

MAUMEE CITY COUNCIL
MINUTES
Monday, November 17, 2025 at 6:15 pm

The Council of the City of Maumee, Ohio met on the above date in Council Chambers with the following members present: Margo Puffenberger, Chelsea Ziss, Gabriel Barrow, Jon Fiscus, Josh Harris, Ted Kurt, and Philip Leinbach (7). James MacDonald presiding.

Roll Call: Margo Puffenberger, Chelsea Ziss, Gabriel Barrow, Jon Fiscus, Josh Harris, Ted Kurt, and Philip Leinbach.

COMMITTEE OF THE WHOLE

Discussion began around the change in Ordinance 030-2025 regarding the proposed limit for Directors. Mayor MacDonald reviewed what was presented to and approved by the Finance Committee.

Mrs. Ziss made a motion to remove the newly added sentence from the ordinance; Mr. Leinbach seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

CITIZEN COMMENTS

Mr. Barrow moved to adopt the agenda as revised.

Mr. Kurt seconded the motion.

Roll call: 7 voted yea, the Chair declared the motion carried.

Mr. Harris moved to approve the meeting minutes for November 3, 2025.

Mr. Leinbach seconded the motion.

Roll call: 6 voted yea, Mr. Kurt abstained; the Chair declared the motion carried.

PETITIONS AND COMMUNICATIONS

A. Finance Committee Meeting minutes from 11/5/25.

B. Public Information Meeting minutes from 11/10/25.

C. Committee of the Whole minutes from 11/12/25.

Mrs. Ziss moved to approve Petitions and Communications

Mrs. Puffenberger seconded the motion.

Roll call: 7 voted yea, the Chair declared the motion carried.

CONSENT CALENDAR

A. City council has examined each item on the consent calendar, proposed legislation and other items set forth on this agenda that involves the expenditure of public funds, use of public property or use of City of Maumee resources and have determined and find that any action or expenditure set forth in those items, would be for and serve a public purpose as defined by Ohio law; that the expenditure, waiver of fees, and/or use of public property would be for the general good of the residents and taxpayers of the City of Maumee and the general public; and promotes the public health and general welfare of the citizens of the City of Maumee and the general public.

B. Recommendation from Public Service Director:

Authorize the closing of the following streets on Sunday, November 30, 2025 for the Holiday Hustle 5K Race, Elf Fun Run and Holiday Light Parade:

1) Conant Street from Broadway to Anthony Wayne Trail from 4:00 pm until 8:00 pm;

2) W. William Street from Ford Street to Conant Street from 4:00 pm until 8:00 pm;

3) W. Wayne Street between Conant Street and Old Trail from 5:00 pm until 8:00 pm; and

4) Ford Street between W. Broadway Street and Clinic Drive intermittently between 4:00 pm and 8:00 pm.

C. Recommendation from the Law Director:

Authorize the Clerk to approve the new liquor license for Sunrise Skillet without requesting a hearing.

D. Recommendation from Law Director:

Second reading of Ordinance 035-2025, an ordinance adopting an updated Maumee Sanitary Sewer Overflow Remediation Policy and program.

E. Recommendation from Law Director:

Authorize Chief Sprow to enter into MOU with Lucas County Children Services.

F. Recommendation from Law Director:

Authorize Mayor to enter into amended agreement for the establishment of a Regional Combined Health District for the Administration of Health and Environmental Services within the geographical jurisdiction of Lucas County, Ohio.

G. Recommendation from Finance Committee:

Authorize the Mayor or designee to enter into agreement with Ferguson Waterworks for water meters, installation and software/training in the amount of \$3,588,447.14, without formal bidding or advertising as a sole source contract as council has determined that formal competitive bidding is not practicable or not in the best interest of Maumee.

H. Recommendation from Police Chief:

Authorize purchase of two new fully equipped police vehicles in the amount of \$146,954 to maintain operational readiness.

I. Recommendation from Public Information Committee:

Approve the city website change over to Civic Plus in the amount of \$35,538.76 to include full functionality of the citizen reporting module or \$30,500 for the starter package and streaming and authorize Mayor to enter into agreement with Civic Plus for their services.

J. Recommendation from Finance Director:

Declare the Ford Field Playground equipment as surplus and authorize the disposal.

K. Recommendation from Mayor

Approve the appointment of Katie Pettee and Kristy Kagy to the Design Review Board beginning January 2026 for a 3 year term.

L. Recommendation from Mayor:

Authorize Clerk of Court to enter into renewal agreement with NORIS (Northwest Ohio Regional Information System) through the Criminal Justice Coordinating Council in the amount of \$43,950 for implementation of NORIS software and applications.

Mr. Fiscus moved to approve the Consent Calendar.

Mr. Kurt seconded the motion.

Roll call: 7 voted yea, the Chair declared the motion carried.

NEW BUSINESS

Mrs. Puffenberger moved to approve Ordinance 030-2025, an ordinance amending Chapter 103 and Ordinance No. 026-2023 of the Maumee Codified Ordinances, updating the requirements for contracts within the City of Maumee.

Mr. Harris seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

Mr. Fiscus moved to approve Ordinance 031-2025 an ordinance repealing Ordinance 039-2021 titled an ordinance to grant expedited authority for the solicitation and awarding of contracts.

Mr. Barrow seconded the motion. Roll call: 7 voted yea, the Chair declared the motion carried.

COUNCIL COMMENTS

Legislation was considered at this time.

ORDINANCE NO. 030-2025

AN ORDINANCE AMENDING CHAPTER 103 AND ORDINANCE NO. 026-2023 OF THE MAUMEE CODIFIED ORDINANCES, UPDATING THE REQUIREMENTS FOR CONTRACTS WITHIN THE CITY OF MAUMEE.

The Ordinance was read by title only.

Mrs. PUFFENBERGER moved to approve the ordinance on its final reading. Roll call: Puffenberger, Ziss, Barrow, Fiscus, Harris, Kurt, and Leinbach (7) voting yea; nays, none.

So the Ordinance was passed.

ORDINANCE NO. 031-2025

AN ORDINANCE REPEALING ORDINANCE 039-2021 TITLED AN ORDINANCE TO GRANT EXPEDITED AUTHORITY FOR THE SOLICITATION AND AWARDING OF CONTRACTS.

The Ordinance was read by title only.

Mr. FISCUS moved to approve the ordinance on its final reading. Roll call: Puffenberger, Ziss, Barrow, Fiscus, Harris, Kurt, and Leinbach (7) voting yea; nays, none.

So the Ordinance was passed.

Mr. Barrow moved to adjourn at 7:12 p.m. until the next scheduled meeting December 1, 2025, at 6:15 p.m.

Mrs. Ziss seconded the motion.

Roll call: 7 voted yea, the Chair declared the motion carried.