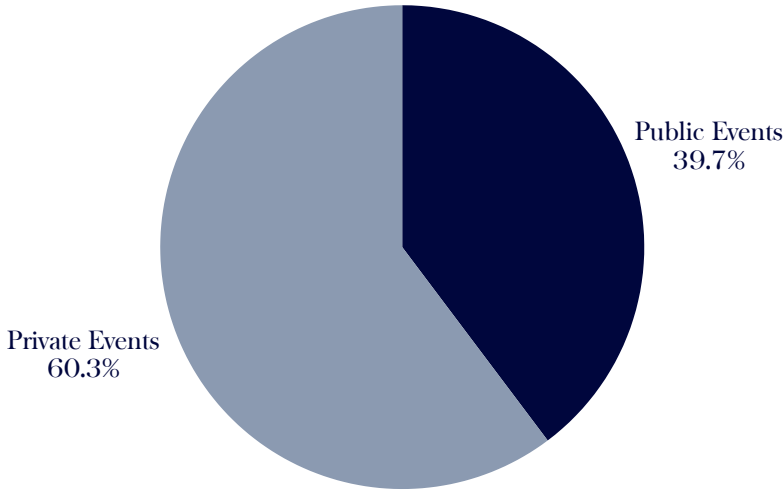
REVENUE HIGHLIGHTS

Cinema Bookings, Concessions, Private and Public Events

- REVENUE PERFORMANCE

Movie Admissions	Rentals	Ticket Agency (R)	Concessions
\$73,312.00	\$132,961.33	\$8,408.74	\$157,196.04

- EVENTS PERCENTAGE OF PUBLIC TO PRIVATE BOOKINGS



- VENUE USAGE STATISTICS

Venue	Usage
Theater #1	174
Theater #2	242
Community Room	75

- PUBLIC EVENTS BY TYPE

Movies (Event)	42
Live Theater	12
Concert/Comedy	42
Meetings/Forums/Church Services	76
Blood Drives	9

- PRIVATE EVENTS BY TYPE

Movies (Event)	167
Birthday Party	52
Ceremonies	20
Dance Recitals	15
Meetings	12

Featured Programming

2025 Events that focused on community

Monthly Blood Drives (9)

Social Issue Documentary Series(5)

- Intelligent Trees
- Power a City
- Erie Situation
- Organic Rising
- Juneteenth: Faith & Freedom

Disability Services Film Festivals (2)

- Lucas County Board of Developmental Disabilities
- Aspiring Hands

Acoustics for Autism Movie Day

Lucas County Regional Spelling Bee

City Roundtable Discussions (2)

Local Filmmaker Movie Nights (10)

Themed Movie Series

- Pride Nights
- Summer Kids Club
- Scary Movies
- Holiday Films

City Council Candidate Fooms (2)

Maumee Film Festival

Facility and Equipment Maintenance

Equipment Maintenance

- Supplies: \$2,019.09
- Service: \$5,834.71

Building Maintenance

- Supplies: \$2,858.39
- Service: \$48,39.62

Major Projects:

Screen 1 Replacement

Sound Processors in both auditoriums replaced

Updated Assistive Listening and Captioning Devices for film

New Lightboard in Theater # 1

New Microphones for Theater #2



20 26

STRATEGIC PLANNING



Request for Proposals accepted and in review for theater renovations. Project scope includes design refresh, mechanical and functional upgrades in alignment with historic art-deco theming.

Operational Goals

Continue to elevate guest experiences with newer film titles, creative internal events, partnerships with community organizations, and maintaining cost effective pricing structures for rentals, admissions, and concessions

Objectives

- Retain baseline staffing numbers/reduce employment turnover.
- Reduce operational expenses by refining inventory management throughout the department.
- Increase creative funding solutions
- Refine staff training for optimal guest satisfaction.

On the Horizon

- Currently booked events for 2026
 - Public: 95
 - Private: 128

Summary

The Maumee Indoor Theater has taken a serious look at growth and revitalization in the last year and found multiple areas we can continue to improve. From creative staffing structures and training methods, to expanding available amenities and technical capabilities for events, we are determined to provide the city with an affordable resource for entertainment, events, education, and strengthening bonds within the community.

Maumee Environmental & Tree Advisory Commission Meeting

2026 03-23, 5:00PM

Present Commission Members

Bill Buri

Jaimie Deye

Steve Emerine

Isiah Gonzalez

Jodi Haney (on the phone)

Mark Irmen

Linda Lucas

Margo Puffenberger

Dave Ross

Rob Schuster

Scott Sund

Present Ohio Division of Forestry Urban Foresters

Stephanie Miller

Haley Sattler

Kathryn Brautigam

Present City Staff

Nancy Gagnet

Matt Griggs

Josh Sprow

Minutes taken by Jaimie Deye.

Meeting opened at 5:05PM

1. Minutes of 2/23/2026 Meeting
 1. Mark made a motion to approve the January minutes, Isiah seconded. Approved unanimously.
2. Presentation – Partners for Clean Streams
 1. Tod Duvall, Director of PCS, spoke. They are open to a partnership with Maumee.
 1. Clean Your Streams Day is coming up.
 2. Wanted to come and say that being a part of the community is great, but a partnership between the city and PCS would be even better.
 2. Bill Buri put up five collection containers for fishing line along the towpath.
3. Old Business
 1. Tree City USA Awards Event Update
 1. Met on 3/18. We got some clarifications from Bill about the Elks Club and submitted the down payment.
 2. Invitations have gone out and RSVPs are slowly coming in. Vendor letters went out and we have two confirmed vendors for the event so far.
 3. Need to get an idea of how many people from Maumee will be attending (commissioners, council, Nancy, Jennifer, Matt Griggs, etc.). We want everyone to wear a Maumee shirt, so if you don't have one let us know your shirt size. We have a few left over from other events that can be handed out. We reserved space for 25, but that number is somewhat flexible.
 2. ETAC Tree Ordinance Update
 1. Alan and Jacob Barnes have reviewed it. Jaimie, Margo, Bill, and Mark are having a meeting with with them, Matt Griggs, Rick Gray, and Troy to discuss. It will be

Maumee Environmental & Tree Advisory Commission Meeting

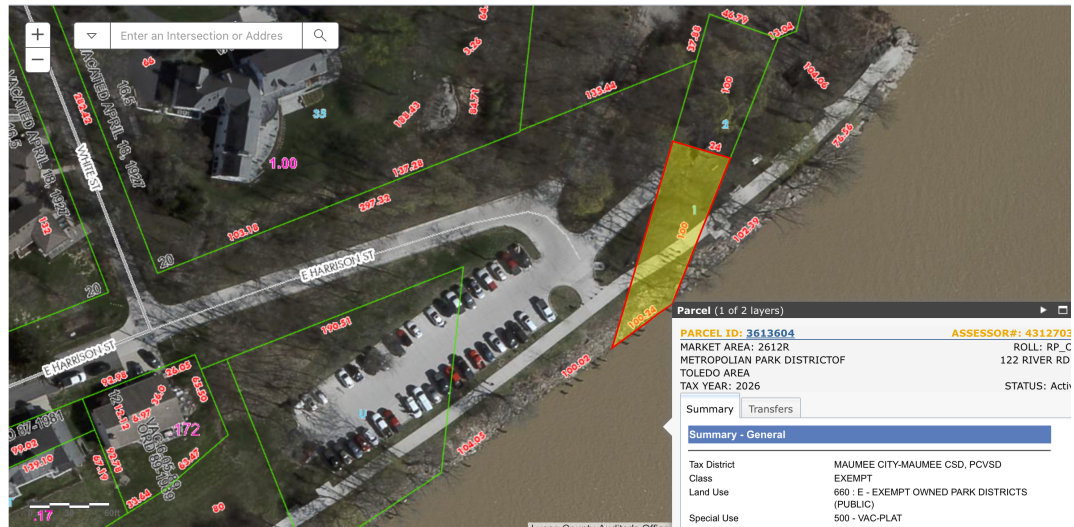
2026 03-23, 5:00PM

presented to ETAC at the meeting in April to review and hopefully send to council for approval.

3. Street Tree Design Plan excel sheet
 1. Margo, Jaimie, Mark, Rob, and Bill each have a section they are working on.
4. ETAC Educational Events check in
 1. Mark and Phil Kirk (Rotary) presented on the Spotted Lanternfly, traps, and Tree of Heaven on March 11 at the Library. Attendance was higher than expected (and we expected more than usual).
 2. April 21 – Rain Garden (Linda)
 3. May 5 – Bike Safety (Margo + Nancy) at Maumee Indoor Theater
 1. Someone from Main Library reached out about hosting a documentary about Bike Safety at the theater. Nancy is meeting with Nicole about having a Q+A after the documentary.
 4. June – Mosquito dunk bucket making, Mosquito Mapping (Jodi + Margo) at Library
 1. Bucket decorating and Homegrown National Park mosquito sign
 5. July – Nature’s Nursery (Rob)
 6. August – Green Infrastructure (Jaimie)
 1. Landscaping, rain gardens, appreciating in value unlike other infrastructure, etc.
 7. September – Active Transportation Plan (Jaimie)
 8. October – Jane Goodall documentary? (1 year anniversary of her death)
 1. Still waiting to hear back about permission to stream at Maumee Indoor.
 9. November – Dark Sky Initiative. Currently most contacts are in Dayton, so it may be a webinar, but they’re hoping by November they might have someone more local.
 10. December – Lucas County Soil vermicomposting event?
 1. Linda will look into yard wilding – perhaps connect with Oak Openings for webinars they’ve done in the past. We could screen a past one at Maumee Indoor Theater.
 11. REMINDER: the library only accepts reservations 60 days in advance. Make sure to schedule your event as soon as possible during that window. Review the document in your binder about what information needs to be sent to Margo and Nancy so the flyer and press release can be put together.
5. Arbor Day Observance
 1. Second phase of the Miyawaki Forest planting from Earth Day 2025. (Priority Option)
 1. The Andersons wants to do an Earth Day Event. ProMow and North Branch also gave money last year. Still trying to figure this out with the budget.
 2. White Street Parking lot – there is space for a few trees along the point near the locks. (Backup option)
 1. Josh Sprow mentioned that some of the property is owned by the Metroparks so we need to verify.

Maumee Environmental & Tree Advisory Commission Meeting

2026 03-23, 5:00PM



3. How to get more residents involved in the future?
 1. Poetry/art contest for both students and adults?
 2. Annual award to citizen with native landscaping?
 3. Annual award to someone who has made a significant contribution in the past year?
 4. Tree of the year award?
 5. Informational handout materials?
 1. Could also give out free tree seedlings.
6. Invasive Removal Planning
 1. Maumee did not receive the grant, but the city will try again in the future.
7. Maumee Riverfest 2026, April 11. ETAC will have a table set up. We will need the bin of supplies, a table, and a tent. Rob said he will volunteer for the last available spot.
8. Urban Forest Management Plan / Strategic Plan
 1. We are forming a subcommittee to work on it with our Urban Forester, Haley. This process will likely take 12-18 months. It might be beneficial to have Troy involved in this if he is going to be the tree person for Maumee.
9. Trees on the AW Trail (Special Guests ODNR Division of Urban Forestry Urban Foresters)
 1. Concerns:
 1. Spacing
 1. Concerns have been raised regarding the spacing between trees and their proximity to the curb. Tree roots typically do not damage curbs located at the center of the right of way, as there is insufficient soil for the roots to thrive; consequently, they remain within the median. While the tree spacing along Anthony Wayne Trail is somewhat close, it remains within acceptable limits.
 2. There is soil under sidewalks, which is the reason for the trees in Maumee whose roots have gone under sidewalks. Roots can go under the sidewalk into the yard beyond.
 3. There are rules within ordinances regulating the distance from trees to driveway aprons to help make this not happen.
 4. Our previous approach left us with numerous mistakes regarding tree placement, but our understanding has evolved. Now, urban forestry focuses on fewer trees that form a more robust canopy. In

Maumee Environmental & Tree Advisory Commission Meeting

2026 03-23, 5:00PM

the past, cities crowded trees wherever possible; today, we aim for proper spacing and thorough training. Trees serve as the longest-lasting infrastructure and gain value from the moment they're planted. Since other utilities will likely require replacement during a tree's lifespan, careful consideration of their location remains essential.

5. When the city renovated Conant's streetscape, we observed tree roots growing along the road edge and filling the tree lawn, without extending under the street.
 6. Ohio state did research with the City of Cincinnati on sidewalks. Damage commonly associated with trees was, in fact, primarily the result of sidewalk construction. The construction process did not adequately account for the existing soil conditions, or certain standards were compromised during implementation.
2. Species and Size
1. Some of the newly planted trees are large species, while others are smaller. If Stephanie had given her input, she would have suggested planting only large-growing trees, as they tend to live longer, require less maintenance, and help slow traffic by encouraging drivers to be more cautious. Streets with tree canopies typically see fewer accidents, including those involving pedestrians and vehicles, and become more welcoming to the community. Large trees also help manage increased rainfall by intercepting water before it reaches the ground, allowing the soil to absorb more moisture and extending the lifespan of underground sewers. By properly training young trees, it's possible to maintain clear sightlines for road signs, vehicles, and other important features.
 2. What about trees that will be blocking lights or signs?
 1. They shouldn't do that. Maumee will be training the trees to allow for the required clearance.
 2. 8' clearance on sidewalk side, 18' on street side is what is required in Maumee's ordinance.
 3. We are working on our pruning specifications for both in-house pruning and contracted pruning. Currently, Maumee has no specs for this. (Clearance + Risk Mitigation, Young Tree Training are the two main types needed).
 3. There are worries regarding trees situated near the Multi-Use path, as some have been planted very close to it. If these trees pose a problem or if another species would be more suitable, what steps should be taken to address this?
 1. Multi-use paths may be susceptible to damage caused by adjacent trees. Stephanie advises maintaining a distance of 6 to 8 feet from the path to accommodate lawnmower access. Certain tree species exhibit more aggressive growth, warranting wider spacing, while others may be suitable for planting at a closer proximity.
 2. We could do a field trip with our Urban Foresters to walk the path and get recommendations for relocation. We can

Maumee Environmental & Tree Advisory Commission Meeting

2026 03-23, 5:00PM

share the date/time of that once scheduled for anyone who wants to attend.

3. Mowing/Ground vegetation
 1. There are concerns about both the time required and the safety involved in mowing around the trees along the Anthony Wayne Trail. Urban Foresters are collaborating with ETAC to develop possible solutions, such as using mulch, clover, and other alternatives.
 4. The benefits from the trees far outweigh these concerns.
10. Trees and sewer concerns (Special Guests ODNR Division of Urban Forestry Urban Foresters)
 1. We ended up with trees that weren't planted in ideal locations, as well as sewer lines that have long since needed replacing. It's important to note that trees don't actually break sewer pipes—they simply grow toward existing leaks. When water escapes from damaged pipes, tree roots are drawn to the moisture. So, the initial failure is in the pipe itself, not the nearby tree. As we move forward with our sewer replacement project, some trees within 20 feet of new sewer lines may need evaluation by an Urban Forester. On a positive note, the upgraded materials we're installing are less prone to breaking. Ultimately, we'll have both better-placed trees and more durable underground infrastructure.
 2. How do re-lined sewers stand up to tree roots?
 1. There are no joints in the linings, which is where leaks happen.
 2. Matt – most liners are fiberglass + resin. It doesn't harm tree roots, and once in place, the liner removes the issue. Where the pipes were leaking is what draws the roots. No water = no roots.
 3. Fine roots have extended into the pipes and will be disrupted by the installation of the liner. Stephanie has confirmed that their removal will not adversely impact the health of the tree.
 3. Because we will be planting the right trees (based on the Street Tree Planting Design) and spacing them correctly (both between trees and away from driveway aprons) we won't be having these issues moving forward.
 4. Most root and sewer line problems occur Uptown due to the presence of aging clay tile infrastructure. Fortunately, this area is prioritized as the initial section of the city scheduled for re-lining.
4. New Business
 1. David Sobczak, a Maumee resident and Board Member of Science Alliance for Valuing the Environment (“SAVE”) in Sylvania, alerted us that every year they nominate 9 awardees for their efforts in environmental ecology, sustainability and spirituality. This year they nominated the Maumee Environmental and Tree Advisory Commission for the excellent work they have done educating the public about these issues, for a category called Eco Community.
 2. Awards Ceremony May 12 at 6pm at the Lourdes Campus Life Center.
5. Adjourn
 1. Scott moved to adjourn, Bill seconded. Meeting adjourned at 6:04PM.

ACTION ITEMS:

1. Street Tree Design Plan excel documentation.
2. Figure out Arbor Day planting.
3. Sub-committee for Urban Forest Management Plan

Next ETAC Meeting – April 27, 5:00PM

Public Service Committee Meeting
April 1, 2026

Meeting called to order at 4:31pm.

Roll call: Barciz, Huyghe.

Also in attendance: Jennifer Harkey, Finance Director; Alan Lehenbauer, Law Director; Kasey Van Wormer, Municipal Clerk; Chelsea Ziss, Mayor; Scott Sund, Council President; Nancy Gagnet, PIO; Isiah Gonzalez, Council Member; Dan Arnold, Prosecutor; Josh Sprow, Chief of Police; and resident John Sayre.

The meeting commenced with discussion of the rate study proposal, noting satisfaction with the consideration of various scenarios and the scope of the study. The cost was also less than anticipated for such a study due to Stantec's previous involvement and knowledge of the city.

Ms. Barciz made a motion to recommend the rate study proposal to Council. Mr. Huyghe seconded the motion. All in favor, so the motion carried.

Next on the agenda was the sewer waiver request from Nature's Nursery for their upcoming August event at the Fairgrounds. They will present at the ECR meeting tomorrow. It was noted that while the waiver is estimated to be approximately \$13,000, it is unlikely that the water used for the mud volleyball event will ever enter the sanitary sewer. Staff have gone to the location and confirmed that they had no concerns. Alternative options were explored with the consensus reached that the waiver would be appropriate and not put any additional burden on residents.

Mr. Huyghe made a motion to recommend approval of the sewer waiver to Council. Ms. Barciz seconded the motion. All in favor, so the motion carried.

Ms. Barciz also revisited the bulk tag issue regarding additional locations to purchase. Mrs. Harkey stated that the Indoor Theater had offered to sell them and that the Public Service Director had been in communication with Republic but she was unsure as to the outcome of that discussion; will follow up upon Mr. Griggs return.

Ms. Barciz made a motion to adjourn at 4:53pm, Mr. Huyghe seconded the motion; so adjourned.

Employee and Community Relations Committee
April 2, 2026

Meeting called to order at 4 pm.

Roll call: Kurt, Poeppelmeier, Sund

Also in attendance: Alan Lehenbauer, Law Director; Jennifer Harkey, Finance Director; Donna Helle, Asst. Finance Director; Nancy Gagnet, Public Information Officer; Kasey Van Wormer, Municipal Clerk; Chelsea Ziss, Mayor; Brittany Roof, Human Resource Manager, Josh Sprow, Police Chief, Amy Clocksin, Administrative Assistant, Isiah Gonzalez Council Members, and residents John Sayre, Karla Lewis, Cori Wagner, Sarah Mokri and Dave Ross.

Mr. Sund made a motion to enter executive session at 4:01pm for the purpose of the appointment of a public official. Mr. Poeppelmeier seconded the motion. All in favor, so the motion carried.

Mr. Sund made a motion to exit executive session at 4:14pm, Mr. Kurt seconded the motion. All in favor, so the motion carried.

Mr. Kurt made a motion to recommend to Council the appointment of Dan Arnold as Interim Law Director, effective May 1, 2026. Mr. Sund seconded the motion. All in favor, so the motion carried.

Jesse Spear, Owner of Toledo Sport and Social Club and Allison Aey, Executive Director of Nature's Nursery, presented information on their Bump, Set, Splat! fundraising event and requested a waiver of sewer fees as the water will not reach the sanitary sewer, which staff have confirmed and had no concerns.

Mr. Poeppelmeier moved to recommend to Council approval of the waiver, Mr. Kurt seconded the motion. All in favor, so the motion carried.

The next item was continuance of the existing DORA. Kain Anderson, owner of Dale's, spoke on the issue, as did Chief Sprow with positive feedback. Briefly discussed possible expansion of hours and area of DORA, to be further explored.

Mr. Sund made a motion to recommend to council the continuance of the existing DORA and expansion at a future date. Mr. Kurt seconded the motion. All in favor, so the motion carried.

Continuing on the agenda were policy updates with Mayor Ziss discussion feedback from staff and ongoing review/revision. Chief Sprow discussed concerns gathered by various staff and items that he is requesting be considered. After further discussion and input, no action was taken regarding policies.

Moving on, concerns were expressed regarding changes to the administrator job description and ordinance with clarification given in regard to the current applicants and hiring process. Chief Sprow voiced concerns with the Safety Director role and representation of Fire and Police Departments. It was noted that the previous changes occurred at the same time that the administrator was hired. Will revisit at next meeting in two weeks.

Mr. Sund moved to enter executive session for the purpose of appointment of a public official at 4:56pm. Mr. Kurt seconded the motion. All in favor, so the motion carried.

Mr. Poeppelmeier moved to exit executive session at 5:52 pm. Mr. Sund seconded the motion. All in favor, so the motion carried.

Mr. Sund moved to adjourn at 5:52. Mr. Poeppelmeier seconded the motion, so adjourned.

Employee and Community Relations Committee
April 13, 2026

Meeting called to order at 12:30 pm.

Roll call: Kurt, Poeppelmeier, Sund- Mr. Kurt arrived after roll call but was present.

Also in attendance: residents John Sayre, Karla Lewis, and Cori Wagner.

Mr. Sund moved to enter executive session for the purpose of appointment of a public official at 12:31pm. Mr. Poeppelmeier seconded the motion. All in favor, so the motion carried.

Mr. Poeppelmeier moved to exit executive session at 3:35 pm. Mr. Sund seconded the motion. All in favor, so the motion carried.

Mr. Sund moved to adjourn at 3:35. Mr. Poeppelmeier seconded the motion, so adjourned.

Employee and Community Relations Committee
April 15, 2026

Meeting called to order at 12:30 pm.

Roll call: Kurt, Poeppelmeier, Sund

Also in attendance: residents John Sayre, Karla Lewis, and Cori Wagner.

Mr. Sund moved to enter executive session for the purpose of appointment of a public official at 12:30pm. Mr. Kurt seconded the motion. All in favor, so the motion carried.

Mr. Sund moved to exit executive session at 3:39 pm. Mr. Kurt seconded the motion. All in favor, so the motion carried.

Mr. Sund moved to adjourn at 3:39. Mr. Kurt seconded the motion, so adjourned.

Employee and Community Relations Committee
April 16, 2026

Meeting called to order at 3:30 pm.

Roll call: Kurt, Poeppelmeier, Sund

Also in attendance: Chelsea Ziss, Mayor; Brittany Roof, HR Manager; Kasey Van Wormer, Municipal Clerk; Nancy Gagnet, Public Information Officer; Josh Sprow, Chief of Police; Amy Clocksin, Admin Assistant; Isiah Gonzalez, Council Member; Dan Arnold, Interim Law Director; residents Chris Vereecke, Sarah Mokri, John Sayre, Karla Lewis, and Cori Wagner.

The meeting commenced with discussion regarding part-time and seasonal employees being hired with the intention of allowing the Public Service Director to hire due to the amount of part-time employees and the turn over. The goal will be to cross train concessions employees across Rolf Park and the Indoor Theater.

Mr. Sund moved to enter executive session for the purpose of appointment of a public official at 3:32pm. Mr. Poeppelmeier seconded the motion. All in favor, so the motion carried.

Mr. Sund moved to exit executive session at 4:10 pm. Mr. Poeppelmeier seconded the motion. All in favor, so the motion carried.

A resident spoke regarding LED lights and his concerns with plans to email some information to Council.

Mr. Poeppelmeier moved to adjourn at 4:17pm. Mr. Sund seconded the motion, so adjourned.

MAUMEE CITY COUNCIL
MINUTES
Monday, April 20, 2026 at 6:15 pm

The Council of the City of Maumee, Ohio met on the above date in Council Chambers with the following members present: Rosemarie Barciz, Gabriel Barrow, Isiah Gonzalez, Andrew Huyghe, Ted Kurt, Dave Poeppelmeier, and Scott Sund (7). Chelsea Ziss presiding.

Roll Call: Rosemarie Barciz, Gabriel Barrow, Isiah Gonzalez, Andrew Huyghe, Ted Kurt, Dave Poeppelmeier, Scott Sund.

PETITIONS AND COMMUNICATIONS

- A. Fire Department field delivery recognition for Jared Bradley FF/Medic, Lt. Nikki Heckman FF/Medic, Nick Militello FF/Medic, Dawn Sniadecki Paramedic, and Matt Oehlers FF/EMT.
- B. Fire and Police Departments annual reports
- C. Kid Mayor Introductions- Peyson Hossler, Colton Reck, Riley Winright
- D. Receipt of application to expand Uptown Maumee DORA and scheduling public hearing on the application on June 1, 2026 at 6:15pm.
- E. Public Hearing on the continued operation of the Uptown Maumee Designated Outdoor Refreshment Area.

Mr. Kurt moved to accept Petitions and Communications and place them on file.

Mr. Sund seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

COMMITTEE OF THE WHOLE

Discussion regarding summer schedule; Mr. Barrow made a motion to meet on June 1, July 20, and August 3, 2026.

Mr. Kurt seconded the motion. Roll call: 2 voting yea, 5 voting nay; the Chair declared the motion failed.

Mr. Poeppelmeier made a motion to continue the regular schedule with the exception of July, to meet only on July 20 only. Ms. Barciz seconded the motion. Mr. Kurt made a motion to amend the July meeting to convene on July 13. Mr. Poeppelmeier seconded the motion. Roll call on amendment of July 13- all in favor, so the motion carried. Roll call on initial motion regarding schedule: 5 voting yea, 2 voting nay; the Chair declared the motion carried.

CITIZEN COMMENTS

Mr. Sund moved to adopt the agenda as presented.

Mr. Gonzalez seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

Ms. Barciz moved to approve the regular meeting minutes of April 6, 2026.

Mr. Sund seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

CONSENT CALENDAR

A. Recommendation from Human Resource Manager:

Approve the appointment of Corey Zeadker to Operator with the Public Service Department under the Water Distribution Division and Leslie Lipper to Administrative Assistant with the Public Service Department effective 4/27/26.

B. Recommendation from Human Resource Manager:

Approve Mike Binkowski (Maintenance), Drew Durliat (Assistant Manager), Jacob Shrader (Maintenance), John Kolbow (Assistant Manager), and Brian Zattau (Temporary Manager) for the listed positions at Rolf Park.

C. Recommendation from Mayor:

Authorize Public Service Director to hire part-time and seasonal employees as needed.

D. Recommendation from Mayor:

Authorize Chief of Police to hire Anna Wright as a Cadet in the Division of Police to attend the Ohio Basic Police Academy in August.

E. Recommendation from Mayor:

Authorize the listed road closures for the parade route for Maumee Little League Opening Day on May 2, 2026 at approximately 11:30am:

Start at Elks parking. Allen Street north to W. John Street, west on W. John to Ford Street, north on Ford Street to Ford Field.

Mr. Poeppelmeier moved to approve the Consent Calendar.

Mr. Kurt seconded the motion.

Roll call: 7 voting yea, the Chair declared the motion carried.

NEW BUSINESS

Mr. Kurt moved to approve Resolution 011-2016, authorizing participation in the ODOT road salt contracts awarded in 2026 and declaring an emergency.

Mr. Barrow seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

Mr. Kurt moved to approve Resolution 012-2026, a resolution approving the continued operation of the Uptown Maumee Designated Outdoor Refreshment Area.

Mr. Barrow seconded the motion. Roll call: 6 voting yea, 1 voting nay; the Chair declared the motion carried.

Mr. Poeppelmeier moved to amend the motion to change the hours of DORA. Mr. Barrow seconded the motion. Roll call: 6 voting yea, 1 voting nay; the Chair declared the motion carried.

Mr. Gonzalez moved to approve the first reading of Ordinance 017-2026, an ordinance amending proportions of Chapter 927 sewer regulations of the Maumee Codified Ordinances.

Mr. Poeppelmeier seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

OLD BUSINESS

Mr. Barrow moved to approve Ordinance 006-2026, an ordinance approving and adopting Capital Asset Policy for the City of Maumee, Ohio.

Ms. Barciz seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

Mr. Gonzalez moved to approve Ordinance 010-2026, an ordinance authorizing Mayor to accept request for proposal from The Buehrer Group for renovation of the Maumee Indoor Theater and enter into contracts for the renovation of the theater.

Mr. Barrow seconded the motion. Roll call: 6 voting yea, 1 voting nay; the Chair declared the motion carried.

Ms. Kurt moved to approve Ordinance 011-2026, an ordinance providing for the issuance and sale of notes, in one or more series, in the maximum principal amount of \$5,000,000, in anticipation of the issuance of bonds, for the purpose of paying the costs of improving the municipal roadway, street and highway system, including, but not limited to, the acquisition, construction, renovation, installation and equipping of sidewalks, roads, rights-of-way, concrete curbs and gutters, landscaping, street lighting and intersection improvements, together with all necessary appurtenances thereto. Mr. Gonzalez seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

Ms. Barciz moved to approve Ordinance 012-2026, an ordinance providing for the issuance and sale of notes in the maximum principal amount of \$2,500,000, in anticipation of the issuance of bonds, for the purpose of paying the costs of the acquisition of certain parcels of real property, including but not limited parcel numbers 3602161, 3602214, 3602224, 3602274, 3602407 and 3602447, for the municipal sanitary sewer system and providing for the site preparation thereof, together with interests therein and all necessary appurtenances thereto.

Mr. Poeppelmeier seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

Mr. Sund moved to approve Ordinance 013-2026, an ordinance providing for the issuance and sale of notes in the maximum principal amount of \$575,000, in anticipation of the issuance of bonds, for the purpose of paying the costs of improving the municipal sanitary sewer system by acquiring and equipping a hydro excavator truck, together with all necessary appurtenances thereto.

Mr. Poeppelmeier seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

Mr. Barciz moved to approve Ordinance 014-2026, an ordinance providing for the issuance and sale of notes in the maximum principal amount of \$1,795,000, in anticipation of the issuance of bonds, for the purpose of paying the costs of improving the municipal sanitary sewer system by acquiring and installing water meters, together with all necessary appurtenances thereto.

Mr. Gonzalez seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

Ms. Barciz moved to approve the second reading of Resolution 010-2026, a resolution determining that the establishment of The Timbers Town Center Community Authority will be conducive to the public safety, convenience, and welfare and is intended to result in the development of a new community; declaring the New Community Authority to be organized and a body politic and corporate; defining the boundary of the new community district and finding that the establishment of the Timbers Town Center Community Authority complies with the requirements of Ohio Revised Code Section 349.03.

Mr. Barrow seconded the motion. Roll call: 7 voting yea; the Chair declared the motion carried.

COUNCIL COMMENTS

Legislation was considered at this time.

RESOLUTION NO. 011-2026 AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2026 AND DECLARING AN EMERGENCY.

The Resolution was read by title only.

Mr. KURT moved to suspend the rules and declare an emergency. Roll call: Barrow, Gonzalez, Huyghe, Kurt, Poeppelmeier, Sund (6) voting yea; Barciz voting nay (1).

Mr. KURT moved the resolution be placed on its final passage and passed. Roll call: Barciz, Barrow, Gonzalez, Huyghe, Kurt, Poeppelmeier, Sund (7) voting yea; nays, none.

So the Resolution was passed.

RESOLUTION NO. 012-2026 A RESOLUTION APPROVING THE CONTINUED OPERATION OF THE UPTOWN MAUMEE DESIGNATED OUTDOOR REFRESHMENT AREA.

The Resolution was read by title only.

Mr. KURT moved to approve the resolution. Roll call: Barrow, Gonzalez, Huyghe, Kurt, Poeppelmeier, Sund (6) voting yea; nays, Barciz voting nay (1).

So the Resolution was passed.

ORDINANCE NO. 006-2026 AN ORDINANCE APPROVING AND ADOPTING CAPITAL ASSET POLICY FOR THE CITY OF MAUMEE, OHIO.

The Ordinance was read by title only.

Ms. BARCIZ moved the ordinance be placed on its final passage and passed. Roll call: Barciz, Barrow, Gonzalez, Huyghe, Kurt, Poeppelmeier, Sund (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 010-2026 AN ORDINANCE AUTHORIZING MAYOR TO ACCEPT REQUEST FOR PROPOSAL FROM THE BUEHRER GROUP FOR RENOVATION OF THE MAUMEE INDOOR THEATER AND ENTER INTO CONTRACTS FOR THE RENOVATION OF THE THEATER.

The Ordinance was read by title only.

Mr. GONZALEZ moved the ordinance be placed on its final passage and passed. Roll call: Barciz, Barrow, Gonzalez, Huyghe, Kurt, Poeppelmeier (6) voting yea; Sund voting nay (1).

So the Ordinance was passed.

ORDINANCE NO. 011-2026

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES, IN ONE OR MORE SERIES, IN THE MAXIMUM PRINCIPAL AMOUNT OF \$5,000,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING THE MUNICIPAL ROADWAY, STREET AND HIGHWAY SYSTEM, INCLUDING, BUT NOT LIMITED TO, THE ACQUISITION, CONSTRUCTION, RENOVATION, INSTALLATION AND EQUIPPING OF SIDEWALKS, ROADS, RIGHTS-OF-WAY, CONCRETE CURBS AND GUTTERS, LANDSCAPING, STREET LIGHTING AND INTERSECTION IMPROVEMENTS, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO.

The Ordinance was read by title only.

Mr. KURT moved the ordinance be placed on its final passage and passed. Roll call: Barciz, Barrow, Gonzalez, Huyghe, Kurt, Poepelmeier, Sund (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 012-2026

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$2,500,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF THE ACQUISITION OF CERTAIN PARCELS OF REAL PROPERTY, INCLUDING BUT NOT LIMITED PARCEL NUMBERS 3602161, 3602214, 3602224, 3602274, 3602407 AND 3602447, FOR THE MUNICIPAL SANITARY SEWER SYSTEM AND PROVIDING FOR THE SITE PREPARATION THEREOF, TOGETHER WITH INTERESTS THEREIN AND ALL NECESSARY APPURTENANCES THERETO.

The Ordinance was read by title only.

Ms. BARCIZ moved the ordinance be placed on its final passage and passed. Roll call: Barciz, Barrow, Gonzalez, Huyghe, Kurt, Poepelmeier, Sund (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 013-2026

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$575,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING THE MUNICIPAL SANITARY SEWER SYSTEM BY ACQUIRING AND EQUIPPING A HYDRO EXCAVATOR TRUCK, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO.

The Ordinance was read by title only.

Mr. SUND moved the ordinance be placed on its final passage and passed. Roll call: Barciz, Barrow, Gonzalez, Huyghe, Kurt, Poepelmeier, Sund (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 014-2026

AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$1,795,000, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING THE COSTS OF IMPROVING THE MUNICIPAL SANITARY SEWER SYSTEM BY ACQUIRING AND INSTALLING WATER METERS, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO.

The Ordinance was read by title only.

Ms. BARCIZ moved the ordinance be placed on its final passage and passed. Roll call: Barciz, Barrow, Gonzalez, Huyghe, Kurt, Poeppelmeier, Sund (7) voting yea; nays, none.

So the Ordinance was passed.

Mr. Barciz moved to adjourn at 7:41 p.m. until the next scheduled meeting May 4, 2026, at 6:15 p.m.

Mr. Kurt seconded the motion.

Roll call: 7 voted yea, the Chair declared the motion carried.

29 April, 2026

Dear Ms. Gagnet and Members of Maumee City Council,

I hope this message finds you well. I am writing on behalf of Claire's Day/Read for Literacy to kindly request the City of Maumee's support for our upcoming 25th annual Claire's Day Children's Book Festival, which will take place on Saturday, May 16, 2026, at the Maumee Branch Library.

As in years past, we would greatly appreciate the use of metal picnic tables for the event. Specifically, we are requesting a total of 16 tables, including 2 ADA-accessible tables. If possible, delivery on Friday, May 15 would allow us adequate time for setup.

We are sincerely grateful for the City's continued partnership and generosity, which help make this event such a meaningful experience for families in our community. Claire's Day continues to be a joyful celebration of literacy, featuring author and illustrator visits, book signings, and our CARE Award ceremonies honoring the most improved readers in our area. This year's festival will also include local favorites Koral Hamburg and Jacky's Depot serving refreshments throughout the day.

We warmly invite you to join us and experience the energy and impact of the festival firsthand.

Thank you again for your ongoing support. Please let me know if any additional information is needed.

With appreciation,

Kristin Zilke



Lucas County 911 Regional Council of Governments

2144 Monroe St., Toledo, OH 43604

Phone: (419) 720-0255

www.lc911.org

Letter of Proxy

To Whom It May Concern,

I hereby authorize Chief Josh Sprow to act as my alternate and proxy in all manners relating to the Administrators Technical Advisory Committee (TAC) for the Lucas County 911 Regional Council of Governments. This designation will expire 12/31/2027.

Sincerely,

Signature

Mayor Chelsea Ziss

Title and Printed Name

Maumee

Jurisdiction



MEMO TO: City Council
FROM: Mayor Chelsea Ziss
DATE: May 1st, 2026
SUBJECT: City Administrator

Recommendation:

Approve the Appointment of Joshua Hartbarger to the position of City Administrator, approve the updated City Administrator/Public Safety Director Job Description, and Authorize the Mayor to enter into an Employment Agreement.

As many of you know, the search for City Administrator has been a long one. Candidates went through several rounds of interviews with City leadership, council members on the ECR Committee, and residents on the Administrator Selection Committee.

Mr. Hartbarger has extensive experience in public safety, leadership, and public administration, and will be an asset to the city of Maumee.

I respectfully request your confirmation of the appointment of Josh Hartbarger to the position of City Administrator/Public Safety Director effective June 1st, 2026.

Thank you,

Chelsea Ziss, Mayor

City of Maumee

POSITION DESCRIPTION

POSITION TITLE: City Administrator/Director of Public Safety **DEPARTMENT:** Administration
CLASSIFICATION: Exempt **APPROVED BY:**

REPORTING RELATIONSHIPS

POSITION REPORTS TO: Mayor and City Council

POSITIONS SUPERVISED: Chief Building Official, Chief of Fire, Chief of Police, Provides administrative oversight of Director of Public Services and Director of Finance.

POSITION PURPOSE

This position is the Chief Administrative officer for the City of Maumee and responsible for management of all City departments. The City Administrator is involved in planning for future needs of the City and leads its personnel and resources to achieve these goals established by the Mayor and City Council, which includes the effective delivery of all public services. This position is responsible for leadership in the areas of planning, organizing, and coordinating all City activities. As the Chief Administrative Officer, this position provides daily guidance and leadership for the proper administration of all City activities. This position also encompasses the duties of Director of Public Safety who oversees the Fire, Inspection and Police Divisions. This position plays a vital role in supporting a well-managed, transparent, and fiscally responsible government.

ESSENTIAL FUNCTIONS AND BASIC DUTIES

- ~~Directs and/or s~~Supervises the administration of all City's departments, offices and agencies of the City including but not limited to the Department of Finance, Department of Public Services, ~~Public Safety and Services,~~ and assists with developing policies for their operations. Directs and supervises the Department of Public Safety and administrative staff and develops policy for their operations.
- Participates in various labor, negotiations, discipline, hiring, and grievances. At the direction of the Mayor, ~~i~~investigates complaints from inside and outside Departments to resolution, as well as aArbitrates competing interests as they exist within the Departments.
- Attends various meetings of City Council and its committees, boards, and commissions.
- Facilitates economic development initiatives by maintaining constructive relationships with businesses, residents, real estate developers, as well as governmental and non-governmental economic development and trade associations and guiding investors through relevant administrative processes and building codes.
- Considers future land uses and potential zoning changes particularly as they relate to a community planning function (Uptown Revitalization, Historic Preservation, Community Design, Economic Development, and Infrastructure).
- Assumes long range planning function in diverse areas of concern and makes recommendations to the Mayor and City Council in the development of long-term goals and strategies for the City.
- Engages in grantsmanship activities to realize greater business investment in the community, particularly in the area of the Community Development Block Grant program and similar programs offered through the Ohio Department of Development.

- Ensures the City’s compliance in connection with State and Federal grant-making agencies as well as compliance with State agencies in regard to existing tax abatements including representing the City at Lucas County’s annual Tax Incentive Review Council.
- Participates in financial planning in regard to general operations, financial management, and capital needs. Assists in the implementation and enforcement of the final budget approved by City Council. In cooperation with the Director of Finance, Monitors revenues and expenditures to ensure financial stability and keeps the Mayor and City Council fully informed of the financial condition and needs of the City.
- Participates in the identification of funding sources including special revenue sources, grants, and tax increment financing.
- Ensures City creates and maintains a master plan for the community through partnership with urban planning firms.
- Serves as the Safety ~~Service~~ Director. Coordinates, plans, and budgets for the effective delivery of Safety Services.
- Represents the City to the public, press, other private, non-profit, and governmental agencies.
- Serves as liaison with surrounding communities including Lucas County, Toledo Area Metroparks, Ohio Department of Natural Resources, Ohio Department of Transportation and other state agencies.
- Participates in various required training including Safety as needed.
- Performs other related duties as required or assigned.

QUALIFICATIONS

EDUCATION:

Bachelor’s degree in Public Administration or related field; Master’s degree preferred.

EXPERIENCE REQUIRED:

A minimum of five years of related experience and/or training, or equivalent combination of education and experience.

Chief Executive experience in progressively larger units of government exclusive of the City.

Previous experience with personnel and collective bargaining issues, utility policies, zoning, financial management, economic development, grantsmanship, and environmental law.

KNOWLEDGE/SKILLS:

Knowledge of laws, regulations, and ordinances applicable to City Government.

Knowledge of budgeting, accounting, and government financing.

Knowledge of government processes, infrastructure, services and planning.

Knowledge of management principles and practices as they apply to public sector.

Excellent written and verbal communication skills.

Excellent interpersonal skills, negotiation, and conflict resolution skills.

Strong analytical, organizational and problem-solving skills.

Ability to manage sensitive information and situations and maintain confidentiality.

Team player that gets along with others.

Able to work well independently, under pressure and handle multiple deadlines.

Able to assist, direct, and coordinate others.

PHYSICAL REQUIRMENTS/WORKING CONDITIONS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Prolonged periods working at a desk; subjected to normal office noise and interruptions. Primarily sedentary work; occasional lifting up to 10 lbs. Regular use of computer, phone and office equipment.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

PERFORMANCE MEASUREMENTS

- Maintains an active and positive presence in the community.
 - Plans, develops, and implements administrative policies, rules, regulations, procedures, and budgets.
 - Works in conjunction with department heads to ensure that all laws and ordinances of the City are enforced.
 - Coordinates, plans and budgets for the effective delivery of all Administrative & Safety Services.
 - Effectively contributes in overseeing labor management functions.
 - Achieves measurable economic growth.
 - Represents the City with other governmental agencies and officials.
 - Informs management of departmental activities.
 - Identifies threats and opportunities for the City.
-

INTENT AND FUNCTION OF JOB DESCRIPTIONS

Job descriptions assist organizations in ensuring that the hiring process is fairly administered and that qualified employees are selected. They are also essential to an effective appraisal system and related promotion, transfer, layoff, and termination decisions. Well-constructed job descriptions are an integral part of any effective compensation system.

All descriptions have been reviewed to ensure that only essential functions and basic duties have been included. Peripheral tasks, only incidentally related to each position, have been excluded. Requirements, skills, and abilities included have been determined to be the minimal standards required to successfully perform the positions. In no instance, however, should the duties, responsibilities, and requirements delineated be interpreted as all-inclusive. Additional functions and requirements may be assigned by supervisors as deemed appropriate.

In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee or others or which impose undue hardships on the city.

Job descriptions are not intended as and do not create contracts. The City maintains its status as an at will employer and, accordingly, may terminate an employee for any reason not prohibited by law, unless such status as applied to a particular employee is modified by a collective bargaining agreement or the rules and regulations of the Civil Service Commission of the City.

Employee name

Date

Employee signature



MEMO TO: City Council
FROM: Mayor Chelsea Ziss
DATE: May 1st, 2026
SUBJECT: Urban Planning Manager

Recommendation:

Approve the Appointment of Dana Reising to the position of Urban Planning Manager and approve the Urban Planning Manager Job Description.

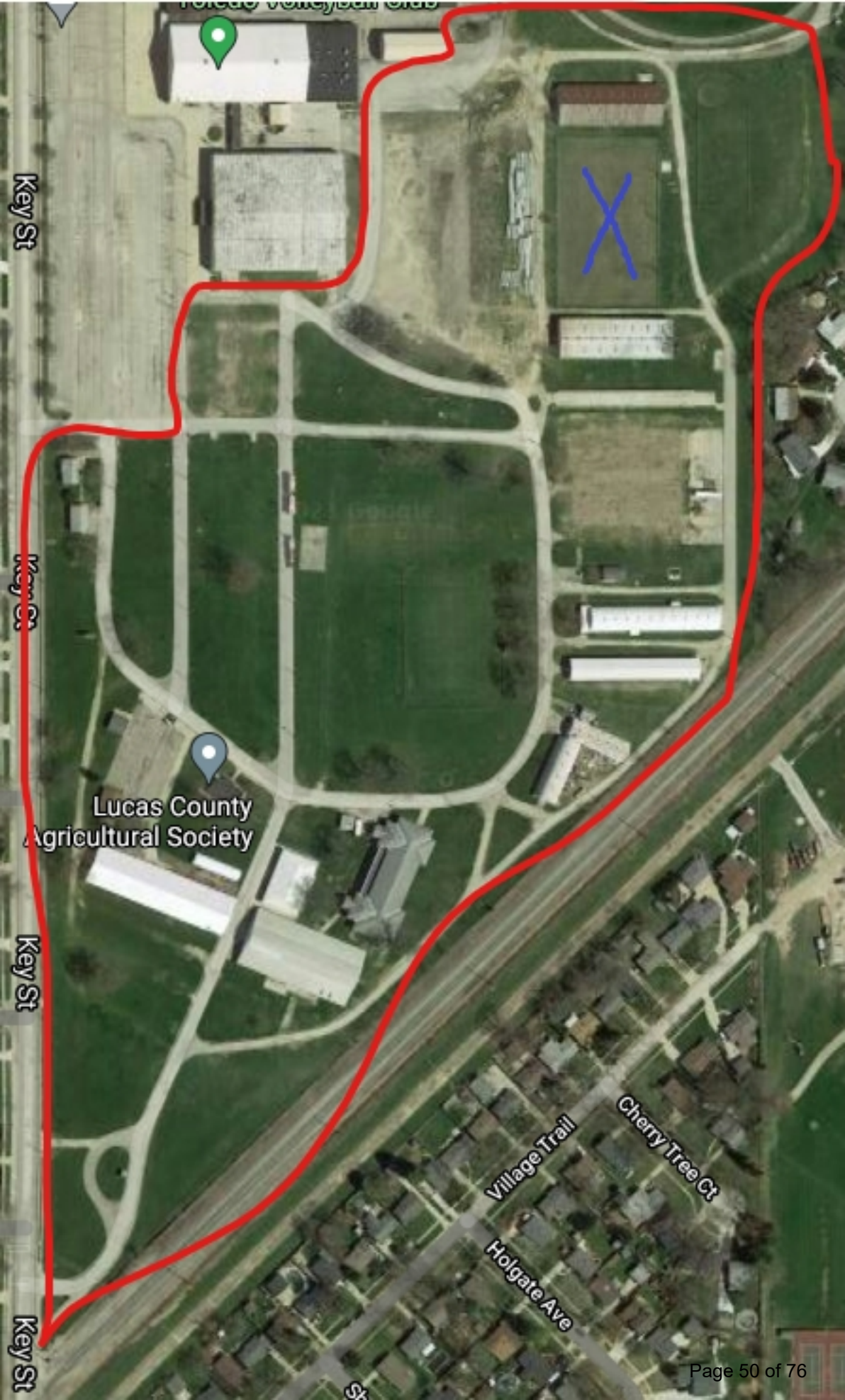
The position of Urban Planning Manager has been vacant for over a year. The recent Planning Commission and Board of Zoning Appeals meetings have highlighted the acute need for someone in this position - as well as a strong appetite for guidance and change.

Ms. Reising has extensive experience in zoning and has served the City of Toledo as a City Planner for several years.

I respectfully request your confirmation of the appointment of Dana Reising to the position of Urban Planning Manager effective May 18th, 2026.

Thank you,

Chelsea Ziss, Mayor



Key St

Key St

Key St

Key St

Lucas County
Agricultural Society

Village Trail

Cherry Tree Ct

Holgate Ave

FAIRGROUNDS EVENT PERMIT APPLICATION

City of Maumee
City Administration
400 Conant Street 2nd Floor
Maumee Ohio 43537

Phone: 419-897-7115 Hours of Operation: 9:00 am to 5:00 pm Weekdays
FEE: \$150.00 (Subject to waiver for 4H or JR Fair event) (Payment fee ^{To Be} Sent By FedEx)
APPLICATION DATE: 4/20/26

ACTIVITY TYPE: Family Motor-sports Entertainment Shows "Monster Truck Wars"

- CHECK ALL THAT APPLY:
- ATHLETIC EVENT/RACE/RECREATION Monster Truck Show CONCERT/PERFORMANCE CULTURAL EVENT
 - FARMER'S/FLEA MARKET 4H or JR Fair event
 - FAIR/FESTIVAL FIRST AMENDMENT ACTIVITY/RALLY MARKETING/PROMOTION
 - MEDIA/POLITICAL EVENT
 - PRIVATE EVENT OTHER (DESCRIBE): Spectator ticketed event - Monster Truck Show

SECTION A - APPLICANT INFORMATION AND PERSON(S) RESPONSIBLE FOR EVENT

Name: Ron Woodbridge
 Address: 6599 E. THOMAS Rd Ste #1106 Scottsdale, AZ 85251
 Phone Number: 480-772-7490
 Email address: Ron.Woodbridge@yahoo.com
 Date(s): June 20, 2026
 Installation Start Date June 19, 2026 Installation Time 8:00am
 Activity Start Sat. June 20, 2026 Date Start Time 12 NOON
 Teardown Start Date Sat. June 20, 2026 Teardown Time Est 11:00PM
 Activity End Date Sat. June 20, 2026 End Time Est 8:00pm
 Applicant/Authorized Agent/Permit Holder Name: Ron Woodbridge
 Organization/Business Name: Live Family Entertainment of TEXAS, LLC
 Organization/ Business Type: For Profit Non-Profit - Tax ID #: EIN # 33-2191534
 Organization/ Business Street Address: 291 County Rd 4181
 City: Decatur State: TEXAS Zip: 76234-8920

SECTION B - ONSITE CONTACT

Primary Name: Ron Woodbridge
 Mobile Phone: 480-772-7490 Email: Ron.Woodbridge@yahoo.com
 Secondary Name: Ben Wimp
 Mobile Phone: 405-209-6619 Email:
 Event Hotline Number for Public Information: 480-881-2375 "Event Hot Line"
 Event Website for Public Information: MONSTERTRUCKS.FUN

FACE Book: Monster Truck Wars

SECTION C - ACTIVITY INFORMATION

Activity Monster Truck Shows
 Location: LUCAS County Fairgrounds (outdoor Rodeo Arena)
 Fairgrounds Manager is emailing to me Site Map so that we can provide you with show operation information.
 * We Have dimensions of Rodeo Arena from Fairgrounds Manager - it is perfect for our shows majority of our shows take place at similar Rodeo Arenas.

Please list the address and proposed activity location and attach a map showing the logistical layout for your activity or event.

Describe the scope of your activity (attach detailed proposal – for larger scale events of more than fifty (50) attendees). Monster Truck Show - 90 minutes w/ Intermission

Admission Fee required to enter your event?

Yes No If yes: Admission fee amount: Adults \$25 Child \$15 VIP \$40.

If this is a for-profit organization or yes to any Admission/ Ticket/Fee questions, you must complete a tax registration form with the Maumee tax department

Pre-Sale Tickets: Yes No Cost:

On-Site Ticket Sales: Yes No Cost:

Activity Size:

of Participants Per Day: Est 10 participants

of Staff and/or Volunteers Per Day: 20

TOTAL Number of Attendees Per Day: Est. 1,000 Spectators

Will you be conducting raffles or games of chance? Yes No

If so what types of raffles and /or games of chance. N/A

Promotion:

Will your event be marketed, promoted, or advertised? Yes No If Yes, please describe: We promote our shows on Social media, Radio & T.V.

Components of event

(Check all that apply):

- Amplified Sound/ PA System Band(s)/Performer(s) Booth(s)/Exhibit(s)*
- Bounce House(s)/Inflatable(s) Chair(s) Drone(s) Use Fencing* Racing Vehicle use
- Fireworks/Pyrotechnics Generator(s)* Live Animal Attractions Merchandise Sales
- Ride Share/Shuttle/Valet Service(s) Scaffolding* Stage(s)* Table(s) Tent(s) *
- Stages Food trucks Other (Describe): _____

Describe all such components in detail and the time and location for each component.

*Additional City of Maumee Permitting will apply for any tents and/or food trucks.

Sanitation Plan:

Portable Toilets: Yes Hand Hygiene Stations/ Sanitizer: Yes

Describe your clean-up, disinfection, and recycling plans for your activity (attach detailed proposal – for larger scale events). Event staff completes all post event clean-up We recycle all Recycle trash

Food/Beverage

(Check all that apply):

- Sale of Food/Beverages* Distribution of Food/Beverages*
- Sale of Alcoholic Beverages* Distribution of Alcoholic Beverages* We Do not sell Alcoholic Drink
- Onsite Food Preparation* Other (Describe): All Food is pre packaged - NO cooking

*Additional City of Maumee Permitting may apply.

Emergency Action Plan:

An Emergency Action Plan is to help ensure proper and adequate medical services are in place to protect the health and safety of the participants and/or attendees at an event function. The Organization is required to have a first aid kit, an AED Device and CPR trained personnel onsite during all times of your activity. Plans should also include preparedness for severe weather or other related emergencies. *We will Have emergency medical staff on site*

Security:

Please provide a security plan and indicate the number of security officers which will be on site and their contact information. Areas where individuals will be gathering, viewing events or walking must be properly protected from vehicles by use of appropriate barricades. *We will Have Event Security on site with proper safety procedures*

You must submit written approval from the property owner and lessor of the property to Maumee offices with this application. *Fairgrounds Manager will provide*

Camping: Camping is only allowed for vendors or an organizer to stay overnight if it is an event that lasts more than one day. *Understood*

Upon receipt of the application the City of Maumee will review the same and determine if this event is allowed under the zoning in place for the property and may set other conditions and terms for the event. If the event is approved, the applicant, organization and lessee will all be required to adhere and agree to the terms set forth in the permit which also include the items set forth in the application including the times for the event, adhere to all Maumee laws, including noise ordinances, tent permits, food truck permits, sound regulations and be free from dust, smoke, or other similar conditions. Violations of these conditions will require the Fair Board, Applicant, Organization and/or Maumee to immediately terminate the event. If the City of Maumee incurs additional costs or expenses due to the event, the organizer and the Lucas County Agricultural Society will be required to reimburse Maumee for said expenses.

SIGNATURE:APPLICANT

SIGNATURE:LC AG SOCIETY

The information provided is true and correct:

Ron Woodbridge

Applicant and person responsible for said event

BY:

THIS APPLICATION IS NOT A PERMIT

*FALSIFICATION OF A PUBLIC DOCUMENT IS A VIOLATION OF THE OHIO REVISED CODE, SEC. 2921.13(A)(5), A MISDEMEANOR OF THE FIRST DEGREE, PUNISHABLE BY UP TO (6) SIX MONTHS IMPRISONMENT & A FINE OF UP TO \$1,000.00.

ORDINANCE NO. 018–2026

AN ORDINANCE ADDING CHAPTER 1147 TO THE MAUMEE CODIFIED ORDINANCES-
SOLAR REGULATIONS

WHEREAS, The City of Maumee Planning Commission has proposed additions to the Maumee Zoning Code under supplemental development standards to regulate Solar Systems within the City of Maumee;

WHEREAS the Planning Commission held public meetings and conducted public hearings on said proposed modifications as required by Chapters 1107 and 1105 of the Maumee Codified Ordinances;

WHEREAS Council has reviewed and approves the recommended changes to the zoning code as set forth herein.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. Chapter 1147 of the Maumee Codified Ordinances is hereby adopted as follows:

CHAPTER 1147

SOLAR REGULATIONS

1147.01 Definitions.

1147.02 Where Permitted

1147.03 General Requirements

1147.04 Criteria for Conditional Uses

1147.05 Zoning Permit Requirements-Small Solar Facility

1147.99 Penalty.

CHAPTER 1147

It is the intent of this Chapter to provide regulations for various solar uses in the City. These regulations encourage the efficient and effective development and use of solar energy systems while protecting the public health, safety, and welfare of City residents. Solar energy is a renewable energy resource and is encouraged to be utilized where possible.

1147.01 SOLAR DEFINITIONS

(a) Grid-connected solar energy system: A solar photovoltaic system that is connected to an electric circuit served by an electric utility company.

(b) Ground Mounted Solar Energy Systems: A solar energy system that mounts a solar panel or panels and facilities on or above the ground and is accessory to the primary use. Primary use systems are permitted through a discretionary approval process.

(c) Integrated Solar Energy Systems: A solar energy system that is incorporated into or replaces standard building materials and does not have mounting equipment. For example, these systems may include materials that replace traditional roofing, shingle, or siding materials, awnings, canopies, skylights, or windows.

(d) Rooftop Solar Energy Systems: A solar energy system that is mounted to a structure or building's roof on racks. Rooftop systems are accessory to the primary use.

(e) Small Solar Facility, Industrial: A Solar Energy System and associated facilities with a single interconnection to the electrical grid and designed for, or capable of, operation at an aggregate capacity of less than fifty (50) megawatts. Solar facilities of fifty (50) megawatts or more shall be required to submit an application with the Ohio Power Siting Board (OPSB) at the Public Utilities Commission of Ohio (PUCO) and are required to meet OPSB regulations

(f) Solar Energy: Radiant energy (direct, diffused, or reflected) received from the sun that can be collected and converted into thermal or electrical energy.

(g) Solar Energy System: A system and associated facilities and components that collect Solar Energy, the purpose of which is to provide for generation or storage of electricity from sunlight, or the collection, storage, and distribution of solar energy for space heating or cooling, daylight for interior lighting, or water heating, which may include, but is not limited to, an Integrated Solar Energy System, Rooftop Solar Energy System, or Ground Mounted Solar Energy System.

1147.02 WHERE PERMITTED

- (a) Integrated Solar Energy Solar Systems:** Construction, erection, or siting of an Integrated Solar Energy System is permitted in all zoning districts except the Design Review Overlay district where construction, erection, or siting of an Integrated Solar Energy System is permitted subject to the approval of the Design Review Board if an initial application is denied or limited in part by the Urban Planning Manager. A zoning permit is not required if there is no change in footprint or volume of a building or structure, except for those located in the Design Review Overlay District.
- (b) Rooftop Solar Energy Systems:** Subject to the restrictions contained in this Section, any construction, erection, or siting of a Rooftop Solar Energy System shall be a permitted use in all zoning districts except for parcels located in the Design Review Overlay District where any construction, erection, or siting of a Rooftop Solar Energy System shall be subject to the approval of the Design Review Board if an initial application is denied or limited in part by the Urban Planning Manager. A zoning permit is required.
- (c) Sloped Roof:** On a pitched/sloped roof, solar energy systems shall be installed parallel to the roof surface and may not extend beyond the edge of the roof peak.
- (d) Flat Roof:** On a flat roof, solar energy systems are permitted to exceed the zoning district height limits by up to 5 feet provided they are screened from view from the street.
- (e) Ground Mounted Solar Energy Systems:** The construction, erection, or siting of a Ground Mounted Solar Energy System is permitted as an accessory structure and

shall comply with accessory structure regulations. A zoning permit is required.

- (f) **Small Solar Facility, Industrial:** Subject to the restrictions contained in this Section, as well as any other relevant conditions as the Board of Zoning Appeals may determine, any construction, erection, or siting of Small Solar Facilities may be permitted as a conditional use on parcels five (5) acres and larger in the M-1 Controlled Industrial District.

1147.03 GENERAL REQUIREMENTS

a. Integrated or Rooftop Solar Energy Systems

- i. **Height:** The maximum height of any Integrated or Rooftop Solar Energy System shall not exceed the maximum height applicable to principal structures located in the zoning district where located. An Integrated or Rooftop Solar Energy System mounted on a roof shall not vertically exceed the highest point of the roof to which it is attached. For flat roof mounted systems, the height of the solar panels shall be a maximum height of ten (10') from the height of the existing roof and may exceed the zoning district height limits by up to 5 feet.
- ii. **Coverage:** An Integrated or Rooftop Solar Energy System may cover up to one hundred percent (100%) of a structure's walls and/or roof, as applicable.
- iii. **Components:** All exterior electrical lines must be located entirely underground and placed in conduit.

b. Ground Mounted Solar Energy Systems

- i. **Height:** The maximum height of any Ground Mounted Solar Energy System at any point shall not exceed twelve (12') feet when oriented at maximum tilt.
- ii. **Coverage:** Ground Mounted Solar Energy Systems shall not exceed three hundred (300) square feet in size in any Residential District. Such systems shall not exceed six hundred (600) square feet in size in Commercial and Industrial Districts.
- iii. **Components:** All exterior electrical lines must be located entirely underground and placed in conduit.
- iv. **Visual Buffer:** The Ground Mounted Solar Energy System shall not be located in a required landscape buffer.

c. Small Solar Facility (Industrial)

- i. Height:** The maximum height of Small Solar Facilities at any point shall not exceed twelve (12') feet when oriented at maximum tilt.
- ii. Coverage:** Small Solar Facilities shall be included as part of any lot coverage calculation applicable to the zoning district where located. Small Solar Facilities shall not exceed 60% maximum lot coverage for non-residential districts.
- iii. Components:** All exterior electrical lines must be located entirely underground and placed in conduit.
- iv. Visual Buffer:** When located adjacent to any residential district, Small Solar Facilities shall have a visual buffer of natural vegetation, plantings, and/or fencing that provides reasonable visual screening to reduce view of and noise from the Small Solar Facilities on adjacent lots and from any public right-of-way. Small Solar Facilities located on corner lots shall comply with the applicable requirements (including, but not limited to, those for yards, buffering, and screening) for lots in the zoning district where located.
- v. Lighting:** All lighting associated with the Small Solar Facility shall focus light inward toward the solar equipment and shall be downlit and shielded. Small Solar Facilities shall be placed or arranged in a manner so as not to reflect unreasonable glare onto adjacent buildings, properties, or roadways. Mitigation measures such as the use of non-reflective materials, finishes, and surface treatments on project components should be taken to reduce contrast and glare. Visual barriers such as vegetation are the most effective at mitigating glare from solar arrays when the vegetation is located as close to the source as possible. If vegetation is used, native and naturalized plants should be specified to match or complement existing vegetation within the area. Existing vegetation within and surrounding the project area should be maintained and preserved to the greatest extent possible.
- vi. Noise:** Noise control is subject to all applicable City ordinances.
- vii. Setbacks:** Any Small Solar Facility must comply with the setback requirements applicable to the zoning district where located.
- viii. Maintenance:** Small Solar Facilities shall be maintained in good working order at all times. The owner of the property and owner of the Small Solar Facilities shall, within thirty (30) days of permanently ceasing operation of a Small Solar Facility, provide written notice of abandonment to

the City of Maumee. An unused Small Solar Facility may stand no longer than ninety (90) days following abandonment. All costs associated with the dismantling/demolition of the Small Solar Facility and associated equipment shall be the responsibility of the property owner. A Small Solar Facility is considered abandoned when it ceases transmission of electricity for (30) consecutive days. Removal includes removal of all apparatuses, supports, and or other hardware associated with the existing Small Solar Facility. The property shall be returned to a graded, seeded and/or landscaped state similar to its condition prior to construction/installation.

- ix. **Building Permits:** All Small Solar Facilities and parts thereof shall obtain all applicable required Building Permits.
- x. **Advertising:** Small Solar Facilities and the property where located shall not be used for the display of advertising. For the purposes of this section, reasonable and customary identification (name, insignia, logo, and/or similar) of the manufacturer or operator of the system that is incorporated into or manufactured on the equipment itself shall not be considered advertising.
- xi. **Other Restrictions:** A Small Solar Facility shall comply with all applicable federal, state, and local laws, rules, and regulations.

1147.04 CRITERIA FOR CONDITIONAL USES

- a. A Small Solar Facility (industrial), where identified as a conditional use, is subject to and shall follow the application process for a Conditional Use Permit.
- b. Where identified as a conditionally permitted use, a Small Solar Facility shall comply with the following specific requirements:
 - 1. **Road Use Maintenance Agreement:** The property owner shall provide for the adequate maintenance and protection of City maintained, protected, or managed infrastructure (including, but not limited to roadways, rights-of-way, and easements) to be used in connection with the Small Solar Facility as detailed further in a road use and maintenance agreement (“RUMA”) with the City. Any damaged public roads, culverts, and bridges shall be repaired promptly to their previous or better condition by the property owner or their designee under the guidance of the appropriate regulatory authority.
 - 2. **Safety Services:** The property owner shall provide sufficient evidence that the property can be adequately served by the

appropriate safety services, for example, a letter from the applicable fire department verifying that emergency response personnel and vehicles can safely reach and service the property, including the area where the Small Solar Facility is located.

3. Location:

- i. Any Small Solar Facility other than an Integrated or Rooftop Solar Energy System (except components located entirely underground) shall be located entirely in the rear yard.
- ii. No Small Solar Facility shall be located in front of a principal building or structure. In the case of corner lots, no Small Solar Facility shall be located between a principal building or structure and a public right-of-way.

4. Height: the maximum height of any Small Solar Facility shall not exceed twelve (12') feet when oriented at maximum tilt.

5. Buffers and Setbacks:

- i. Where a Small Solar Facility is located on property adjacent to or in close proximity to property zoned for residential use (as determined by the City), no part of the Small Solar Facility (other than components located entirely underground) shall be located within one hundred (100') feet of an existing residential dwelling.
- ii. No Small Solar Facility (other than components located entirely underground) shall be located within fifty (50') feet of any property line.
- iii. No Small Solar Facility (other than components located entirely underground) shall be located within one hundred (100') feet of a public right-of-way or shared-use driveway.

6. Visual Buffer: A Small Solar Facility shall have a visual buffer of natural vegetation, plantings, and/or fencing designed to and that does all of the following:

- i. Enhances the view from any existing residential dwelling and from any public right-of-way;
- ii. Is in harmony with the existing vegetation in the area; and
- iii. Provides reasonable visual screening to minimize view of and noise from the Small Solar Facilities to adjacent lots and from any public right-of-way.

1. **Lighting:** All lights associated with the Small Solar Facility must narrowly focus light inward toward the equipment, be downlit and shielded, and prohibit any light splash onto any adjacent property.
2. **Fencing:** Any fencing and/or screening installed in connection with the Small Solar Facility shall be harmonious and compatible with the surrounding properties and uses. Fencing shall be always maintained in good repair.
3. **Conditions:** Any conditions or other requirements as determined by the Board of Zoning Appeals in connection with the issuance of a Conditional Use Permit will apply.

1147.05 ZONING PERMIT REQUIREMENTS- SMALL SOLAR FACILITY

- a. A zoning permit shall be required before any construction is commenced on a Small Solar Facility.
- b. Applicant shall provide the City of Maumee with the following items and/or information when applying for a zoning permit:
 - A. An engineering report that shows:
 1. The total size and height of the proposed Small Solar Facility.
 2. Data specifying the megawatt size and generating capacity in megawatts of the particular Small Solar Facility.
 3. Hazardous materials containment and disposal plan.
 - B. A site plan showing the location of the Small Solar Facility including all equipment and components thereof in relation to (and measurements of distances from) all existing structures on the property, roads and other public rights-of-way, and neighboring property lines.
 - C. Evidence of compliance with applicable setbacks and all other applicable zoning restrictions.
 - D. A maintenance schedule as well as a dismantling plan that outlines how the Small Solar Facility, including all equipment and components thereof will be dismantled at the end of their use and/or upon abandonment.
 - E. Any other information or materials reasonably requested by the City of Maumee. Proposed design shall meet the minimum recommendations from the Ohio EPA's guidance on post-construction stormwater management for solar panel field.

1147.99 PENALTY. A violation of any provision of this chapter of the Codified Ordinances of the City of Maumee shall be an unclassified misdemeanor punishable by up to a \$1000 fine and the Court may require removal of a solar system which has been installed in violation of the provisions of this chapter.

SECTION 2. STATUTORY CONSTRUCTION & SEVERABILITY.

(a) This Ordinance shall be construed so as not to conflict with applicable Maumee Code, Federal or State of Ohio laws, rules, or regulations. Nothing in this Ordinance authorizes any City department to impose any duties or obligations in conflict with regulations established by Maumee Code not modified herein, at the time such action is taken.

(b) In the event that a court or agency of competent jurisdiction holds that a Federal or State of Ohio law, rule, or regulation invalidates any clause, sentence, paragraph, or section of this Ordinance or the application thereof to any person or circumstances, it is the intent of the Ordinance that the court or agency sever such clause, sentence, paragraph, or section so that the remainder of this Ordinance remains in effect.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council, the Planning Commission and any of council's committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements of the Charter of Maumee, Ohio.

Motion to waive three readings:

Seconded:

Yeas: Nays:

Motion to Pass:

Seconded:

Yeas: Nays:

Passed: May 4, 2026

Mayor Chelsea Ziss

Attest: Municipal Clerk

Approved as to form:

Law Director

RESOLUTION 013 -2026

A RESOLUTION TO CLARIFY MEETING PROVISIONS OF THE MAUMEE CHARTER

WHEREAS, Article XIII Section 3 of the Maumee Charter provides as follows: “In order that a ready means may be at hand for reconciling any conflicts, resolving any inconsistencies and clarifying any obscurities which may be discovered in the language of this Charter, the power is hereby vested in Council to interpret the various sections and parts of this Charter in harmony with the spirit thereof by ordinance, resolution or other measure of said Council adopted by the affirmative vote of five (5) or more of its members” and;

WHEREAS, City Council has determined that there are conflicts, inconsistencies and obscurities which exist in different sections of the Maumee Charter that should be resolved by this Council; and

WHEREAS, Article III Section 5 of the Charter does not provide a definition for what constitutes a meeting in its open meeting provisions; and

WHEREAS, Pursuant to the Charter, Council may adopt rules, regulations, or by-laws for the conduct of its business; and

WHEREAS, it is Council’s intent to make this Resolution retroactive to the fullest extent permitted by law

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maumee, That:

SECTION 1. That Council clarifies, finds and determines that a meeting for purposes of construing the Maumee Charter open meeting provisions set forth in Article III Section 5 shall be defined as any prearranged discussion of the public business of the City council, its Committees, Boards or Commissions by a majority of its members which finding will be retroactive to the fullest extent permitted by law.

SECTION 2. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including the Maumee Charter and Ohio law.

Motion to Pass: Second:

Yeas: Nays:

Passed: May 4, 2026

Mayor Chelsea Ziss

ATTEST:

Municipal Clerk
Approved as to form by:

Law Director

RESOLUTION 014 -2026

A RESOLUTION TO CLARIFY PROVISIONS OF THE MAUMEE CHARTER AS TO CONTRACTS

WHEREAS, Article XIII Section 3 of the Maumee Charter provides as follows: “In order that a ready means may be at hand for reconciling any conflicts, resolving any inconsistencies and clarifying any obscurities which may be discovered in the language of this Charter, the power is hereby vested in Council to interpret the various sections and parts of this Charter in harmony with the spirit thereof by ordinance, resolution or other measure of said Council adopted by the affirmative vote of five (5) or more of its members” and;

WHEREAS, City Council has determined that there are conflicts, inconsistencies and obscurities which exist in different sections of the Maumee Charter that should be resolved by this Council; and

WHEREAS, Maumee Charter Article X Section 1 provides that for all contracts involving the expenditure of municipal funds, the Clerk shall certify in the accounting records of the Municipality that the amount required to meet the obligation, or in the case of a continuing contract to be performed in whole or part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in the treasury or in the process of collection to the credit of an appropriate fund free from any prior encumbrances; and

WHEREAS, Pursuant to the Charter Article III Section 8, Council may adopt procedures and methods to be followed with respect to contracting and purchasing on behalf of the Municipality; and

WHEREAS Article V section 4 of the Maumee charter also provides in part that during any period when the Clerk shall be absent or unable to perform the duties of office, the Assistant Clerk shall serve as the Clerk's designee with all of the powers and duties of the Clerk;

WHEREAS, City Council has previously changed the duties of the Clerk, the Charter made the Finance Director the fiscal officer of the City of Maumee and the Finance Director has also been appointed as Assistant Clerk; and

WHEREAS Due to these various changes in the Code and Charter the Clerk is no longer responsible for the finances of the City of Maumee, does not have access to the accounting records of the City and is unable to perform that portion of the Clerk’s duties; and

WHEREAS, it is Council’s intent to make this Resolution retroactive to the fullest extent permitted by law

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maumee, That:

SECTION 1.That Council clarifies, finds and determines that for all contracts involving the expenditure of municipal funds, the Finance Director shall certify in the accounting records of the Municipality that the amount required to meet the obligation, or in the case of a continuing contract to be performed in whole or part in an ensuing fiscal year, the amount required to meet the obligation in the fiscal year in which the contract is made, has been lawfully appropriated for such purpose and is in

the treasury or in the process of collection to the credit of an appropriate fund free from any prior encumbrances. of the City council, its Committees, Boards or Commissions by a majority of its members which finding and determination will be retroactive to the fullest extent permitted by law.

SECTION 2. If any section, phrase, sentence, or portion of this Resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 3. This Council finds and determines that all formal actions of this Council and any of its committees concerning and relating to the passage of this Resolution were taken in an open meeting of this Council or any of its committees, and that all deliberations of this Council and any of its committees that resulted in those formal actions were in meetings open to the public, all in compliance with the law including the Maumee Charter and Ohio law.

Motion to Pass: Second:
Yeas: Nays:
Passed May 4, 2026

Mayor Chelsea Ziss

ATTEST:

Municipal Clerk
Approved as to form by:

Law Director

ORDINANCE NO. 019 - 2026

AN ORDINANCE AMENDING ORDINANCE NO. 022-2024 RELATIVE TO THE COMPENSATION OF CERTAIN EMPLOYEES OF THE CITY OF MAUMEE, REPEALING CERTAIN ORDINANCE, AND DECLARING AN EMERGENCY.

WHEREAS, it is necessary to amend Ordinance No. 022-2024 relating to the compensation of certain employees and officials within the City of Maumee to update wages to minimum wage and increase other wages for certain employees;

WHEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, to increase compensation for certain employees as follows:

SECTION 1. UPDATED WAGES FOR CERTAIN EMPLOYEES

The following are the updated ranges of pay for the part-time, seasonal, and other positions covered by this ordinance:

<u>Title</u>	<u>Pay Range</u>	<u>Pay Basis</u>
Rolf Park Pool		
Rolf Park Pool Manager	\$16.00 - \$22.00	Per hour
Rolf Park Pool Assistant Manager	\$14.00 - \$18.00	Per hour
Rolf Park Pool Lifeguard	\$12.00 - \$16.00	Per hour
Pool Admission / Concession Attendant	Ohio Min Wage- \$10.45-\$14.00	Per hour
Rolf Park		
Rolf Park Manager	\$16.00 - \$22.00 \$24.00	Per hour
Rolf Park Assistant Manager	\$14.00 - \$18.00	Per hour
Rolf Park Maintenance	Ohio Minimum wage \$11.00 - \$16.00	Per hour
Maumee Indoor Theater		
Assistant Supervisor of Theater Operations	\$20.00 - \$24.00	Per hour
Crew Leader	\$13.00 - \$17.00	Per hour
Admission/Concession Attendant	Ohio Minimum wage \$10.45 - \$14.00	Per hour
Theater Technical Assistant	\$15.00-\$20.00	Per hour

Volunteer Fire / EMS

Fire Call / Drill / Clean-Up

Pay Range

Pay Basis

~~Firefighter Class I~~

~~\$11.75/hr.~~

~~2-hour minimum~~

~~2-hour minimum~~

~~Lieutenant~~

~~\$20.15/hr.~~

Captain	\$21.20/hr.	2-hour minimum
Volunteer Ambulance Stand-by	\$ 6.50	Per hour
Volunteer Station Staffing	\$ 18.25	Per hour
Volunteer Ambulance Run—1 hour minimum	\$ 20.15	Per hour

Miscellaneous

Engineering Technician (Part Time)	\$12.00 - \$15.17.00	Per hour
Laborer (Temporary or Part Time) Ohio Minimum wage-	\$10.45- \$12.17.00	Per hour
Police Radio/Telephone Operator (Relief)	\$20.00—\$25.00	Per hour
Police School Crossing Guard Ohio Minimum wage-	\$10.45 - \$18.00	Per hour
Administrative Assistant	\$12.00 - \$22.00	Per hour
Project Inspector	as determined by the City Administrator	
Intern/Co-op	\$20.00 - \$26.00	Per hour
Tree Specialist (Part-Time Seasonal)	\$25.00 - \$30.00	Per hour

SECTION 2.

DURATION OF ORDINANCE AND AMENDING OR REPEALING CONFLICTING ORDINANCES.

Ordinance No. 022-2024, any ordinance, resolution, or part thereof pertaining to the subjects treated in this ordinance and which are inconsistent herewith be, and the same hereby are, repealed to the extent so inconsistent. This Ordinance supersedes, cancels, and repeals all previous methods of calculating compensation, verbal, written, or based on alleged past practices of the city, and constitutes the entire method for calculation of such employee compensation. Wages for the Rolf Park Manager will take effect on March 1, 2026, the employees entitled to minimum wage shall take effect on January 1, 2026, and all others on May 4, 2026.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including the Maumee Charter.

SECTION 4. This Ordinance is hereby declared to be an emergency measure and shall take effect and be in force immediately from and after its passage. The reason for the emergency lies in the fact that this Ordinance is necessary for the immediate preservation of the public peace, health, and safety in that said modification of wages to comply with Ohio law and the establishment of wage provisions are required immediately for the efficient administration of city affairs.

MOTION TO DECLARE AN EMERGENCY: Second:

Yeas: Nays:

Motion to Pass: Second:

Yeas: Nays:

Passed as an emergency measure: May 4, 2026

Mayor Chelsea Ziss

ATTEST:

Municipal Clerk.
Approved as to form by:

Law Director.

ORDINANCE NO. 020-2026

AN ORDINANCE AMENDING ORDINANCE 025-2022 AND SECTION 123.01 OF THE CODIFIED ORDINANCES OF THE CITY OF MAUMEE, AS TO THE ADMINISTRATOR AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No.025-2022 and Section 123.01 of the City of Maumee Codified Ordinances needs to be amended as to the City Administrators duties and powers to be more consistent with other provisions of the Ordinances and Codified Ordinances of the City of Maumee;

WHEREAS, the current Ordinance and Codified Ordinance do not provide sufficient detail as to the Administrator's powers, duties, and employment.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF MAUMEE, OHIO:

1. That Ordinance No 033-2013 and Section 123.01 of the Codified Ordinances of the City of Maumee are hereby amended to read as follows:

SECTION 123.01 ADMINISTRATOR.

There is hereby created the position of Administrator. The Administrator shall be the primary administrative officer of the City and shall be directly responsible to the Mayor and Council for the management of all of the City of Maumee's affairs placed in the Administrators charge by or under this Ordinance or other ordinances, resolutions or motions. This office of City Administrator is created by the authority granted to City council by Section 8 of the Maumee City Charter. The City Administrator shall have the following powers, duties, and authority:

- A. Supervises the administration of all departments, offices and agencies of the city including but not limited to the Departments of Finance and Service and assist with developing policies for their operations if necessary. Directs and Supervises the Department of Public Safety and administrative staff and develops policy for their operations
- B. Make recommendations to Mayor and Council to hire, suspend, discipline, and dismiss City employees
- C. To enter into development agreement negotiations with developers, contractors, and other entities as necessary for development or redevelopment projects, building or remodeling projects, and other projects within the City of Maumee, upon such terms and conditions as approved by the City Law Director. May make recommendations to Council and/or Planning Commission terms and provisions which may waive certain Ordinance and Code requirements when necessary
- D. To execute contracts as provided for by Ordinances, Resolutions, Motions, or the Codified Ordinances
- E. At the direction of the Mayor to investigate, examine or inquire into the affairs or operations of any department, division, office, or employee or appoint or designate any person or officer to perform said investigation
- F. To prepare and submit the budget and any capital programs in coordination with the Finance Director and to assist in implementation and enforcement of the final budget approved by City Council
- G. Attend all council meetings, keep City Council fully apprised of the financial condition and needs of the City, and make such other reports as City Council may require as to the operations of the City

- H. Make recommendations to City Council concerning the affairs of the City and assist City Council in development of long-term goals and strategies for the City of Maumee
- I. Promote the City of Maumee and encourage cooperation among employees, council, staff, and citizens in developing policies
- J. The Administrator shall have such other powers, duties and authority as may be granted by Ordinances, Resolutions or Motions of City Council as currently in effect or as may hereinafter be adopted.

The City Administrator shall be appointed by the Mayor subject to approval by majority vote of the elected members of City Council. The City Administrator need not be a resident of the City of Maumee. City Council shall approve a contract with the City Administrator as to the terms, salary, and other employment conditions. The City Administrator may be removed at any time by a majority vote of the members elected to City Council, subject to any contract provisions as to termination.

- 2. That all other provisions of Ordinance 025-2022 and Section 123.01 of the Codified Ordinance of the City of Maumee are hereby repealed and replaced with the foregoing. If any section, sub-section, sentence clause or phrase of this Ordinance is held invalid, such decision shall not affect the validity of the remaining portions of this Ordinance. All other Ordinances or Charter provisions prescribing the powers, duties, and authority of the City Administrator shall remain in full force and effects except where they conflict with the provisions of this Ordinance in which case the provisions of this Ordinance shall govern.
- 3. It is found and determined that all formal actions of this council concerning and related to the passage of this ordinance were taken in an open meeting of this council, and that all deliberations of this council that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including section 121.22 of the Ohio Revised code.
- 4. This Ordinance is hereby declared an emergency measure and shall take effect, be effective and in force immediately from and after its passage. The reason for this emergency lies in the fact that this ordinance is necessary for the immediate preservation of the public peace, health, and safety in that the duties and powers of the City Administrator need to be in place in the best interest of the City of Maumee's ongoing operations.

Motion to declare an emergency: _____ Seconded _____

Yeas ____ Nays _____

Motion to Pass _____ Seconded _____

Yeas ____ Nays _____

Passed as an emergency measure: May 4, 2026

Mayor Chelsea Ziss.

ATTEST:

Municipal Clerk.

Approved as to form by: _____
Law Director.

ATTENDANCE POLICY FOR BOARD AND COMMITTEE MEMBERS.

(a) All persons appointed to a City established board or committee are expected to attend all meetings of such board or committee, unless absence is unavoidable and is excused by a majority vote of that board or committee.

(b) The secretary of each board or committee shall maintain an accurate record of the attendance of its members. Such record shall show, for each meeting, members present, members absent and members whose absence is excused. Such record, in addition to being noted in the minutes, shall be maintained as a separate attendance record which shall show a running total of meetings, attendance at meetings, absence at meetings and excused absence at meetings.

(c) Unacceptable attendance by a member shall be defined as an unexcused absence from three consecutive regular meetings or absence from more than fifty percent of the regular and special meetings held during any six-month period. The secretary of each board or committee shall notify the Clerk of Council at any time when the lack of attendance of a member of the board or committee reaches the defined unacceptable standard.

(d) Upon being notified that an appointee to a board or committee has an unacceptable attendance record, the Clerk of Council shall forward this information to Council which shall designate a member to contact the appointee requesting his or her resignation from that board or committee. Failing to receive such resignation, the Council shall act to formally remove that person from that board or committee. The vacancy therein created shall be filled in accordance with the ordinance requirements for filling of vacancies on boards or committees.

ORDINANCE NO. 017-2026

AN ORDINANCE AMENDING PORTIONS OF CHAPTER 927 SEWER REGULATIONS OF THE MAUMEE CODIFIED ORDINANCES

WHEREAS, Chapter 927 of the Maumee Codified Ordinances and Ordinances related thereto need to be amended to update provisions for use of sanitary sewers within the City of Maumee and to modify provisions related to sewer laterals.

WHEREAS, many properties within the City of Maumee are not in compliance with Maumee Codes, State of Ohio Codes, and Federal Codes and Regulations;

WHEREAS, The purpose of these amendments is to protect the public's health, safety and welfare which includes those which exist with regard to the sanitary sewer system, which if left unresolved will prolong public health issues and impact the public. This Code shall not be construed to prevent the enforcement of other provisions of City of Maumee Codes, or State or Federal laws and regulations.

WHEREAS, Maumee City Council finds and determines that in establishing these objectives, the City has determined that, clearly articulated regulations and standards will effectively promote high quality property requirements that allow the City to alleviate and/or correct environmental issues with properties throughout the City of Maumee.

WHEREAS, City council has examined each item in this legislation that involves public funds or use of City property or city employees, or use of City of Maumee resources in resolving nuisance conditions and have determined and find that any action or expenditure set forth in this legislation, would be for and serve a public purpose as defined by Ohio law; that the expenditure of funds and/or use of public property and/or provision of city employees would be for the general good of the residents and taxpayers of the City of Maumee and the general public; and promotes the public health and general welfare of the citizens of the City of Maumee and the general public:

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that:

SECTION 1. That the following portions of Chapter 927 of the Maumee Codified Ordinances and Ordinances related thereto be amended in part as follows:

CHAPTER 927

927.05 PUBLIC SEWER TAP-IN REQUIRED.

(A) The owner of any ~~house~~, residence, business, building, or any property used for human occupancy, employment, recreation or other purpose, situated within the City and adjacent to or abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer is hereby required at their expense, to install and use suitable toilet facilities therein, and to connect such facilities directly with the public sewer in accordance with the provisions of this chapter.

(B) Before a property owner obtains a building permit or installs a new or additional sanitary sewer tap, the property owner where the sewer tap will occur will need to obtain approval from the Public Service Director and/or Capital Projects Manager for said tap, so they can determine if the sanitary sewer system in that area will be sufficient for the proposed use of the property and the potential uses of other properties in that area. The City can require the property owner to conduct such a study that is approved by the Capital projects manager or Public Services Director before approving or disapproving said sanitary sewer tap. Property owners who are constructing one single family residence are exempt from this requirement.

927.35 SEWER LATERAL MAINTENANCE OR REPAIR.

A residential property owner is responsible for maintenance, repair, or replacement of their building sewer (lateral) ~~include the point of connection (sanitary or storm sewer tap)~~ to the City of Maumee ~~right of way sanitary or storm sewer~~, except as otherwise provided for by City of Maumee programs for the repair or replacement of private sewer laterals ~~and except when the property owner is eligible for grants and loans for replacement or repair of their sewer lateral and has entered into an agreement with the City for the sewer lateral repair or replacement.~~ If the residential property owner is determined to have been the cause of the issues with the sewer lateral between the right of way and tap, the City may assess the total cost of correction which may include repair or replacement of said lateral, roadways, curbs, walks, landscaping, etc. All other property owners are responsible for maintenance, repair, or replacement of the building sewer (lateral) to include the point of connection (sanitary or storm sewer tap) to the City of Maumee sanitary or storm sewer tap.

SECTION 2. STATUTORY CONSTRUCTION & SEVERABILITY.

(a) This Ordinance shall be construed so as not to conflict with applicable Maumee Code not modified herein, Federal or State of Ohio laws, rules, or regulations. Nothing in this Ordinance authorizes any City department to impose any duties or obligations in conflict with regulations established by Maumee Code not modified herein, Federal or State of Ohio law at the time such action is taken.

(b) In the event that a court or agency of competent jurisdiction holds that a Federal or State of Ohio law, rule, or regulation invalidates any clause, sentence, paragraph, or section of this Ordinance or the application thereof to any person or circumstances, it is the intent of the Ordinance that the court or agency sever such clause, sentence, paragraph, or section so that the remainder of this Ordinance remains in effect without the invalid provision or application, and to this end the provisions are severable..

SECTION 3. That all prior Codified Ordinances including Ordinance 37-2024 or provisions within such Codified Ordinances or Rules in conflict with the provisions of this Ordinance are hereby amended or repealed. Where this regulation is in conflict with other provisions of law or ordinance, the most restrictive provisions, as determined by the City, shall prevail. Failure of the City to recognize conditions or to take or recommend corrective measures shall not relieve the site or property owner, tenant or property manager from the responsibility for the condition or

damage resulting therefrom, and shall not result in the City, its officers, employees, or agents being responsible for any condition or damage resulting therefrom.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Revised Code of Ohio.

First reading April 20, 2026

Second Reading May 4, 2026

Third reading May 18, 2026

Motion to Pass: Seconded:

Yeas Nays

Mayor.

ATTEST:

Municipal Clerk.

APPROVED AS TO FORM:

Law Director

RESOLUTION 010-2026

A RESOLUTION DETERMINING THAT THE ESTABLISHMENT OF THE TIMBERS TOWN CENTER COMMUNITY AUTHORITY WILL BE CONDUCTIVE TO THE PUBLIC SAFETY, CONVENIENCE, AND WELFARE AND IS INTENDED TO RESULT IN THE DEVELOPMENT OF A NEW COMMUNITY; DECLARING THE NEW COMMUNITY AUTHORITY TO BE ORGANIZED AND A BODY POLITIC AND CORPORATE; DEFINING THE BOUNDARY OF THE NEW COMMUNITY DISTRICT AND FINDING THAT THE ESTABLISHMENT OF THE TIMBERS TOWN CENTER COMMUNITY AUTHORITY COMPLIES WITH THE REQUIREMENTS OF OHIO REVISED CODE SECTION 349.03

WHEREAS, Timbers Town Center LTD, an Ohio limited liability company and Capital Originations, LLC, an Ohio limited liability company filed a petition (the "*Petition*") on March 2, 2026 with the Maumee Municipal Clerk for the creation of the Timbers Town Center Community Authority (the "*Authority*"), pursuant to Ohio Revised Code Section 349.03, in order to facilitate redevelopment of the existing Shops at Fallen Timbers, including parking facilities, entertainment, recreational, and cultural venues, design amenities, utility improvements, landscaping and common area enhancements, and private roadways, bikeways and shared used paths; and other similar or related issues and other such incidental or accessory uses related thereto, on approximately ±90 acres of real property.

WHEREAS, City Council determined through Resolution 007-2026 that the *Petition* was sufficient and complied with Ohio Revised Code Section 349.03(A) as to form and substance; and

WHEREAS, the City is the only "proximate community" for the Authority as that term is defined in Ohio Revised Code Section 349.01(M); and

WHEREAS, Council fixed the time and place of a hearing on the *Petition* for the establishment of the Authority for April 6, 2026, which time was not less than thirty (30) days, nor more than forty-five (45) days, after the filing date of the *Petition* and;

WHEREAS, Public notice of the hearing on the *Petition* was published as required by Ohio Revised Code Section 349.03 in the Toledo Legal News on March 9, March 16, and March 23, 2026;

WHEREAS, pursuant to Ohio Revised Code Section 349.03, this Council held a public hearing on the *Petition* on April 6, 2026;

WHEREAS, this Council has determined that the *Petition* will be conducive to the public health, safety, convenience, and welfare, and is intended to result in the development of a new community

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Maumee, That:

SECTION 1.

Approval of *Petition*. The *Petition* filed by Timbers Town Center LTD, an Ohio limited liability company and Capital Originations, LLC, an Ohio limited liability company on March 2, 2026 is hereby accepted and shall be recorded, along with this Resolution, in the journal of this Council as the organizational board of commissioners for Timbers Town Center Community Authority pursuant to Ohio Revised Code Chapter 349. Council hereby determines that the Timbers Town Center Community Authority will be conducive to the public health, safety, convenience, and welfare, and is

