MAUMEE CITY COUNCIL
MINUTES
Monday, December 15, 2025 at 6:15 pm

The Council of the City of Maumee, Ohio met on the above date in Council Chambers with the following members present: Jon Fiscus, Josh Harris, Ted Kurt, Philip Leinbach, Margo Puffenberger, and Gabriel Barrow (6). Chelsea Ziss presiding.

Roll Call: Jon Fiscus, Josh Harris, Ted Kurt, Philip Leinbach, Margo Puffenberger and Gabriel Barrow.

COMMITTEE OF THE WHOLE
Discussion of Council appointment ensued with the consensus of allowing time to expire and the Mayor to appointment the seat in January.
Further discussion involved conditional use meanings, façade grant program and parameters and clarification within the sewer remediation program.
Mr. Leinbach moved to refer the façade grant program to the Finance Committee for criteria review, Mr. Fiscus seconded the motion. All in favor, so the motion carried.

CITIZEN COMMENTS

Mr. Leinbach moved to adopt the agenda as presented.
Mrs. Puffenberger seconded the motion.
Roll call: 6 voted yea, the Chair declared the motion carried.

Mr. Kurt moved to approve the special meeting minutes from November 26, 2025 and the regular minutes of December 1, 2025 meeting.
Mr. Barrow seconded the motion.
Roll call: 6 voted yea, the Chair declared the motion carried.

PETITIONS AND COMMUNICATIONS
- **A.** Municipal Planning Commission minutes from 11.24.25
- **B.** Finance Committee minutes from 11.25.25
- **C.** Finance Committee minutes from 12.2.25
- **D.** Charter Review Advisory Commission minutes from 12.8.25
- **E.** Finance Committee minutes from 12.9.25

Mr. Harris moved to approve Petitions and Communications.
Mr. Leinbach seconded the motion.
Roll call: 6 voted yea, the Chair declared the motion carried.

CONSENT CALENDAR
A. Recommendation from Environmental and Tree Advisory Commission:
Second reading of Ordinance 039-2025, an ordinance amending Chapter 184 of the Maumee Codified Ordinances and Ordinance 032-2023 Environmental And Tree Advisory Commission.

B. Recommendation from Municipal Planning Commission:
Second reading of Ordinance 036-2025, an ordinance amending Section 1125.10 of the Maumee Codified Ordinances, and Ordinance 021-2025.
C. Recommendation from Municipal Planning Commission:
Second reading of Ordinance 037-2025, an ordinance amending Section 1125.11 of the Maumee Codified Ordinances, and Ordinance 036-2023.

D. Recommendation from Municipal Planning Commission:
Second reading of Ordinance 041-2025, an ordinance adopting a Master Plan for the City of Maumee.

E. Recommendation from Capital Projects Manager:
Authorize the Mayor to enter into a contract with Midwest Contracting, Inc., in an amount not to exceed $180,600 for the Public Service Suite Renovation at the Municipal Building.

F. Recommendation from Mayor:
Authorize the Mayor to enter into agreement with the Lucas County Public Defender Commission in the amount of $7950.

G. Recommendation from Public Service Director:
Authorize payment to FET for Construction Services in the amount of $88,405.20 and amend the budget, transfer the appropriate funds, and authorize the Public Service Director to create a Then and Now Purchase Order to effectuate the payment.

H. Recommendation from Mayor:
Authorize Mayor or her designee to enter into agreement with CCBCC, LLC to provide Coca-Cola beverage services to the Maumee Indoor Theater.

I. Recommendation from Environmental and Tree Advisory Commission:
Approve the Street Tree Design Plan, guided by ODNR, which will guide the right trees in the right location for sustainability.

Mr. Fiscus moved to approve the Consent Calendar.
Mr. Barrow seconded the motion.
Roll call: 6 voted yea, the Chair declared the motion carried.

NEW BUSINESS

Mr. Barrow moved to authorize Mayor to sign Façade Grant/Loan with Martin Holmes Law Offices for the exterior improvements at 133 E John Street in the amount of $55,867.
Mr. Kurt seconded the motion. Roll call: 5 voted yea, 1 voted nay; the Chair declared the motion carried.

Mr. Harris moved to approve Ordinance 042-2025, temporary general appropriations measure for the 2026 fiscal budget year.
Mrs. Puffenberger seconded the motion. Roll call: 6 voted yea; the Chair declared the motion carried.

Mr. Fiscus moved to approve Ordinance 043-2025, an ordinance amending Ordinance 08-2025 as to 2025 appropriations.
Mr. Leinbach seconded the motion. Roll call: 6 voted yea; the Chair declared the motion carried.

Mr. Barrow moved to approve Ordinance 044-2025, an ordinance adopting additional updates to the Maumee Sanitary Sewer Overflow And Remediation Policy And Program and declaring an emergency.
Mr. Kurt seconded the motion. Roll call: 6 voted yea; the Chair declared the motion carried.

Mr. Kurt moved to approve Resolution 031-2025, a resolution adopting a cybersecurity program pursuant to Ohio Revised Code 9.64 and authorizing Mayor to approve cybersecurity program and declaring an emergency.
Mr. Fiscus seconded the motion. Roll call: 6 voted yea; the Chair declared the motion carried.

COUNCIL COMMENTS

Legislation was considered at this time.

ORDINANCE NO. 042-2025 TEMPORARY GENERAL APPROPRIATIONS MEASURE FOR THE 2026 FISCAL BUDGET YEAR.

The Ordinance was read by title only.
Mr. HARRIS moved the ordinance be placed on its final passage and passed. Roll call: Fiscus, Harris, Kurt, Leinbach, Puffenberger, and Barrow (6) voting yea; nays, none.
So the Ordinance was passed.

ORDINANCE NO. 043-2025 AN ORDINANCE AMENDING ORDINANCE 08-2025 AS TO 2025 APPROPRIATIONS.

The Ordinance was read by title only.
Mr. FISCUS moved the ordinance be placed on its final passage and passed. Roll call: Fiscus, Harris, Kurt, Leinbach, Puffenberger, and Barrow (6) voting yea; nays, none.
So the Ordinance was passed.

ORDINANCE NO. 044-2025 AN ORDINANCE ADOPTING ADDITIONAL UPDATES TO THE MAUMEE SANITARY SEWER OVERFLOW AND REMEDIATION POLICY AND PROGRAM AND DECLARING AN EMERGENCY.

The Ordinance was read by title only.
Mr. BARROW moved to suspend the rules and declare an emergency. Roll call: Fiscus, Harris, Kurt, Leinbach, Puffenberger, and Barrow (6) voting yea; nays, none.
Mr. BARROW moved the ordinance be placed on its final passage and passed. Roll call: Fiscus, Harris, Kurt, Leinbach, Puffenberger, and Barrow (6) voting yea; nays, none.
So the Ordinance was passed.

RESOLUTION NO. 031-2025 A RESOLUTION ADOPTING A CYBERSECURITY PROGRAM PURSUANT TO OHIO REVISED CODE 9.64 AND AUTHORIZING MAYOR TO APPROVE CYBERSECURITY PROGRAM AND DECLARING AN EMERGENCY.

The Resolution was read by title only.
Mr. KURT moved to suspend the rules and declare an emergency. Roll call: Fiscus, Harris, Kurt, Leinbach, Puffenberger, and Barrow (6) voting yea; nays, none.
Mr. KURT moved the resolution be placed on its final passage and passed. Roll call: Fiscus, Harris, Kurt, Leinbach, Puffenberger, and Barrow (6) voting yea; nays, none.
So the Resolution was passed.

Mr. Harris moved to adjourn at 7:46 p.m. until the next scheduled meeting January 5, 2026, at 6:15 p.m.
Mr. Leinbach seconded the motion.
Roll call: 6 voted yea, the Chair declared the motion carried.