

Finance and Economic Development Committee Meeting  
February 4, 2026

Meeting called to order at 3:30pm.

Roll call: Barrow, Gonzalez (via phone), Poepelmeier.

Also in attendance: Jennifer Harkey, Finance Director; Alan Lehenbauer, Law Director; Matt Griggs, Public Safety Director; Nancy Gagnet, Public Information Officer; Kasey Van Wormer, Municipal Clerk; Chelsea Ziss, Mayor; Scott Sund, Council President; and residents John Sayre, Ric Hardy, Ashley Brown, and Karla Lewis.

The meeting commenced with discussion regarding increasing the senior discount. Mrs. Harkey provided information regarding the current 232 households receiving the discount and compared resident and city impact with current discount (12%) vs. doubling the discount (24%). After a lengthy discussion of variables and differing opinions, it was agreed to table the matter for now with Mrs. Harkey preparing other scenarios and percentages for consideration.

The next topic of discussion was the household income parameters for the sewer remediation program. Council and residents weighed in on setting age limits and relations to whom should be included in household income as well as others expressing only homeowners should be considered. The matter was tabled until more information could be gathered and presented.

Next up was presentation of several proposed financial policies based on GFOA (Government Finance Officers Association) best practices involving new fund balance reserve, grant, and vehicle policies as well as revised procurement and capital asset policies. Mr. Lehenbauer was asked to review the revisions prior to recommending the changes to Council.

The final topic involved façade grants and proposed changes to the program parameters and amounts. Discussion included a decreased amount, availability, caps in spending each year, consideration of private property based on master plan recommendations, income limits and legal ramifications. It was noted that only those already approved were budgeted for this year. No consensus was achieved so further information will be gathered for review.

Mr. Barrow made a motion to adjourn at 4:31pm, Mr. Gonzalez seconded the motion. All in favor, so adjourned.

Building, Lands, & Recreation Committee Meeting  
February 9, 2026

Meeting called to order at 4:05pm.

Roll call: Gonzalez Poepelmeier, Sund.

Also in attendance: Jennifer Harkey, Finance Director; Alan Lehenbauer, Law Director; Matt Griggs, Public Safety Director; Nancy Gagnet, Public Information Officer; Kasey Van Wormer, Municipal Clerk; Chelsea Ziss, Mayor; John Sayre, Sarah Mokri, Jon Fiscus, Abigail Schroeder, Ashley Brown, Craig Gauger, and Martin Sustarsic, residents.

The meeting commenced with discussion regarding Rolf Park and the pool/slides. Mr. Griggs presented the safety inspection report and Safe Slide restoration proposal. The committee explored the issues as well as options with good- better-best costs. Mrs. Harkey presented line items for the Capital budget and suggested that cost be considered as a whole. Members asked about removal costs of one slide in addition to staffing concerns and how long the improvement will last. More information may be required and the topic was therefore tabled until the next meeting.

Moving on, sidewalks and signage was discussed for Rolf Park as well as concerns with the irrigation system, condition of soccer fields, need for maps for tournaments and events, and consideration of maintenance returning to city staff. Residents spoke regarding sponsorship for the fields and allowing signage. Mr. Lehenbauer reminded the committee that this was permitted with recent legislation.

Further needs and priorities of the City parks were discussed which included a new concession stand, out building for equipment, and an additional garage for Ford Field (built by Penta students) pending. Mr. Griggs noted that all parks need attention but he is hoping for the committee to make a list of what needs the most and what to prioritize. Mr. Gonzalez looked to the upcoming Parks and Recreation commission to be able to assist with this footwork.

The final item on the agenda was buildings and what to prioritize for each need. An update was given regarding the Indoor Theater and RFPs. Also discussed was the HVA system in the Municipal Building, boilers for the Police Building, and court renovations and budget. A new sewer building is being considered for 2027 but staff are currently reviewing estimates to trim. Needs were explored but still need to be prioritized. The committee agreed that these items would be considered as the budget is solidified with the intention to revisit and prioritize at the March meeting.

Mr. Poepelmeier made a motion to adjourn at 4:42pm, Mr. Sund seconded the motion. All in favor, so adjourned.

**AGREEMENT**  
between  
**LUCAS COUNTY BOARD OF COMMISSIONERS**  
and the  
**CITIES OF MAUMEE AND OREGON, OHIO**  
for  
**ENVIRONMENTAL REVIEW RECORD (ERR)**  
for the  
**PY2025 LUCAS COUNTY CHIP PARTNERSHIP:**  
**COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) PROGRAM**

This AGREEMENT, made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between Lucas County, Ohio, hereinafter referred to as the "COUNTY", and the Cities of Maumee and Oregon, Ohio, herein referred to as "CITIES" or "CITY", shall serve to set forth the general terms, conditions, and responsibilities for the COUNTY and CITIES in the undertaking of a partnership for the Community Housing Impact & Preservation (CHIP) Program herein referred to as the "PROJECT".

WHEREAS, the COUNTY, as lead entity and grantee, was awarded a PY2025 Community Housing Impact & Preservation (CHIP) Program grant of \$1,050,000 from the Ohio Department of Development (ODOD), and

WHEREAS, both COUNTY and CITIES entered into a partnership for the PY2025 CHIP, executed on June 17, 2025; and propose to use CDBG/HOME Housing Program Income in conjunction with the PROJECT, and

NOW, THEREFORE, WITNESSETH, that the COUNTY and CITIES do hereby agree as follows:

**PURPOSE**

The COUNTY, as lead entity and grantee, will complete an Environmental Review Record (ERR) for said PROJECT on behalf of both COUNTY and CITIES, the Lucas County Partnership CHIP Program Environmental Review Record (ERR), and which will include CDBG/HOME CHIP Grant Funds and CDBG/HOME Housing Program Income funding from respective partners for use in conjunction with said PROJECT, for which an environmental review record must be completed.

**DUTIES OF COUNTY**

The COUNTY agrees as follows:

1. Complete the ERR for said PROJECT on behalf of both COUNTY and CITIES and including all CHIP funds and CDBG/HOME Housing Program Income from both COUNTY and CITIES. COUNTY to follow through with ERR responsibilities associated with the use of its respective federal funds, such as conducting Tier 2 Reviews for its respective projects using CHIP/Housing Program Income.
2. Provide complete copy of said Environmental Review Record to CITIES for program files and to concur with and support CITIES' Requests for Release of Funds for respective CDBG/HOME Housing Program Income.
3. COUNTY retains its jurisdiction over its respective CDBG/HOME Housing Program Income and will Request Release of Funds to be used for the PROJECT; and will provide CDBG/HOME Housing Program Income to be used for the PROJECT and activities specified for the Lucas County Partnership CHIP, and oversee compliance with applicable State and Federal laws, rules and regulations concerning said PROJECT.

### **DUTIES OF THE CITY OF MAUMEE**

The CITY OF MAUMEE agrees as follows:

1. CITY, by its mayor signing the Request for Release of Funds (RROF) form, is Adopting the Findings/Conclusions and Recommendations of the Lucas County Partnership CHIP Program Environmental Review Record (ERR) in its entirety; and CITY agrees to follow through with ERR responsibilities associated with the use of its respective federal funds, such as conducting Tier 2 Reviews for its respective projects using CHIP/Housing Program Income.
2. CITY retains its jurisdiction over its respective CDBG/HOME Housing Program Income and will Request Release of Funds to be used for the PROJECT, as needed; and provide CDBG/HOME Housing Program Income to be used for the PROJECT and activities specified for the Lucas County Partnership CHIP; and abide by applicable State and Federal laws, rules and regulations concerning said PROJECT.

### **DUTIES OF THE CITY OF OREGON**

The CITY OF OREGON agrees as follows:

1. CITY, by its mayor signing the Request for Release of Funds (RROF) form, is Adopting the Findings/Conclusions and Recommendations of the Lucas County Partnership CHIP Program Environmental Review Record (ERR) in its entirety; and CITY agrees to follow through with ERR responsibilities associated with the use of its respective federal funds, such as conducting Tier 2 Reviews for its respective projects using CHIP/Housing Program Income.
2. CITY retains its jurisdiction over its respective CDBG/HOME Housing Program Income and will Request Release of Funds to be used for the PROJECT; and provide CDBG/HOME Housing Program Income to be used for the PROJECT and activities specified for the Lucas County Partnership CHIP; and abide by applicable State and Federal laws, rules and regulations concerning said PROJECT.

**TERMS OF AGREEMENT**

This Agreement shall be binding upon the parties and shall remain in force and effect until April 30, 2028. The term of this Agreement may be extended if there is grant extension; or, upon the mutual written consent of the parties.

**MODIFICATION**

This Agreement represents the entire agreement of the parties. No representations were made or relied upon by either party, other than those expressly set forth. No agent, employee, or other representative of either party is empowered to alter any of the terms hereof, unless done in writing and signed by the respective parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

**LUCAS COUNTY  
BOARD OF COMMISSIONERS**

**ATTEST**

\_\_\_\_\_  
Lisa A. Sobecki, President  
Board of County Commissioners

\_\_\_\_\_

**CITY OF MAUMEE, OHIO**

**ATTEST**

\_\_\_\_\_  
Chelsea Ziss, Mayor

\_\_\_\_\_

**CITY OF OREGON, OHIO**

**ATTEST**

\_\_\_\_\_  
Steven R. Salander, Mayor

\_\_\_\_\_

APPROVED AS TO FORM:

John Borell  
Lucas County Civil Prosecutor

Feb. 4, 2026

Date

# City of Maumee DEPARTMENTAL REPORT

**MEMO TO:** City Council

**FROM:** Matthew Miles, Capital Projects Manager

**DATE:** February 16, 2026

**RECOMMENDATION:** Authorize the Mayor to enter into a Memorandum of Understanding with The Toledo Metropolitan Area Council of Governments (TMACOG) to commit to pay \$869.08 towards the 2026 Lake Erie Starts Here Northwest Ohio Campaign, to being a dues paying member of TMACOG, and to remain current of Stormwater Coalition assessment payments.

## SUMMARY

Authorize a MOA with TMACOG.

## BUDGETARY CONSIDERATIONS

Funding for this MOA was included in the 2026 Operating Budget.

## HISTORY, BACKGROUND and DISCUSSION of the ISSUE

The City of Maumee, along with other Municipal Separate Storm Sewer Systems (MS4) members of TMACOG, is required to provide certain public involvement and public education opportunities to its citizens under Ohio EPA National Pollution Discharge Elimination System (NPDES) permit regulations. TMACOG, spearheaded by the environmental department of Lucas County, established the Lake Erie Starts Here program in 2024 to leverage local media companies in providing a mass media campaign to comply with the requirements of the Public Education Minimum Control Measures. The scope of services for the 2026 campaign, as well as the member cost share of the program, is attached.

## POSITIONS

Requested action is for Maumee City Council to authorize this agreement.

MEMORANDUM OF UNDERSTANDING  
AMONG  
THE TOLEDO METROPOLITAN AREA COUNCIL OF GOVERNMENTS AND  
CITY OF MAUMEE

THIS MEMORANDUM OF UNDERSTANDING ("MOU") made and entered into this 16th day of February, 2026 by and between the Toledo Metropolitan Area Council of Governments, hereinafter referred to as TMACOG and City of Maumee, Ohio, hereinafter referred to as Maumee, is to outline the expectations between the parties regarding the 2026 Lake Erie Starts Here Northwest Ohio Campaign related to regional stormwater education.

It is declared to be in the public interest that TMACOG and Maumee cooperate to undertake education of regional water quality. Per federal requirements set by US EPA and administered by Ohio EPA, the National Pollution Discharge Elimination System (NPDES) stormwater permit requires that regulated Municipal Separate Storm Sewer Systems (MS4) comply with Minimum Control Measures, including Public Education.

WITNESSETH:

WHEREAS, TMACOG, an association of local governments, was organized on May 31, 1968, was established under Chapter 167 of the Ohio Revised Code and the Michigan Public Act No. 7 (Ex. Sess); and

WHEREAS, TMACOG staff provides capable and knowledgeable expert water quality and stormwater planning for the region; and

WHEREAS, TMACOG's Stormwater Coalition (SWC) was formed to provide a forum for local governments to address drainage, erosion, stormwater pollution, and stormwater management regulations on a cooperative, watershed basis; and

WHEREAS, Maumee is a member unit in good standing of TMACOG; and

WHEREAS, Maumee is a member unit in good standing of TMACOG's SWC; and

WHEREAS, Maumee must comply with the NPDES stormwater permit requirements that regulate MS4; and

WHEREAS, Public Education is a Minimum Control Measure within said permit; and

WHEREAS, SWC members approved moving forward with a mass media campaign to assist with complying with the requirements of the Public Education Minimum Control Measure; and

WHEREAS, the mass media campaign will require TMACOG to enter into a contract with a selected media provider to perform scope of services (Exhibit A); and

WHEREAS, participating SWC members will provide financial support for the mass media campaign.

NOW, THEREFORE, in consideration of the above, we do hereby agree as follows:

#### SECTION 1: TMACOG Provides Service

That it is in the public interest that TMACOG provide the services necessary to accomplish the goals of the mass media campaign; and

#### SECTION 2: TMACOG Agrees to Employ Necessary Staff

That TMACOG is committed and shall employ such professionals and supporting staff, as shall be deemed necessary to perform the functions of the process and conduct the activities of the agency; and

#### SECTION 3: TMACOG Prepares and Maintains Lake Erie Starts Here Northwest Ohio Campaign Contract

That TMACOG acting for itself and as agent for the units of local government participating in the 2026 Lake Erie Starts Here Northwest Ohio Campaign, will engage with a selected media provider, negotiate and execute a contract for scope of services approved by SWC for calendar year 2026 (Exhibit A); and

#### SECTION 4: Periodic Reports

That TMACOG shall periodically report to the units of local government participating in the campaign, the status of the mass media campaign; and

SECTION 5: Responsibility of Unit of Local Government

That the unit of general purpose local government entering into this MOU agrees to cooperate and participate in the process as listed above including being a dues paying member of TMACOG as well as be current on Stormwater Coalition assessment payment; and

SECTION 6: Contribution of Funds

TMACOG will invoice all participating units of government for their respective cost of the program. In the case that TMACOG does not collect the fully quoted cost of the contract, the cost per unit government may be readjusted.

Maumee commits to pay \$869.08 towards the 2026 Lake Erie Starts Here Northwest Ohio Campaign. This payment will be assessed separately from TMACOG membership dues and SWC assessment (Exhibit B); and

SECTION 7: Any notice, statement or demand required, permitted or desired to be given under this MOU shall be in writing and shall be effective upon receipt, if given (a) in person or by courier or by courier service, (b) by telex, facsimile, email or other wire transmission, (c) in person or United States mail, return receipt requested, postage prepaid, or (d) by nationally recognized overnight delivery service, addressed as follows:

If to TMACOG:

TMACOG  
c/o Sandy Spang, Executive Director  
P.O. Box 9508  
Toledo, Ohio 43697-9508

If to Maumee:

c/o Matthew Miles, Capital Projects Manager  
400 Conant St.  
Maumee, OH 43537

Either party may at any time change the address for notices to the party by mailing a notice stating the change and setting forth the changed address; and

SECTION 8: Miscellaneous

This MOU shall be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns and intended third-party beneficiary.

- No change, modification or amendment or waiver of any obligation of this MOU will be enforceable unless set forth in writing and signed by both parties;
- If any provision of this MOU shall be held invalid, illegal or unenforceable, the validity, legality or enforceability of the other provisions hereof shall not be affected thereby;
- This MOU sets forth the entire MOU and understanding of the parties with respect to the matters set forth herein and supersedes any and all prior agreements, arrangements and understandings among the parties;
- This MOU may be executed in one or more original, facsimile or electronic counterparts, each of which shall be deemed the original, but all which together shall constitute one and the same instrument;
- This MOU shall be construed according to its fair meaning as if prepared by all parties;
- This MOU shall be governed, defined, construed and enforced in accordance with the internal laws of the state of Ohio and shall be deemed to have been entered into in the state of Ohio the jurisdiction and venue for any action between the parties regarding this MOU shall be in federal or state courts located in Toledo, Lucas County, Ohio and all parties hereto consent to the exercise of personal jurisdiction over them by such courts.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed on the date first mentioned.

Signed: Maumee

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TMACOG

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Sandy Spang, Executive Director, Toledo Metropolitan Area Council of Governments

<b>TMACOG Stormwater Coalition 2026 LESH Cost Share</b>				
<b>Community</b>	<b>Parcel Count for 2026</b>	<b>Cost Share</b>	<b>Cost - 6 months of service</b>	<b>Amount Collected</b>
<b>Lucas County Utility</b>	<b>36,398</b>	15.8%	\$4,726.26	\$ -
<i>Sylvania Township</i>	13,428	5.8%	Paid for by Lucas County Utility	Paid for by Lucas County Utility
<i>Spencer Township</i>	1,241	0.5%		
<i>Springfield Township</i>	9,091	3.9%		
<i>Monclova Township</i>	6,335	2.7%		
<i>Waterville Township</i>	1,246	0.5%		
<i>Jerusalem Township</i>	3,836	1.7%		
<i>Washington Township</i>	1,221	0.5%		
Oregon City	9,599	4.2%	\$1,246.42	\$ -
Maumee City	6,693	2.9%	\$869.08	\$ -
Sylvania City	6,714	2.9%	\$871.81	\$ -
Waterville City	2,470	1.1%	\$320.73	\$ -
Ottawa Hills Village	1,703	0.7%	\$221.13	\$ -
Holland Village	781	0.3%	\$101.41	\$ -
Whitehouse Village	2,130	0.9%	\$276.58	\$ -
Swanton Village	1,942	0.8%	\$252.17	\$ -
Toledo City	118,407	51.3%	\$15,375.07	\$ -
Wood County*	22,605	9.8%	\$2,935.24	\$ -
<i>Perrysburg Township</i>	6,071	2.6%	Paid for by Wood County Engineer's Office	Paid for by Wood County Engineer's Office
<i>Middleton Township</i>	2,741	1.2%		
<i>Lake Township</i>	4,070	1.8%		
<i>Northwood City</i>	3,929	1.7%		
<i>Rossford City</i>	3,673	1.6%		
<i>Millbury Village</i>	720	0.3%		
<i>Walbridge Village</i>	1,401	0.6%		
Bowling Green City	9,722	4.2%	\$1,262.40	\$ -
Perrysburg City	9,828	4.3%	\$1,276.16	\$ -
Ottawa County	2,045	0.9%	\$265.54	\$ -
<i>Allen Township</i>	2,045	0.9%	Paid for by Ottawa County	\$ -
<b>Totals</b>	<b>231,037</b>	<b>**</b>	<b>\$30,000</b>	<b>\$ -</b>

\*This total does not include Haskins parcels.

\*\*The total cost reflects the agreed upon total for the MMC contract.

13 ABC Deliverables					
Content type	Created Content	Deliverables	Details	Monthly Content	Monthly reportables
<b>Broadcast</b>  <ul style="list-style-type: none"> <li>All recorded content will be planned for reuse in digital components.</li> <li>Show segments will be sent to use on campaign website and social media.</li> </ul>	PSA as Commercials  The Nine morning show	13abc Action News at 6am Good Morning America 7-9am The Nine 9a-10a 13abc Action News at 4p 13abc Action News Sat 13abc Action News Sun	<ul style="list-style-type: none"> <li>13abc First Alert Weather Team will be featured in the PSA's</li> </ul>	1 PSA Commercial	3x 3x 6x 3x 3x 3x
	<ul style="list-style-type: none"> <li>1 segment per month 2-3 minutes</li> <li>Show segment will be kept for reuse in digital components.</li> <li>Show segments will be sent to use on campaign website</li> </ul>	<ul style="list-style-type: none"> <li>1x a month educational LIVE in studio 2-3 minute segments featuring partners</li> <li>M-F 9a-10am with Eric Haubert &amp; Rebecca Regnier</li> </ul>	<ul style="list-style-type: none"> <li>1x The Nines Segment</li> </ul>	1x	
<b>Video Ads</b>	Pre-roll video and mid-roll livestream ads can reach engaged users on desktop and mobile.	13abc.com, mobile, and app	<ul style="list-style-type: none"> <li>Zip code targeted</li> </ul>	Running of PSA Commercial	25,000 Impressions
<b>Display Ads</b>	Display ads target internet users based on their behavior, interests, and location—so you can reach the right people in the right places at the right time.	13abc.com banner, and sidebar ads	<ul style="list-style-type: none"> <li>Zip code targeted</li> </ul>	1 set of digital creatives	100,000 Impressions
	Data-driven targeting tactics that allow your videos ads to be shown in full to maximize your budget. Deliver your message to a custom audience, enjoy a high video completion rate, and boost your rank on Google.	General internet banner, and sidebar ads	<ul style="list-style-type: none"> <li>Geographical, behavioral, website retargeting</li> <li>Includes attribution pixels to be placed on our homepage</li> </ul>		50,000 Impressions
<b>YouTube</b>		:15, :30 YouTube Streaming	<ul style="list-style-type: none"> <li>Geographical, behavioral, household targeting available</li> </ul>	Running of PSA Commercial	12,500 Completed Views (minimum, this product overdelivers)
<b>Website native article</b>	Article placed on news webpage.	Home page of Desktop and mobile site News app Weather App	<ul style="list-style-type: none"> <li>NATIVE ads are more subtle advertising that's cohesive with the stories and user experience of 13abc.com &amp; the 13abc mobile app.</li> </ul>	1 Native Article Provided by TMACOG	50,000 Impressions 1X MINIMUM Minimum of once a month for 24hour period
	<b>D i g i t a l</b>				

# City of Maumee DEPARTMENTAL REPORT

**MEMO TO:** City Council

**FROM:** Matthew Miles, Capital Projects Manager

**DATE:** February 16, 2026

**RECOMMENDATION:** Authorize the Mayor to enter into a contract with RedZone Robotics in an amount not to exceed \$149,950.00 for Multi-Sensor Inspection services of the "54" Sanitary Sewer Trunk line.

## SUMMARY

Authorize a contract with RedZone Robotics provide inspections services for the "54" sanitary sewer trunk main line.

## BUDGETARY CONSIDERATIONS

Funding for this project was included in the 2026 Operating Budget.

## HISTORY, BACKGROUND and DISCUSSION of the ISSUE

Due to its size and depth, the majority of the "54" sanitary sewer main line has never been inspected. This gravity trunk sewer line initiates near the Key St pumping station at a 24" diameter and terminates at the intersection of Monclova Rd and Russel Rd at a 54" diameter. The trunk serves to collect the sanitary sewage from the entire City and transport it to a Lucas County trunk line for eventual treatment at the Lucas County Waste Water Recovery Facility(WRRF). The "54" was approved for construction in 1971 and requires evaluation for maintenance/replacement forecasting.

Evaluation of a sewer system of this size and depth is an uncommon specialty service. As such, RedZone Robotics was the only vendor solicited for a proposal.

## POSITIONS

Requested action is for Maumee City Council to authorize this agreement.

## Proposal

Opportunity #: OPP-107876

**Project Name:** OH Maumee – Multi-Sensor Inspection (MSI) Sewer MSI Assessment

**Basis of Understanding & Scope of Work:** RedZone shall provide their Multi-Sensor Inspection (MSI) systems, trained operating crews, data analysts, and the necessary appurtenances to access and collect data for approximately 18,000 LF of 24-inch through 54-inch gravity sewers using MSI Multi-Sensor Inspection technology including SONAR technology below the flow line, DIGITAL CCTV and Laser sensor above the flow.

### DETAILS

**Create Date:** 10/14/25

**Prepared By:** Sam Cancilla

**Expiration Date:** 11/15/25

**Email:** scancilla@redzone.com

### ACCOUNT INFORMATION

**Contact Name:** Joe Mikolajczyk  
**Entity:** City of Maumee Sewer

**Email:** [Mikolajczyk-Joe@maumee.org](mailto:Mikolajczyk-Joe@maumee.org)

### SCHEDULE

**Est. Time for Completion:** TBD

**Invoicing Procedure:**  
Upon Delivery

### VALUES AND PRICING

Description	Est. Qty	Unit	Unit Cost	Total Cost
<b>Multi-Sensor Inspection (CCTV/Sonar/Laser)</b>				
1. Mobilization of Crew and Specialized Equipment	1	EA	\$7,475.00	\$7,475.00
2. Deployment and Data Collection of Multi-Sensor Inspection of Digital CCTV/ Sonar/Laser	18,000	LF	\$6.00	\$108,000.00
3. MSI Data Processing – CCTV/Sonar / Laser	18,000	LF	\$1.50	\$27,000.00
4. De-Mobilization of Crew and Specialized Equipment	1	EA	\$7,475.00	\$7,475.00
5. Draft and Final Report	1	EA	\$Included	\$Included
6. Integrity® Web Based Asset Management Trial	1	EA	\$Included	\$Included
			<b>Est.Total</b>	<b>\$149,950.00</b>

### PRICING NOTES / EXCLUSIONS AND TERMS

- Typical signs and cones are included. Others to provide traffic control and permits beyond typical.

### DELIVERABLES

Sample deliverables can be found at the following link and correspond based on robotic platform required for scope of work. Any additional deliverable requirements should be mentioned here.

<https://redzone.box.com/s/x43jhcpxb0m6mbqx2l3ioax19s8223ta>

Signatures below agree to deliverable provided.

**SIGNATURES**

**Client**

Signature \_\_\_\_\_

Print \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

## GENERAL TERMS AND CONDITIONS

- 1) **General Conditions.** These general terms and conditions are incorporated by reference into the proposal and are part of the Agreement which services are to be performed by RedZone for the proposal recipient (the Client). Client's signature and return of the proposal are presented, or Client's authorization of RedZone to commence the work, shall constitute acceptance of all its terms and conditions.
- 2) **Client's Responsibilities.** Client shall be responsible for all requirements and instructions that it furnished to RedZone pursuant to this Agreement, and for the accuracy and completeness of all programs, reports, data, and other information furnished by Client to RedZone pursuant to this Agreement. RedZone may use and rely upon such requirements, programs, instructions, reports, data, and information in performing or furnishing services under this Agreement, subject to any express limitations or reservations applicable to the furnished items. Client shall arrange for safe access to and make all provisions for RedZone to enter upon public and private property as required to perform services under the Agreement. Client shall inform RedZone in writing of any specific requirements of safety or security programs that are applicable to RedZone, as a visitor to any Site under study in advance of performing services. If RedZone cannot continue its work due to circumstances caused or allowed by Client's act or omission and to the extent such Client does not provide written notice to RedZone of such circumstance a reasonable period of time prior to RedZone commencing (or attempting to commence) work, then RedZone reserves the right to charge Client for downtime and hourly costs and expenses on a time and material basis, including without limitation modification of travel or lodging plans.
- 3) **Terms of Payment.** Client shall pay RedZone as set forth in the proposal and unless noted in that proposal in specific terms payments are due within thirty (30) days from the submission to Client of an invoice. If Client disputes an invoice, either as to amount or entitlement, then Client shall promptly advise RedZone in writing of the specific basis for doing so, may withhold only that portion so disputed, and must pay the undisputed portion. A "late payment" charge of one and one-half percent (1½ %) per month or the maximum legal rate, whichever is greater, will be made on all monies past due and shall be paid immediately.
- 4) **Pre-existing Conditions.** RedZone will not be responsible for liability, loss, or expense (including damage caused by the backup of basement sewers) where the primary cause of the claim or damage is pre-existing conditions including faulty, inadequate or defective design, construction, maintenance or repair of property or contamination of the subsurface where the condition existed prior to the start of RedZone's work at the location in question. Client is responsible for loss of service equipment caused by the pre-existing conditions at the jobsite.
- 5) **Environmental Conditions.** All debris to be encountered by RedZone during performance of the onsite Services hereunder is represented by Client to RedZone to be non-hazardous, requiring no manifesting or special permitting. Client shall be responsible for any additional costs or claims associated with the treatment, storage, disposal of the removed debris, or breach of the above representation, at any time during or after the completion of the project.
- 6) **Indemnification.** The Client and RedZone will each indemnify the other in proportion to relative fault for liability, loss and expense incurred by the other party resulting from a negligent act or omission in performance of work under this Agreement. The Client also will indemnify RedZone to the extent of its available insurance for liability, loss and expense resulting from RedZone services if RedZone is acting at the direction or instruction of the Client, or where the primary cause of any damages is due to information provided by the Client. Where the Client provides labor for RedZone, the Client will indemnify RedZone to the extent of its available insurance for liability, loss or expense for work related injuries to those laborers not provided by RedZone. Client shall indemnify RedZone to the extent of its available insurance for liability, loss and expense caused by discharge, escape, release of liquids, gases or any other material contaminant or pollutant into the atmosphere or into or onto land, water or property, except to the extent such liability, loss and expense is caused by RedZone's negligence.
- 7) **Limitations of Liability.** In no event shall RedZone be liable for any indirect, special, or consequential loss or damage arising out of any work performed for Client. To the fullest extent permitted by law, the total liability, in the aggregate, of RedZone to Client or anyone claiming by or through Client, for any and all liabilities, claims, losses, expenses, or damages whatsoever arising out of or in any way related to RedZone's services, the Project, or the Proposal, from any cause or causes whatsoever, including without limitation, negligence, strict liability, indemnity, warranty, or breach of contract, shall not exceed the amount of RedZone's available insurance or the Contract Amount whichever is greater. RedZone is not responsible for the rendering of or failure to render architectural, engineering, or surveying professional services. Client and RedZone waive all rights of subrogation for claims covered by the parties' insurance.
- 8) **Scope Limitations.** Any material, equipment, structure, or service item that is not explicitly a part of this Agreement is specifically excluded from Contractor's Work.
- 9) **Performance Dates.** The performance schedule, if stated in the proposal, is approximate and is not guaranteed by RedZone. RedZone shall not be liable for delays in the progress of the Work due to acts of government, acts of God, adverse weather, war, riot, labor disputes, civil insurrection or any other causes beyond RedZone's reasonable delays. Further, RedZone shall not be responsible for delays in the project cause by the failure of material/equipment suppliers to deliver material, equipment or services in the time and manner agreed upon or in the time and manner anticipated.
- 10) **Contract Amendments.** The following contract amendment procedure is to be used for work performed for the Client by RedZone, which is beyond the scope of the proposal. (a) As change order items are identified and before any work is done, RedZone and the Client will review and agree on the work to be performed; (b) A contract amendment or change order will be completed regarding scope and price and any schedule impact. All parties involved will sign the contract amendment or change order; and (c) RedZone will perform the work and bill the Client. For time and materials work, back-up documentation will be provided.
- 11) **Entire Agreement.** This proposal together with any written documents, which may be incorporated by specific references herein, constitutes the entire agreement between the parties and supersedes all previous communications between them, either oral or written. The waiver by RedZone of any term,

condition or provision herein stated shall not be construed to be a waiver of any other term, condition or provision hereof.

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**MAUMEE POST No. 320**  
**THE AMERICAN LEGION**

204 ILLINOIS AVENUE  
MAUMEE, OHIO 43537  
419-893-5861



February 10, 2026

To: Maumee City Council

From: American Legion Maumee Post 320

Post 320 requests permission to conduct the annual Maumee Memorial Day Parade honoring those citizens who gave their lives in the service of our country, and to recognize all who have served. As we approach the 250th anniversary of America's founding, the Memorial Day Parade is a perfect opportunity to lean into our strength as a community, bringing together friends, family, and celebrating our love of country.

The parade will take place on Monday, May 25, 2026, starting at 9:30 a.m.

Attached is the proposed parade route. Note that there are no changes from last year's route.

Post 320 would ask you to consider and approve the following initiatives that we believe will improve both the safety and the Memorial Day celebration.

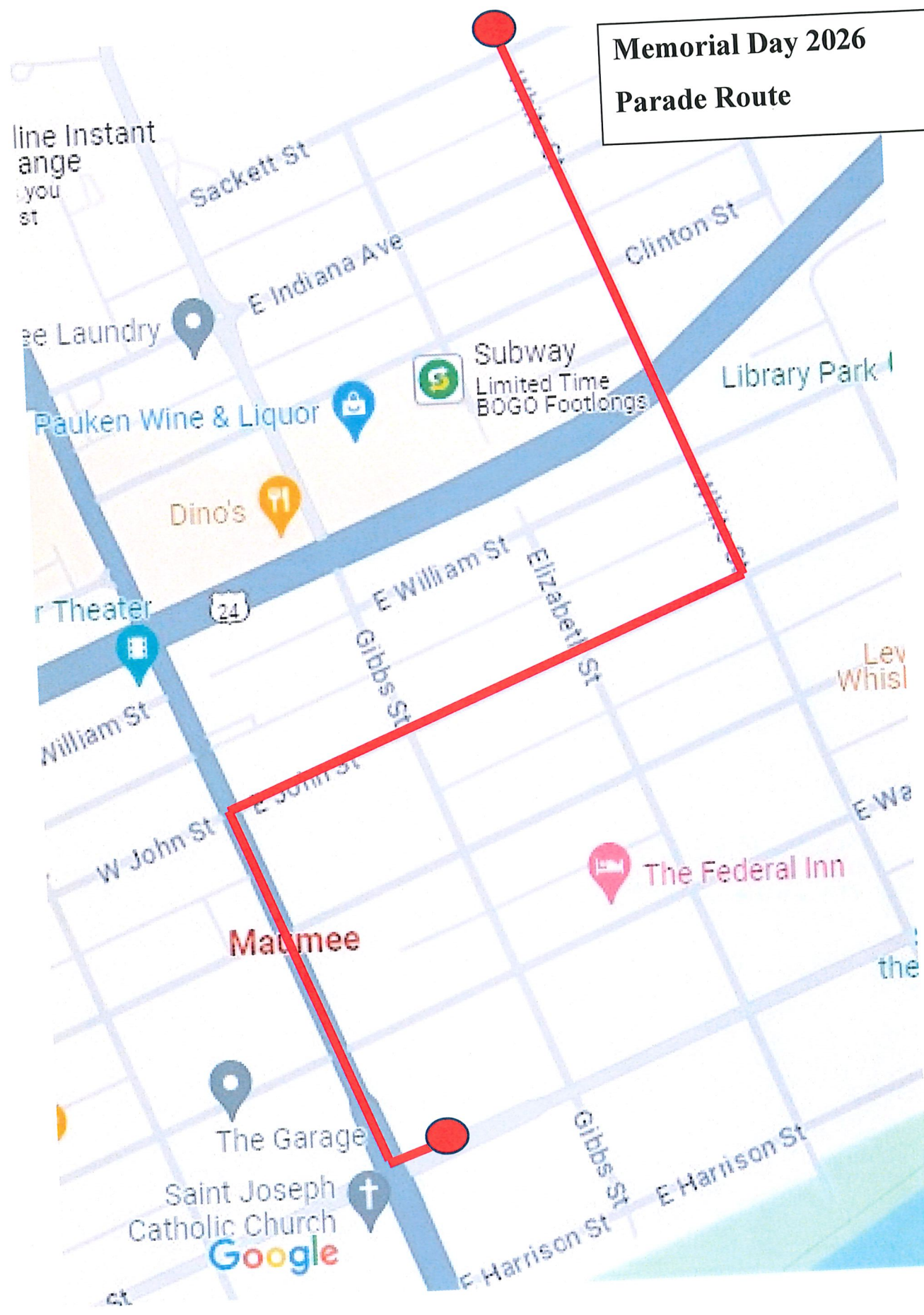
- Close Conant Street at 9:00 a.m. versus 9:30 a.m.
  - This will increase the safety of families as they begin to arrive for the parade.
  - This will make space available in front of the Speakers Platform (located in front of Municipal Building) for a Pre-Parade Show showcasing community musicians and performers.
- City of Maumee will cover the cost of the sound system for the parade and the Memorial Day ceremony. (See attached estimate from CJS Sound, who provided excellent support during the 2025 Memorial Day events. Owner Chris Bitter offers the same price with no increase from 2025.)

On behalf of our Post Commander, Christopher M. Fargo, we invite City Council members, our Mayor, Chief of Police, and the Fire Chief to participate in the parade and join us at the Memorial Day Ceremony, held immediately after the parade in front of the Eternal Flame Memorial at Union School on East Broadway.

Chris LaPorta  
Second Vice Commander, Maumee Post 320

MaumeePost320MemorialDayEvents@gmail.com  
850-218-7786

**Memorial Day 2026  
Parade Route**



BIG FISH SOUND COMPANY LLC  
5842 Hollybrook Lane E  
Spokane, WA 99212

CELL. BILL 419-343-1460 CHRIS 419.810.6415 cjs@sound@yahoo.com

TO: Maumee Port 120 OWNER/PROMOTER  
FROM: BIG FISH SOUND CO.  
TODAY'S DATE: 1-26-26  
BAND/EVENT: Memorial day events

Contract proposal for: Sound  Lights  Stage  Canopy

Big Fish Sound Co. proposes to provide the following items:  
sound to cover 2 blocks of downtown maumee Conant street  
small stage in front of the municipal building for announcements  
sound at the eternal flame for ceremony with extra mics for orchestra

- \*\* Lights provided by Big Fish Sound Co. yes
- \*\* Stage provided by Big Fish Sound Co. yes
- \*\* Canopy provided by Big Fish Sound Co. no

CONTRACT PRICE: \$2300.00

Deposit Required

Amount: 20% of Contract price \$460.00

The deposit shall be paid when the contract is signed and returned by way of: Check

Cashier's check  Money order  The deposit is non-refundable.

Deposit Not Required

The balance of the contract price shall be paid after sound check by:

Check  Cashier's check  Money order  Cash

If the contract is cancelled after Big Fish Sound Co. arrives, Big Fish Sound Co. shall be entitled to one-half (1/2) the total contract price.  
Once the equipment has been set up, full payment is due, even if the event is rained out.

Owner/Promoter at its expense, must provide an electrician licensed under local law for power distro/hook-up and disconnect of: 100 AMP 220 single phase sound   
100AMP 220 single phase lights  200 AMP 220 3 phase lighting   
Owner shall supply an electrical power source capable of providing the above current within 100 feet of the stage, or a generator capable of producing 150 KVA. Owner/Operator shall also provide at its expense, adequate 24 hour security for the equipment furnished by Big Fish Sound Co.

#### DETAILS OF EVENT:

PLACE: Downtown Maumee 1  
DATE OF EVENT: 5-25-26  
SHOWTIME:  
SETUP TIME:

In addition to the contract price, Owner/Promoter shall pay an additional deposit of \_\_\_\_\_ at the time this contract is signed and returned. Owner/Promoter shall provide stage hands for load in and load out. If Owner provides Stage hands at both load in and load out, the deposit shall be returned to Owner/Promoter. If Owner/Promoter does not provide at least stage hands at both load in and load out, the fee will not be returned.

The above contract proposal is valid for thirty (30) days and must be accepted by Owner/Promoter in writing accompanied by the required deposits. Without payment of the Deposits, Big Fish Sound Co. will have no responsibility to provide any equipment or services.

  
Chris Bitter

DBA BIG FISH SOUND CO.

ACCEPTED BY:

OWNER/PROMOTER



**Helms & Sons Excavating**  
**1753 Lima Avenue**  
**Findlay, OH 45840**

**Phone: 419.422.7738**  
**Fax: 419.422.9638**

Date: Friday, December 19, 2025

To: Matt Griggs - Public Service Director  
 City of Maumee  
 400 Conant St  
 Maumee, OH 43537

Job: Maumee Streetscape

RE: Miscellaneous Changes and Extra Work

Line	Description	Unit	Qty	Unit Price	Total
Arch Sign Cost Increase due to Delay & Design Mod					
1	Arch Signs	EA	4	\$3,760.00	\$15,040.00
Decorative Railing at Dale's & Maumee Valley Chocolate					
2	Decorative Railing at Dale's	LF	30	\$375.00	\$11,250.00
3	Decorative Railing at Maumee Valley Chocolate	LF	28	\$375.00	\$10,500.00
Added Improvements at the West Mews Pedestrian Alley adjacent to Village Idiot					
4	Remove Concrete Walk/Pavement	SF	5610	\$3.00	\$16,830.00
5	Stamped, Colored Concrete	SF	1766	\$30.00	\$52,980.00
6	Standard Concrete Sidewalk	SF	3844	\$8.00	\$30,752.00
7	Type 6 Curb	LF	88	\$35.00	\$3,080.00
8	12" Concrete Wall	LF	28	\$40.00	\$1,120.00
9	Removable Bollards	EA	9	\$1,350.00	\$12,150.00
Concrete Improvements at Multiple Locations. North side of West Williams, Allen btw Williams & John; John & Dudley; Wayne & Broadway; Municipal Building overhang; Gibbs at East Williams					
10	Remove Concrete Walk/Pavement	SF	9355	\$3.00	\$28,065.00
11	Remove Curb	LF	15	\$15.00	\$225.00
12	Standard Concrete Sidewalk	SF	5291	\$8.00	\$42,328.00
13	HD Concrete Pavement	SF	4064	\$12.00	\$48,768.00
14	Dectable Warning	EA	13	\$315.00	\$4,095.00
15	Type 6 Curb	LF	337	\$35.00	\$11,795.00
16	12" Concrete Wall	LF	100	\$40.00	\$4,000.00
17	Concrete Curb & Gutter	LF	20	\$37.00	\$740.00
Concrete Collars around catch basins & monument boxes					
18	Concrete Collars on Basins	EA	15	\$650.00	\$9,750.00
19	Concrete Collars on Monument Boxes	EA	3	\$600.00	\$1,800.00
Catch Basin Reconstruction due to poor existing conditions					
20	Catch Basin Reconstruction	EA	9	\$1,500.00	\$13,500.00
New Drive Approach and Trench Drain at dental office at 116 W John St					
21	Remove Concrete Walk/Pavement	SF	356	\$3.00	\$1,068.00



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22	Trench Drain	LF	10	\$175.00	\$1,750.00
23	HD Concrete Pavement	SF	356	\$12.00	\$4,272.00
Material substitutes for storm work due to spec'd material not working due to existing site conditions					
24	Catch Basin, 3A, 2'-2x2'-3, Bottom, 2'-6	EA	1	\$600.00	\$600.00
25	Catch Basin, 3, 2'-3x4'-9, Riser, 1'	EA	1	\$240.19	\$240.19
26	Catch Basin, 26,27,36 w/ KO	EA	3	\$200.00	\$600.00
27	Catch Basin, 3A, 14" H	EA	3	\$175.00	\$525.00
28	Freight	LS	1	\$200.00	\$200.00
29	Catch Basin, 3A, 2'-2x2'-3, Bottom, 2'	EA	6	\$550.00	\$3,300.00
30	Catch Basin, 3A, Top	EA	6	\$255.00	\$1,530.00
31	Catch Basin, 3A, 2'-2x2'-3, Bottom, 4'	EA	6	\$650.00	\$3,900.00
32	12x14 SDR35 PVC GJ Sewer Pipe	LF	224	\$24.94	\$5,586.56
33	8" PVC Sewer GxG 45 Bend	EA	2	\$79.65	\$159.30
34	12x8 PVC Sewer GxGxG Wye	EA	1	\$440.00	\$440.00
35	Catch Basin, 3A, 2'-2x2'-3, Bottom, 3'	EA	8	\$600.00	\$4,800.00
36	Manhole, 4' Dia, Flattop, Offset, 12, Epoxy	EA	1	\$275.00	\$275.00
37	Catch Basin, 3A, 2'-2x2'-3, Bottom, 3'	EA	7	\$600.00	\$4,200.00
38	Catch Basin, 3A, 2'-2x2'-3, Riser, 2'	EA	1	\$250.00	\$250.00
39	12" AC x PVC Fernco	EA	1	\$49.75	\$49.75
40	15x14 SDR35 PVC GJ Sewer Pipe	LF	14	\$35.00	\$490.00
41	12x14 SDR35 PVC GJ Sewer Pipe	LF	14	\$24.05	\$336.70
42	6x14 SDR35 PVC GJ Sewer Pipe	LF	56	\$5.95	\$333.20
43	6" PVC x PVC Fernco	EA	4	\$16.12	\$64.48
44	15" PVC x PVC Fernco	EA	1	\$60.55	\$60.55
45	Catch Basin, 3A, 2'-2x2'-3, Riser, 2'	EA	1	\$275.00	\$275.00
46	8x14 SDR35 PVC GJ Sewer Pipe	LF	294	\$9.52	\$2,799.47
Directional Boring on E John Street for future install of Food Truck Plugs					
47	Directional Boring 2" Dual Conduit (Sub Cost)	LS	1	\$13,850.00	\$13,850.00
48	GC Markup (10%)	LS	1	\$1,385.00	\$1,385.00
Full Reconstruction of Alley North of Key Bank in lieu of original contract work of mill & resurface					
49	Asphalt Milling	SY	-845	\$3.50	(\$2,957.50)
50	Asphalt Removal	SY	845	\$7.00	\$5,915.00
51	Aggregate Base	TON	18.36	\$50.00	\$918.00
52	Asphalt Intermediate Course, Type 2	CY	93	\$205.00	\$19,065.00
Work at Maumee Legal parking lot and drive approach					
53	Remove Concrete Sidewalk/Pavement	SF	810	\$3.00	\$2,430.00
54	Aggregate Base Fine Grading	SF	810	\$2.00	\$1,620.00
55	4" Asphalt Paving	CY	15	\$226.00	\$3,390.00
56	Concrete Curb & Gutter	LF	156	\$37.00	\$5,772.00
Various Landscape and Irrigation repairs, upgrades, and modifications					
57	Irrigation System between City Hall & Fondue Restaurant	SF	1000	\$5.55	\$5,550.00
58	Irrigation System at Elks Lodge	SF	850	\$5.55	\$4,717.50
59	Irrigation Heads at Overlook	EA	6	\$75.00	\$450.00



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60	Irrigation Heads - Upsize from 4"-12" E Broadway Island	EA	10	\$25.00	\$250.00
61	Irrigation Heads - Upsize from 4"-12" E Dudley	EA	28	\$25.00	\$700.00
62	Repair Broken Valve at Dale's	EA	1	\$250.00	\$250.00
63	Repair Damaged Irrigation Heads on East side of Conant	EA	8	\$65.00	\$520.00
64	Repair Damaged Irrigation Heads Various Locations	EA	24	\$65.00	\$1,560.00
65	Repair Damaged Irrigation Heads at Maumee Theater	EA	2	\$65.00	\$130.00
66	Repair Damaged Irrigation Line - 200 Block Conant	LS	1	\$1,600.00	\$1,600.00
67	Wiring between Computer and Controller	LF	225	\$2.50	\$562.50
68	Additional Perennials at Jacky's	EA	154	\$17.00	\$2,618.00
69	Additional Perennials between City Hall & Fondue	EA	355	\$17.00	\$6,035.00
70	Additional Perennials W Dudley/Conant (near Key Bank)	EA	59	\$17.00	\$1,003.00
71	Additional Perennials E Dudley	EA	600	\$17.00	\$10,200.00
72	Gator Bads for Trees	EA	30	\$40.00	\$1,200.00
73	Additional Mulch	CY	8	\$50.00	\$400.00
				<b>Total</b>	<b>\$446,006.70</b>

**Bid Conditions**

- 1 All materials will be as specified and all work will be completed in a workman like manner according to the standard practices
- 2 Any alterations or additions to the above work requiring extra cost, will be undertaken after written orders from the owner and may result in an extra charge over and above the estimate.
- 3 No engineering or layout costs included
- 4 Written change order approval

**Proposal Acceptance**

I, the undersigned, agree to all terms and conditions of the proposal as stated herein. It is understood that this proposal will be incorporated into the contract documents.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**BULLETIN NO. 17**

PROJECT: City of Maumee | Streetscape Improvements  
 OWNER: City of Maumee  
 CONTRACTOR: Helms & Sons  
 CIVIL ENGINEER/  
 LANDSCAPE ARCHITECT: Beckett & Raeder, Inc.  
 DATE: February 4, 2026  
 BULLETIN DUE DATE: February 11, 2026

**GENERAL:**

- A. This Bulletin is intended to revise contract documents and to form the basis for certain adjustments in cost from the contract sum for the above-referenced project. It is not an authorization to proceed with any changes in work.
- B. Except as otherwise specifically mentioned, the general character of the work covered by the Bulletin shall be the same as originally specified for the project, and all incidental items required in connection with the work hereinafter described shall be included even though not specifically mentioned. Where an item is mentioned with no additional specifications given, reference is to be made to the original specifications. All applicable parts of the original Specifications and Addendums shall apply.
- C. Cost/credit for the work changes noted will be paid on a lump sum price basis.
- D. The Contractor shall submit to Beckett & Raeder Inc. one (1) copy of this Bulletin with its cost for the proposed changes. An itemized breakdown, including subcontract and/or supplier quotations, shall be attached.
- E. The Contractor shall not proceed with any work of this Bulletin, including ordering of any materials, until the Bulletin pricing is approved by the City of Maumee.

**DRAWINGS:** No drawings are issued or re-issued with this Bulletin.

**SPECIFICATIONS:** No specifications are issued or re-issued with this Bulletin.

**SPECIFICS:**

B17.1 ADD to the Contract revision of Arch Signs pricing, due to additional scope related to changes and refinements in the signage design per Owner direction / preferences, and materials price increases due to installation delay owing to increase in project scope and geography along Conant Street.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
4	ea	Arch Signs Cost Increase due to Delay and Design Modifications	\$3,760.00	\$15,040.00	\$15,040.00

B17.2 This item omitted.

B17.3 ADD to the Contract additional decorative railing at Dale's and Maumee Valley Chocolate per Owner request.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
30	lf	Decorative Railing at Dale's	\$375.00	\$11,250.00	
28	lf	Decorative Railing at Maumee Valley Chocolate	\$375.00	\$10,500.00	\$21,750.00

B17.4 ADD to the Contract improvements to the Contract at the West Mews Pedestrian Alley adjacent to the Village Idiot per Owner request.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
5,610	sf	Remove Concrete Walk / Pavement	\$3.00	\$16,830.00	
1,766	sf	Stamped, Colored Concrete	\$30.00	\$52,980.00	
3,844	sf	Standard Concrete Sidewalk	\$8.00	\$30,752.00	
88	lf	Type 6 Curb	\$35.00	\$3,080.00	
28	lf	12" Concrete Wall	\$40.00	\$1,120.00	
9	ea	Removable Bollards	\$1,350.00	\$12,150.00	\$116,912.00

B17.5 ADD to the Contract additional concrete sidewalks, curb, and driveways at various side street locations per Owner request. Locations include north side of West Williams; Allen between Williams & John, John & Dudley, and Wayne & Broadway; Municipal Building overhang; Gibbs at East Williams. Itemized quantities were provided via email dated October 31, 2025, and verified by City inspector.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
9,355	sf	Remove Concrete Walk / Pavement	\$3.00	\$28,065.00	
15	lf	Remove Curb	\$15.00	\$225.00	
5,291	sf	Standard Concrete Sidewalk	\$8.00	\$42,328.00	
4,064	sf	HD Concrete Pavement	\$12.00	\$48,768.00	
13	ea	Detectable Warning Devices	\$315.00	\$4,095.00	
337	lf	Type 6 Curb	\$35.00	\$11,795.00	
100	lf	12" Concrete Wall	\$40.00	\$4,000.00	
20	lf	Concrete Curb & Gutter	\$37.00	\$740.00	\$140,016.00

B17.6 ADD to the Contract concrete collars at catch basins and monument boxes per Owner request.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
15	ea	Concrete Collars on Basins	\$650.00	\$9,750.00	
3	ea	Concrete Collars on Monument Boxes	\$600.00	\$1,800.00	

B R ⓘ  
**Beckett&Raeder**

\$11,550.00

B17.7 ADD to the Contract additional catch basin reconstruction necessary due to poor encountered condition.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
9	ea	Catch Basin Reconstruction	\$1,500.00	\$13,500.00	\$13,500.00

B17.8 ADD to the Contract a new drive approach and trench drain at the dental office at 116 W. John St. per Owner request facilitating placement of electrical transclosure in the vicinity of this work.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
356	sf	Remove Concrete Walk / Pavement	\$3.00	\$1,068.00	
10	lf	Trench Drain	\$175.00	\$1,750.00	
356	sf	HD Concrete Pavement	\$12.00	\$4,272.00	\$7,090.00

B17.9 ADD to the Contract storm structures and storm pipe materials at cost, with support invoicing provided by the Contractor via email in October 2025. These materials were substituted for originally specified materials that were not installed due to space constraints or other site-specific circumstances. Unused originally specified materials were provided to the City for future use.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
1	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 2'-6	\$600.00	\$600.00	
1	ea	Catch Basin, 3, 2'-3x4'-9, Riser, 1'	\$240.19	\$240.19	
3	ea	Catch Basin, 26,27,36 w/ KO	\$200.00	\$600.00	
3	ea	Catch Basin, 3A, 14" H	\$175.00	\$525.00	
1	ls	Drop Freight	\$200.00	\$200.00	
6	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 2'	\$550.00	\$3,300.00	
6	ea	Catch Basin, 3A, Top	\$255.00	\$1,530.00	
6	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 4'	\$650.00	\$3,900.00	
224	lf	12x14 SDR35 PVC GJ Sewer Pipe	\$24.94	\$5,586.56	
2	ea	8" PVC Sewer GxG 45 Bend	\$79.65	\$159.30	
1	ea	12x8 PVC Sewer GxGxG Wye	\$440.00	\$440.00	
8	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 3'	\$600.00	\$4,800.00	
1	ea	Manhole, 4' Dia, Flattop, Offset, 12", Epoxy	\$275.00	\$275.00	
7	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 3'	\$600.00	\$4,200.00	
1	ea	Catch Basin, 3A, 2'-2x2'-3, Riser, 2'	\$250.00	\$250.00	
1	ea	12" AC x PVC Fernco	\$49.75	\$49.75	
14	lf	15"x14' SDR 35 PVC Pipe	\$35.00	\$490.00	
14	lf	12"x14' SDR 35 PVC Pipe	\$24.05	\$336.70	
56	lf	6"x14' SDR 35 PVC Pipe	\$5.95	\$333.20	
4	ea	6" PVC x PVC Fernco	\$16.12	\$64.48	

B R <sup>(i)</sup>  
**Beckett&Raeder**

	1	ea	15" PVC x PVC Fernco	\$60.55	\$60.55
	1	ea	Catch Basin, 3A, 2'-2x2'-3, Riser, 2'	\$275.00	\$275.00
	294	lf	8x14 SDR 35 PVC GJ Sewer Pipe	\$9.52	\$2,799.47
					\$31,015.20

B17.10 ADD to the Contract directional boring on E. John Street to facilitate future installation of Food Truck Plugs per Owner request. Payment is based on Contractor's cost reflected in subcontractor invoicing, provided by email in October 2025, plus standard Contractor mark-up.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
1	ls	Directional Boring 2" Dual Conduit (per sub invoice)	\$13,850.00	\$13,850.00	
1	ls	GC Markup (10%)	\$1,385.00	\$1,385.00	
					\$15,235.00

B17.11 ADD to the Contract full reconstruction of the alley north of Key Bank, in lieu of originally specified mill and resurface, due to condition of the alley.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
(845)	sy	Asphalt Milling	\$3.50	-\$2,957.50	
845	sy	Asphalt Removal	\$7.00	\$5,915.00	
18	t	Aggregate Base	\$50.00	\$918.00	
93	cy	Asphalt Intermediate Course, Type 2	\$205.00	\$19,065.00	
					\$22,940.50

B17.12 ADD to the Contract paving of the Maumee Legal parking lot and drive approach per Owner request.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
810	sf	Remove Concrete Walk / Pavement	\$3.00	\$2,430.00	
810	sf	Aggregate Fine Grading	\$2.00	\$1,620.00	
15	cy	4" Asphalt Paving	\$226.00	\$3,390.00	
156	lf	Concrete Curb & Gutter	\$37.00	\$5,772.00	
					\$13,212.00

B17.13 ADD to the Contract various landscape and irrigation repairs, upgrades, and modifications.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
1,000	sf	Irrigation System between City Hall and Fondue Restaurant	\$5.55	\$5,550.00	
850	sf	Irrigation System at Elks Lodge	\$5.55	\$4,717.50	
6	ea	Irrigation Heads at Overlook	\$75.00	\$450.00	
10	ea	Irrigation Heads - Upsize from 4" to 12" E. Broadway Island	\$25.00	\$250.00	
28	ea	Irrigation Heads - Upsize from 4" to 12" E. Dudley	\$25.00	\$700.00	

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1	ea	Repair Broken Valve at Dale's	\$250.00	\$250.00
8	ea	Repair Damaged Irrigation Heads on East side of Conant	\$65.00	\$520.00
24	ea	Repair Damaged Irrigation Heads Various Locations	\$65.00	\$1,560.00
2	ea	Repair Damaged Irrigation Heads at Maumee Theater	\$65.00	\$130.00
1	ls	Repair Damaged Irrigation Line - 200 Block Conant	\$1,600.00	\$1,600.00
225	lf	Wiring between Computer and Controller	\$2.50	\$562.50
154	ea	Additional Perennials at Jacky's	\$17.00	\$2,618.00
355	ea	Additional Perennials between City Hall & Fondue	\$17.00	\$6,035.00
59	ea	Additional Perennials W Dudley & Conant (near Key Bank)	\$17.00	\$1,003.00
600	ea	Additional Perennials E. Dudley	\$17.00	\$10,200.00
30	ea	Gator Bags for Trees	\$40.00	\$1,200.00
8	cy	Additional Mulch	\$50.00	\$400.00
				\$37,746.00

**SUMMARY:**

B17.1	\$15,040.00
B17.2 (Omitted)	\$0.00
B17.3	\$21,750.00
B17.4	\$116,912.00
B17.5	\$140,016.00
B17.6	\$11,550.00
B17.7	\$13,500.00
B17.8	\$7,090.00
B17.9	\$31,015.20
B17.10	\$15,235.00
B17.11	\$22,940.50
B17.12	\$13,212.00
B17.13	\$37,746.00
<b>Bulletin 17 Total</b>	<b>\$446,006.70</b>

Submitted by: Helms & Sons

Signed by: Matthew H. Helms Date: 2/4/26

Title: Project Manager

CHANGE ORDER NO. 23

PROJECT: City of Maumee | Uptown Streetscape Improvements  
 OWNER: City of Maumee  
 CONTRACTOR: Helms & Sons  
 LANDSCAPE ARCHITECT / ENGINEER: Beckett & Raeder, Inc.  
 DATE: February 4, 2026

**GENERAL:**

- A. Except as otherwise specifically mentioned, the general character of the work covered by the Change Order shall be the same as originally specified for the project, and all incidental items required in connection with the work hereinafter described shall be included even though not specifically mentioned. Where an item is mentioned with no additional specifications given, reference is to be made to the original specifications. All applicable parts of the original specifications shall apply.
- B. Cost/credit for the work changes will be paid on the contract unit price basis or on the Contractor's Time and Materials Prices, whichever is in the best interest of the Owner.
- C. The Contractor shall submit to Beckett & Raeder, Inc. three (3) copies of this form. Once all parties execute this Change Order it becomes Change Order No. 23 to the Contract.
- D. DRAWINGS: No drawings are issued or re-issued with this Change Order.
- E. SPECIFICATIONS: No specifications are issued or re-issued with this Change Order.

**SPECIFICS:**

23.1 Per Bulletin 17, Item B17.1, ADD to the Contract revision of Arch Signs pricing, due to additional scope related to changes and refinements in the signage design per Owner direction / preferences, and materials price increases due to installation delay owing to increase in project scope and geography along Conant Street.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
4	ea	Arch Signs Cost Increase due to Delay and Design Modifications	\$3,760.00	\$15,040.00	\$15,040.00

23.2 Per Bulletin 17, Item B17.2, this item omitted.

B R <sup>(i)</sup>  
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23.3 Per Bulletin 17, Item B17.3, ADD to the Contract additional decorative railing at Dale's and Maumee Valley Chocolate per Owner request.

Qty	Unit	Description	Unit Price	Unit Total	Total
30	lf	Decorative Railing at Dale's	\$375.00	\$11,250.00	
		Decorative Railing at Maumee Valley			
28	lf	Chocolate	\$375.00	\$10,500.00	
				\$21,750.00	

23.4 Per Bulletin 17, Item B17.4, ADD to the Contract improvements to the Contract at the West Mews Pedestrian Alley adjacent to the Village Idiot per Owner request.

Qty	Unit	Description	Unit Price	Unit Total	Total
5,610	sf	Remove Concrete Walk / Pavement	\$3.00	\$16,830.00	
1,766	sf	Stamped, Colored Concrete	\$30.00	\$52,980.00	
3,844	sf	Standard Concrete Sidewalk	\$8.00	\$30,752.00	
88	lf	Type 6 Curb	\$35.00	\$3,080.00	
28	lf	12" Concrete Wall	\$40.00	\$1,120.00	
9	ea	Removable Bollards	\$1,350.00	\$12,150.00	
				\$116,912.00	

23.5 Per Bulletin 17, Item B17.5, ADD to the Contract additional concrete sidewalks, curb, and driveways at various side street locations per Owner request. Locations include north side of West Williams; Allen between Williams & John, John & Dudley, and Wayne & Broadway; Municipal Building overhang; Gibbs at East Williams. Itemized quantities were provided via email dated October 31, 2025, and verified by City inspector.

Qty	Unit	Description	Unit Price	Unit Total	Total
9,355	sf	Remove Concrete Walk / Pavement	\$3.00	\$28,065.00	
15	lf	Remove Curb	\$15.00	\$225.00	
5,291	sf	Standard Concrete Sidewalk	\$8.00	\$42,328.00	
4,064	sf	HD Concrete Pavement	\$12.00	\$48,768.00	
13	ea	Detectable Warning Devices	\$315.00	\$4,095.00	
337	lf	Type 6 Curb	\$35.00	\$11,795.00	
100	lf	12" Concrete Wall	\$40.00	\$4,000.00	
20	lf	Concrete Curb & Gutter	\$37.00	\$740.00	
				\$140,016.00	

23.6 Per Bulletin 17, Item B17.6, ADD to the Contract concrete collars at catch basins and monument boxes per Owner request.

Qty	Unit	Description	Unit Price	Unit Total	Total
15	ea	Concrete Collars on Basins	\$650.00	\$9,750.00	
3	ea	Concrete Collars on Monument Boxes	\$600.00	\$1,800.00	
				\$11,550.00	

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23.7 Per Bulletin 17, Item B17.7, ADD to the Contract additional catch basin reconstruction necessary due to poor encountered condition.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
9	ea	Catch Basin Reconstruction	\$1,500.00	\$13,500.00	
					\$13,500.00

23.8 Per Bulletin 17, Item B17.8, ADD to the Contract a new drive approach and trench drain at the dental office at 116 W. John St. per Owner request facilitating placement of electrical transclosure in the vicinity of this work.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
356	sf	Remove Concrete Walk / Pavement	\$3.00	\$1,068.00	
10	lf	Trench Drain	\$175.00	\$1,750.00	
356	sf	HD Concrete Pavement	\$12.00	\$4,272.00	
					\$7,090.00

23.9 Per Bulletin 17, Item B17.9, ADD to the Contract storm structures and storm pipe materials at cost, with support invoicing provided by the Contractor via email in October 2025. These materials were substituted for originally specified materials that were not installed due to space constraints or other site-specific circumstances. Unused originally specified materials were provided to the City for future use.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
1	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 2'-6	\$600.00	\$600.00	
1	ea	Catch Basin, 3, 2'-3x4'-9, Riser, 1'	\$240.19	\$240.19	
3	ea	Catch Basin, 26,27,36 w/ KO	\$200.00	\$600.00	
3	ea	Catch Basin, 3A, 14" H	\$175.00	\$525.00	
1	ls	Drop Freight	\$200.00	\$200.00	
6	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 2'	\$550.00	\$3,300.00	
6	ea	Catch Basin, 3A, Top	\$255.00	\$1,530.00	
6	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 4'	\$650.00	\$3,900.00	
224	lf	12x14 SDR35 PVC GJ Sewer Pipe	\$24.94	\$5,586.56	
2	ea	8" PVC Sewer GxG 45 Bend	\$79.65	\$159.30	
1	ea	12x8 PVC Sewer GxGxG Wye	\$440.00	\$440.00	
8	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 3'	\$600.00	\$4,800.00	
1	ea	Manhole, 4' Dia, Flattop, Offset, 12", Epoxy	\$275.00	\$275.00	
7	ea	Catch Basin, 3A, 2'-2x2'-3, Bottom, 3'	\$600.00	\$4,200.00	
1	ea	Catch Basin, 3A, 2'-2x2'-3, Riser, 2'	\$250.00	\$250.00	
1	ea	12" AC x PVC Fernco	\$49.75	\$49.75	
14	lf	15"x14' SDR 35 PVC Pipe	\$35.00	\$490.00	
14	lf	12"x14' SDR 35 PVC Pipe	\$24.05	\$336.70	
56	lf	6"x14' SDR 35 PVC Pipe	\$5.95	\$333.20	

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			\$16.12	\$64.48	
4	ea	6" PVC x PVC Fernco	\$60.55	\$60.55	
1	ea	15" PVC x PVC Fernco	\$275.00	\$275.00	
1	ea	Catch Basin, 3A, 2'-2x2'-3, Riser, 2'	\$9.52	\$2,799.47	
294	lf	8x14 SDR 35 PVC GJ Sewer Pipe		\$31,015.20	

23.10 Per Bulletin 17, Item B17.10, ADD to the Contract directional boring on E. John Street to facilitate future installation of Food Truck Plugs per Owner request. Payment is based on Contractor's cost reflected in subcontractor invoicing, provided by email in October 2025, plus standard Contractor mark-up.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
1	ls	Directional Boring 2" Dual Conduit (per sub invoice)	\$13,850.00	\$13,850.00	
1	ls	GC Markup (10%)	\$1,385.00	\$1,385.00	
				\$15,235.00	

23.11 Per Bulletin 17, Item B17.11, ADD to the Contract full reconstruction of the alley north of Key Bank, in lieu of originally specified mill and resurface, due to condition of the alley.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
(845)	sy	Asphalt Milling	\$3.50	-\$2,957.50	
845	sy	Asphalt Removal	\$7.00	\$5,915.00	
18	t	Aggregate Base	\$50.00	\$918.00	
93	cy	Asphalt Intermediate Course, Type 2	\$205.00	\$19,065.00	
				\$22,940.50	

23.12 Per Bulletin 17, Item B17.12, ADD to the Contract paving of the Maumee Legal parking lot and drive approach per Owner request.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
810	sf	Remove Concrete Walk / Pavement	\$3.00	\$2,430.00	
810	sf	Aggregate Fine Grading	\$2.00	\$1,620.00	
15	cy	4" Asphalt Paving	\$226.00	\$3,390.00	
156	lf	Concrete Curb & Gutter	\$37.00	\$5,772.00	
				\$13,212.00	

23.13 Per Bulletin 17, Item B17.13, ADD to the Contract various landscape and irrigation repairs, upgrades, and modifications.

<i>Qty</i>	<i>Unit</i>	<i>Description</i>	<i>Unit Price</i>	<i>Unit Total</i>	<i>Total</i>
1,000	sf	Irrigation System between City Hall and Fondue Restaurant	\$5.55	\$5,550.00	
850	sf	Irrigation System at Elks Lodge	\$5.55	\$4,717.50	
6	ea	Irrigation Heads at Overlook	\$75.00	\$450.00	

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10	ea	Irrigation Heads - Upsize from 4" to 12" E. Broadway Island	\$25.00	\$250.00
28	ea	Irrigation Heads - Upsize from 4" to 12" E. Dudley	\$25.00	\$700.00
1	ea	Repair Broken Valve at Dale's	\$250.00	\$250.00
8	ea	Repair Damaged Irrigation Heads on East side of Conant	\$65.00	\$520.00
24	ea	Repair Damaged Irrigation Heads Various Locations	\$65.00	\$1,560.00
2	ea	Repair Damaged Irrigation Heads at Maumee Theater	\$65.00	\$130.00
1	ls	Repair Damaged Irrigation Line - 200 Block Conant	\$1,600.00	\$1,600.00
225	lf	Wiring between Computer and Controller	\$2.50	\$562.50
154	ea	Additional Perennials at Jacky's	\$17.00	\$2,618.00
355	ea	Additional Perennials between City Hall & Fondue	\$17.00	\$6,035.00
59	ea	Additional Perennials W Dudley & Conant (near Key Bank)	\$17.00	\$1,003.00
600	ea	Additional Perennials E. Dudley	\$17.00	\$10,200.00
30	ea	Gator Bags for Trees	\$40.00	\$1,200.00
8	cy	Additional Mulch	\$50.00	\$400.00
				\$37,746.00

23.14 NO COST change to the Contract to extend contract substantial completion date to May 1, 2026.

**Change Order No. 23 Summary:**

23.1	\$15,040.00
23.2 (Omitted)	\$0.00
23.3	\$21,750.00
23.4	\$116,912.00
23.5	\$140,016.00
23.6	\$11,550.00
23.7	\$13,500.00
23.8	\$7,090.00
23.9	\$31,015.20
23.10	\$15,235.00
23.11	\$22,940.50
23.12	\$13,212.00
23.13	\$37,746.00
23.14	\$0.00
<b>Change Order 23 Total</b>	<b>\$446,006.70</b>

<b>Contract Summary:</b>	\$14,000,000.00
Original Contract	\$1,648,160.00
Change Order No. 1	
City Council Approved 07.18.22	
Conant/Harrison/Broadway Waterline 07.22.22	\$36,000.00
Change Order No. 2	
City Council Approved for Staff Authorization 08.23.22	
Citizens Bank Footings	\$42,201.50
Change Order No. 3	
City Council Approved for Staff Authorization 10.13.22	
Stormwater Work Changes	\$406,117.78
Change Order No. 4	
City Council Approved for Staff Authorization 07.18.22	
Harrison St. Closure Work 10.19.22	\$56,867.80
Change Order No. 5	
City Council Approved for Staff Authorization 11.17.22	
422 Conant Conversion	\$21,500.00
Change Order No. 6	
City Council Approved for Staff Authorization 11.17.22	
422 Conant Fire Protection Water Service	\$22,004.00
Change Order No. 7	
City Council Approved for Staff Authorization 03.02.23	
Additional Parking on East John	\$12,810.00
Change Order No. 8	
City Council Approved 03.02.23	
Watermain Work Change	\$94,250.00
Change Order No. 9	
City Council Approved for Staff Authorization 06.26.23	
422 Conant Parking Lot Change	\$32,950.00
Change Order No. 10	
City Council Approved for Staff Authorization 06.26.23	
East Williams Sanitary Sewer	\$13,821.00
Change Order No. 11	
City Council Approved 05.15.23; Additional Curb	
W Side of Conant btw Harrison & Broadway 06.26.23	\$16,233.00
Change Order No. 12	
City Council Approved for Staff Authorization 06.26.23	
Remove Drive Approach; Add Parking 200 Block Conant	\$123,013.50
Change Order No. 13	
City Council Approved for Staff Authorization 07.24.23	
Replace Pull Boxes; 4" Fiber 422 Conant Parking Lot	\$27,200.00
Change Order No. 14	
City Council Approved for Staff Authorization 08.07.23	
AI Units for Conant Street	\$2,619.75
Change Order No. 15	

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City Council Approved for Staff Authorization 10.17.23	
Misc Irrigation Additions	\$276,169.75
Change Order No. 16	
City Council Approved for Staff Authorization 03.19.24	
Misc Qty Adjustments Various Locations	\$0.00
Change Order No. 17	
City Council Approved for Staff Authorization 03.19.24	
Contract Time Extension	\$143,719.50
Change Order No. 18	
City Council Approved for Staff Authorization 03.19.24	
Misc Qty Adjustments & Additions Various Locations	\$508,755.21
Change Order No. 19	
City Council Approved for Staff Authorization 03.19.24	
Misc Qty Adjustments & Additions Various Locations	\$0.00
Change Order No. 20	
City Council Approved for Staff Authorization 06.11.24	
Contract Time Extension	\$250,352.00
Change Order No. 21	
City Council Approved 04.03.23	
Jacky's Depot Improvements 07.25.24	\$692,216.00
Change Order No. 22	
City Council Approved 07.21.25	
Misc Qty Adjustments & Additions Various Locations	\$446,006.70
Change Order No. 23	
City Council Approved _____	
Misc Qty Adjustments & Additions Various Locations	<u>\$18,872,967.49</u>
<b>Revised Contract Total</b>	

Accepted by: Helms & Sons

Signed by: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Authorized by: City of Maumee

Owner's Approval: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Prepared / Reviewed by: Beckett & Raeder, Inc.

Landscape Architect/Engineer: \_\_\_\_\_

Date: \_\_\_\_\_

# City of Maumee DEPARTMENTAL REPORT

**MEMO TO:** Mayor Ziss and City Council

**FROM:** Brandon Loboschefski, Fire Chief

**DATE:** February 11, 2026

**RECOMMENDATION:** Approve appointments to the State of Ohio Volunteer Firefighters' Dependents Fund (VFDF)

## SUMMARY

The Maumee Fire Division employs Part-Time personnel who do not pay into a pension fund. The State of Ohio recognizes such employees as “volunteer” and eligible for the State of Ohio Volunteer Firefighters' Dependents Fund (VFDF), which is administered by the Ohio Department of Commerce, Division of State Fire Marshal, as set forth by Ohio Revised Code (O.R.C.) Chapter 146.

Per the Department of Commerce: “Monthly benefits from the VFDF are made to eligible claimants such as surviving spouses and dependent children of firefighters killed while discharging the duties of a volunteer firefighter and volunteer firefighters totally and permanently disabled while discharging the duties of a volunteer firefighter. In accordance with O.R.C. 146.02(A), each political subdivision or fire district that has a fire department which employs firefighters on either a non-pay or part-pay basis (who are ineligible to be a member of the Ohio police and fire pension fund) is a member of the VFDF.”

The VFDF requires the City of Maumee to appoint two legislative members and two Fire Division members to the “Board”. I recommend the Fire Division members be Fire Chief Brandon Loboschefski and Deputy Chief Mike Potter.

Please note there is no official action or meetings needed by the “Board”, unless there would be a line-of-duty death or injury.

## BUDGETARY CONSIDERATIONS

The annual cost of the VFDF is \$150.00.

## POSITIONS

Recommendation is for Council to approve the appointments.

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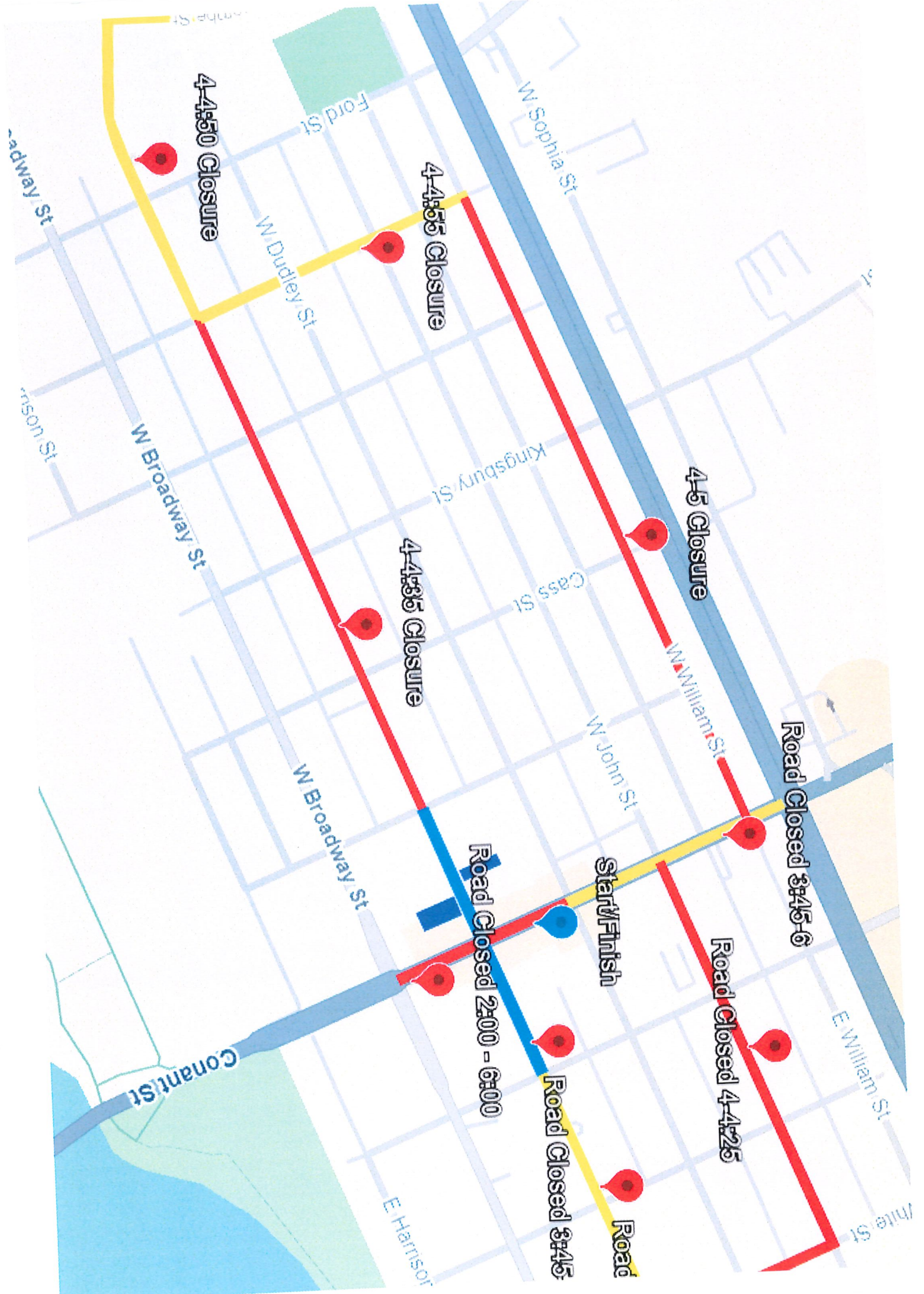
**MEMO TO:** City Council Members  
**FROM:** Chelsea Ziss, Mayor  
**DATE:** February 13, 2026  
**SUBJECT:** Authorize road closures on April 11<sup>th</sup> for the first annual Maumee Riverfest

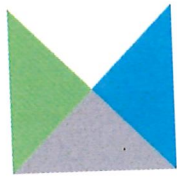
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**Recommendation:**

Authorize the following road closures on 4/11/26 for the first annual Maumee Riverfest:

- 2:00 PM Conant Street closes between the Trail and Wayne (left turns onto W. Wayne allowed until 3:45 PM)
- 4:00 PM Wader Waddle — a two-block sprint in full fishing waders
- 4:15 PM Walleye Run 5K begins (road closures in effect)
- 4:30 PM Minnow Run a free, kid-friendly dash on Conant Street
- 5:15 PM 5K concludes and roads reopen





# MAUMEE UPTOWN BUSINESS ASSOCIATION

maumeeuptown.com | maumesummerfair.com | maumeefilmfestival.com

February 12, 2026

To Mayor Ziss and Maumee City Council Members,

The Maumee Uptown Business Association would like to host the Uptown Maumee Farmer's Market on Wednesdays, starting May 27<sup>th</sup> through the end of September.

Proposed Location: The market will be moving this year, to the Municipal Court parking lot at the corner of Conant and East John. Two food trucks will be placed on Conant St to utilize designated food truck outlets. No streets closures will be required.

Proposed Date: MUBA would host the event on Wednesdays, starting May 27<sup>th</sup> through the end of September. The market will take place from 4:30pm-7:30pm. The lot will close at 2:30pm.

Thank you for your consideration.

Maria Sanderson, MUBA President  
Maria.sanderson@buehrergroup.com  
567-201-6481



# MAUMEE UPTOWN BUSINESS ASSOCIATION

maumeeuptown.com | maumesummerfair.com | maumeefilmfestival.com

February 12, 2026

To Mayor Ziss and Maumee City Council Members,

The Maumee Uptown Business Association would like to host a special event on July 3<sup>rd</sup> in conjunction with the Maumee Music Fest.

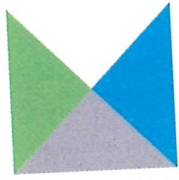
Proposed Location: As in past years, MUBA would like to hold their family picnic event on the 100 block of West Dudley and East Dudley, the 100 Block of West Wayne and East Wayne, and the 200-400 Blocks of Conant.

Proposed Date: MUBA would host the event on Friday, July 3<sup>rd</sup> 2026 from 5:00pm to 12:00am.

MUBA requests an extension to the sound ordinance hours to 12:00am (Midnight) for the extended hours of the music fest. A map will be submitted to city officials for approval once it is finalized.

Thank you for your consideration.

Maria Sanderson, MUBA President  
Maria.sanderson@buehrergroup.com  
567-201-6481



# MAUMEE UPTOWN BUSINESS ASSOCIATION

maumeeuptown.com | maumesummerfair.com | maumeefilmfestival.com

February 12, 2026

To Mayor Ziss and Maumee City Council Members,

The Maumee Uptown Business Association would like to host a special event on August 15<sup>th</sup> in Uptown Maumee called the Maumee Summer Fair.

Proposed Location: As in past years, MUBA would like to hold the Summer Fair event on the 100 block of West Dudley and East Dudley, the 100 Block of West Wayne and East Wayne, Allen Street between Dudley and Wayne, and the 200-400 Blocks of Conant. This year's event will incorporate minor changes from last year, but continue to keep the stage located on Conant. One major change is that we are bringing the event back to one day, Saturday August 15<sup>th</sup>. The event will include our usual Kids Zone, Summer Fair Craft Show, Car Show, and Summer Fair Concert Series, but will no longer include the Taste of Maumee. The event will house food trucks along Conant St, using the designated food truck plug ins.

Proposed Date: MUBA would host the event Saturday, August 15<sup>th</sup> from 9am-12am. With final street closure times to be submitted at a later date.

MUBA requests an extension of DORA to 11am Saturday morning as well as an extension to the sound ordinance hours to 12:00am (Midnight) for Saturday evening. A map for the event will be submitted to city officials for approval once it is finalized.

Thank you for your consideration.

Maria Sanderson, MUBA President  
Maria.sanderson@buehrergroup.com  
567-201-6481

## CHAPTER 111

### 111.01 COUNCIL RULES.

#### I. Meetings

1. Regular Meetings
2. Special Meetings
3. Emergency Meetings
4. Attendance at meetings

#### II. The Chair - Powers and Duties

5. Roll Call
6. Temporary Chairman
7. Substitute Chairman
8. Appeals from Decision of the Chair
9. Votes
10. Chair's Power to Vote

#### III. Member - Duties and Privileges

11. Seating Arrangement
12. Addressing Chair
13. Limitation of Debate
14. Voting
15. Division of a Question
16. Demand for Roll Call
17. Excusal from Attendance
18. Excusal during Meeting

#### IV. Order of Business

19. Order of Business
20. Postponed meetings

#### V. Committees

21. Appointment of Committees
22. Committee of the Whole
23. Meetings
24. Quorum
25. Temporary Chairman
26. Secretary to Committees
27. Reports

#### VI. Motions

28. Motions
29. Order of Precedence
30. Motion to Adjourn
31. Motion to Lay on the Table
32. Previous Question
33. Motion to Postpone
34. Motion to Amend
35. Motion to Suspend Rules
36. Motion to Reconsider
37. Call the Question

## VII. Miscellaneous

38. Procedure in Absence of Rule
39. Decorum in Council Chambers
40. Rule on Readings and Suspension of Rules
41. Emergency Measures
42. Definitions
43. Amending Rules
44. Quorum
45. Law Director

## I. MEETINGS

1. Regular Meetings. Regular meetings of Council shall be held in the Council chambers and shall commence at 6:15 p.m. on the first and third Monday of each month. Whenever the regular meeting falls on a legal holiday, Council shall meet at 6:15 p.m. on the next municipal working day. Council may, by majority vote, change the day and hour of holding any regular meeting, or adjourn the same to a day and hour determined by a like vote of the members present if constituting a quorum. The meetings of Council and its Committees are business meetings for purposes of discussion and consideration of agenda items related to the business of Maumee. The purpose of the provisions set forth herein are to promote efficient, orderly, and productive meetings and reduce disruption at said meetings.

No firearms (except those carried by police personnel) backpacks or other large containers or objects shall be brought into Council Chambers. Individuals with large items may request relief from this provision. Each attendee at a meeting is subject to security screening measures and is subject to video and audio recording.

2. Special Meetings. Council shall hold such special meetings as may be found necessary, which may be called by the Clerk upon the written request of the Mayor or upon the written request of three members of Council. Any such vote or request for the calling of a special meeting shall state the subject or subjects to be considered thereat, and no other subject or subjects shall be considered except upon the approval of five or more of the members of Council in attendance at such special meeting. Twenty-four hours' notice in writing of such special meeting, if called by the Mayor or by three members of Council, shall be given to each member of Council and to the Mayor by personal service or by delivery thereof at their usual places of residence, or by text or email, but members of Council may waive such notice and service of notice by their attendance at such special meeting or by waiving notice in writing or by text or email. If a quorum is present for a special meeting, council may transact or conduct business for said special meeting.

3. Emergency Meetings. Emergency Council meetings may be called by the Mayor for the express purpose of dealing with emergencies which may arise relative to the City of Maumee operations or for health or public safety reasons, provided that the members of council waive twenty-four-hour notice of said meeting by their attendance at said meeting or by waiving notice by text or email. Notice of said emergency meetings shall be provided in person, or by phone, text, email, or other electronic means to all council members at least two hours prior to said meeting. The notice shall provide the topic for said meeting and no other business may be conducted at said meeting. If a quorum is present for a special meeting, council may transact or

conduct business for said emergency meeting. Electronic or email notification of said emergency meetings shall be provided to the media outlets which are on file with the municipal clerk.

4. Attendance at meetings. Council members, the Mayor, and City Administration shall strive to attend all meetings of Council in person. If a council member, the mayor, City Administrator, and/or Clerk are/is unable to attend a special meeting, or emergency meeting, or committee meeting of council in person, they may be permitted to attend by phone or other virtual means upon advance notice to the municipal clerk. If a council member, the Clerk, Finance Director, City Administrator, or the Mayor is unable to attend a regular meeting of council or a committee meeting in person due to illness or other personal reasons, they may attend by phone or other electronic means for up to six meetings per year, upon the approval of the Mayor, the committee chair, or the council president if it involves the Mayor's request to attend virtually. City administration, or individuals requested by the Mayor or administration to be present at a meeting, may also attend virtually upon prior approval by the City Administrator. If a council member or other individual attends any meeting virtually, they may be recorded and shall participate in the meeting as if personally present at said meeting. Attendance virtually shall be considered being present at a meeting and shall allow council members attending virtually to vote on any motions, ordinances, resolutions or other matters before council or a council committee.

## II. THE CHAIR - POWERS AND DUTIES

5. Roll Call. The Mayor, or in the Mayor's absence, the President of Council, shall take the Chair at the hour appointed for Council to meet, and shall call council to order. The roll shall then be called by the Clerk, or the Clerk's designee, who shall enter in the journal of each meeting the names of the members present thereat including those members participating by phone or other electronic means. In the absence of a quorum at the time appointed for a meeting, the members present may by a majority vote, take a recess or recesses, and cause the Clerk to procure the attendance of absent members. At Committee meetings, the Chair shall conduct the meeting and in the absence of the Clerk, the Chair or their designee, shall call the roll.

6. Temporary Chairman. In case of the absence of the Mayor and the President of Council, the Temporary Chairman shall preside until the appearance of the Mayor or the President of Council. The Temporary Chairman shall be that member of Council having the most consecutive years of service as a member of Council. In the event that two or more members have the same consecutive years of service, the member who is first in alphabetical order shall be the Temporary Chairman.

7. Substitute Chairman. The Chair, that is the Mayor, President of Council or Temporary Chairman, may call any other member to take their place in the Chair, such substitution not to continue beyond adjournment.

8. Appeals from Decisions of the Chair. The Chair shall preserve decorum and decide all questions of order, subject to appeal to Council. If any member transgresses the rules of Council, the Chair shall, or any member may, call them ~~him~~ to order and in the latter instance the Chair shall render a decision as to the point of order. In case of an appeal from a ruling of the Chair, the question shall be, "Shall the decision of the Chair stand as the decision of Council?" The Chair shall be sustained unless overruled by a majority vote of the members of Council present.

9. Votes. All questions shall be stated and put by the Chair as follows:

A. Roll Call Votes. The Chair shall declare the vote after the Clerk has announced the number of votes on each side.

B. Viva-voce Votes. The Chair shall declare the vote without reference to the Clerk; if in doubt about a viva-voce vote, the Chair may direct, or any member may call for, a division of Council, which shall be taken by a rising vote.

C. Rising Vote. The Chair shall count and declare the vote. It shall not be in order for members to explain their votes while the vote is being taken.

10. Chair's Power to Vote. The Mayor shall have no veto power and shall have no vote except in the event of a tie vote of members of Council voting, in which case the Mayor shall have the power to vote, and the Mayor's vote shall have the same legal effect as a vote of a member of Council. Any member of Council who is serving as Chairman shall have the same power to vote as other members.

### III. MEMBERS' DUTIES AND PRIVILEGES

11. Seating Arrangement. Seats in the Council chamber shall be arranged in numerical order and all members shall occupy such seats as assigned by the Mayor.

12. Addressing Chair. Members when about to speak to a question or make a motion, shall address the Chair as " Mayor", " President", "Chairman, or Chairwoman", who shall pronounce the name of the member entitled to the floor. Members addressing Council shall confine themselves to the specific item or question under debate and avoid personalities.

13. Limitation of Debate. No member shall be allowed to speak more than once upon any one subject until every member choosing to speak shall have spoken, nor more than twice upon the same subject, nor for a time longer than five minutes. The Mayor, in addition to presiding at Council meetings, may take part in the discussion upon all matters under consideration by the Council and may introduce and propose ordinances and resolutions.

14. Voting. Every member present when a question is put shall vote on same, unless Council shall, for special reasons, excuse them ~~him~~ from voting. Such excuse shall be granted only if the member states reasons for the request before voting begins and Council by majority vote of the members present accepts them. There shall be no debate upon this question. Abstention counts as a "no vote"

15. Division of a Question. On demand of any member, a question under consideration which covers two or more points, shall be divided where the question admits of such division.

16. Demand for Roll Call. Any member may demand a roll call vote upon any question before Council at any time before the decision on such question is announced by the Chair and there shall be no debate on the demand.

17. Excusal from Attendance. No member shall be excused from attendance at a Council meeting, except upon request to and permission by the Mayor prior to such meeting or by a vote of a majority of the members present.

18. Excusal During Meeting. No member shall be excused while Council is in session except upon permission of the Chair.

#### IV. ORDER OF BUSINESS

19. Order of Business. The order of business at meetings of Council or committee meetings shall be substantially as set forth herein. Upon motion of any Council member or committee member the order of business at any meeting may be altered by affirmative vote of two-thirds of the members present. Failure to abide by this order of business shall not affect any matters considered or voted upon at a meeting.

- A. Call to Order
- B. Roll call, to determine presence of a quorum.
- C. Pledge of Allegiance-At Council meetings

D. Petitions and Communications-Reports and communications from the Mayor, Clerk, and other city officials, having been filed with the Clerk no later than 5:00 p.m. on the Wednesday preceding the meeting day. Items of an administrative nature may also be placed upon this portion of the agenda and approved by single motion and vote. Items may include items such as the approval of committee minutes, reports of committees or other administrative approvals. Presentations of information by Administration or invited guests. Introduction of City employees. Proclamations and other awards.

E Committee of the Whole-for discussion of items on the Agenda and/or addition of items to the agenda and/or deletion of items from the agenda. Presided over by President of Council. No discussion shall take place until there is a motion to discuss an item and a second to said motion. May also meet separately on other dates to discuss issues that may come to the attention of Council that require more debate and discussion than standard Council meeting time limits or rules allow. The Mayor, in addition to presiding at Council meetings, may take part in the discussion upon all matters under consideration by the Council.

F. Executive session. May be moved to end of meeting. Executive sessions may be called for the following purposes:

(1) The appointment, employment, dismissal, discipline, promotion demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of their official duties or for their removal from office. If a public body holds an executive session pursuant to this subsection, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in this subsection are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting;

(2) The purchase, lease, or sale of property if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose private interests are adverse to those of the Municipality;

(3) Contract negotiations, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose private interests are adverse to those of the Municipality;

(4) Conference with an attorney for the public body concerning pending or imminent court action involving the public body;

(5) Preparation for, conduct, or review of negotiations or bargaining sessions with public employees;

(6) Matters required to be kept confidential by federal law or rule or state statutes; or

(7) Security arrangements where disclosure of matters discussed might reveal information that could be used to commit or avoid prosecution for a violation of the law.

G. Citizens Comments-During Business portion of Council Meetings-Hearing of the public during the business portion of the meeting, which is limited to matters that are on the agenda for that meeting, provided that no person shall be allowed to speak more than once on any subject, nor for a time longer than three minutes, without leave of Council or the Chair or for more than 2 minutes if more than two persons have already spoken on a particular item or subject and no comment period on a particular subject shall exceed 15 minutes in total. Comments on the same topic may be limited by the Mayor or the President of council in the Mayor's absence, so the total time on any one subject does not exceed 15 minutes.

Attendees at a meeting shall have signed in on the sign-in sheet with their legal name. Attendees wishing to speak during either comment period shall first have properly signed in on the sign-in sheet and shall sign a comment card provided by the City Clerk prior to the meeting, stating their name, community of residence, as well as the subject matter on the agenda they will be addressing or the subject matter that is not on the agenda. The Chair will call names from the cards submitted to address the City Council for items on the agenda during the business meeting. Speakers addressing City Council regarding legislation on the agenda must direct their comments solely to the subject matter addressed in the legislation on the agenda indicated on the speaker slip. Failure to do so will result in a warning from the Chair to return to the subject matter of the legislation. The Chair may interrupt, warn or terminate a speaker's comments that are not related to legislation on the agenda, or that are repetitive.

Speakers shall conduct themselves in an appropriate manner so as not to commit violations of the disorderly conduct or disturbing a lawful meeting provisions of State and local law. No person shall do any act during the meeting which obstructs or interferes with the due conduct of the Council meeting. Council may enact additional rules for public participation at meetings.

Citizen comments on topics related to City of Maumee operations, proposed legislation, zoning, streets or other business not on the agenda may be made at the conclusion of the meeting as set forth hereinafter.

The City also provides for alternative methods or channels of communication for any citizen or person to express themselves to the Mayor, Council Members and Administration. The City maintains a website which provides a forum to leave comments or complaints. The Council and Mayor have email addresses posted on the City website where Council and the Mayor can be reached as to any City matter. Council or its committees do not hear complaints about employees during the public participation portion of its meeting. Complaints may be made through emails,

website submissions, conversations with Council members, the Mayor or Administrator and by mail.

H Adoption of the Agenda- Council shall approve the agenda for each meeting and items set forth on the approved agenda shall be considered by Council at the meeting.

I. Approval of Minutes. Motion to approve minutes of previous regular and/or special meeting minutes. Reading of the minutes of the preceding meeting is not required unless two-thirds of the members present vote to require reading of the minutes. If no objection is made to the minutes, the same shall be approved. If corrections are made to the minutes, they shall be approved as amended.

J. CONSENT CALENDAR The Consent Agenda of a Council Meeting may include items such as the approval of appointments, resolutions of appreciation or commendation, purchase of capital items, personnel items not requiring ordinance for passage, applications for and acceptance of grants or contracts and minor or routine legislation, including minor code changes. The Consent Agenda may also include legislation approving the expenditure of funds for the purchase of goods or services. Legislative items approved on the Consent Agenda shall be deemed to have had its first or second reading. Zoning ordinances, tax levies, and emergency legislation shall not be included on the Consent Agenda. The items to be included on the Consent Agenda shall be approved by the City Administrator.

An item may be removed from the Consent Agenda of a Council Meeting for the purposes of consideration under the regular agenda upon request of a Council Member or the Mayor. Any legislative item removed from the Consent Agenda after a majority vote of City Council shall be placed on the agenda as New Business and read in accordance with these rules.

All items listed on the Consent Agenda can be received and approved with a single motion and vote. Such action shall be deemed the same as if each item had been read and voted upon separately. Consent Agenda items do not need to be read by title, provided that the description of the item in the Consent Agenda provides reasonable notice of the purpose and nature of the item.

Items on the consent agenda shall not be discussed until after a motion is made and seconded, although, no discussion is required.

K. Other Business. May include motions for approval of items that do not require an Ordinance or Resolution.

L. New Business. This may include but is not limited to consideration of the following:

- (1) Emergency legislation or legislation waiving three readings.
- (2) Second reading of ordinances
- (3) Third reading of ordinances

M. Old Business

N. Mayor, Council Members, and Administrator Comments

O. Post business meeting comments-At the conclusion of the business meeting, City Council will provide a thirty-minute session for all other comments related to matters concerning business, property concerns, or legislative matters concerning the City of Maumee. No person

shall be allowed to speak more than once per month on any subject that concerns the City of Maumee, nor for a time longer than three minutes, without leave of Council or the Chair, or for more than 2 minutes if more than two persons have already spoken on a particular item or subject. No comment on a particular subject shall exceed 15 minutes in total. This comment period is not for personal attacks. Each speaker shall refrain from personal attacks.

Attendees wishing to speak during this comment period shall first have properly signed in on the sign-in sheet prior to the council meeting and shall have also signed a comment card provided by the City Clerk prior to the meeting, stating their name, community of residence, as well as the subject matter they will be addressing. Speakers shall conduct themselves in an appropriate manner so as not to commit violations of the disorderly conduct or disturbing a lawful meeting provisions of State and local law. No person shall do any act during this comment period which obstructs or interferes with the due conduct of the Council meeting. The Chair will call names from the cards submitted prior to the meeting to address the City Council.

#### P. Adjournment

##### 20. Postponed meetings

If a meeting is postponed or continued to another date and time certain, the reconvened meeting shall commence where the order of business was interrupted by the postponement or continuance.

#### V. COMMITTEES

21. Appointment of Committees. The following Standing Committees consisting of three members each are hereby authorized. Appointment of members to such Committees shall be made by the Mayor, subject to confirmation by a majority of members of Council.

##### A. Finance & Economic Development

The Finance and Economic Development Committee reviews requests for allocation of City funds, including the operating and capital projects appropriations. The Committee works with the Administration to evaluate various methods of financing City operations and to consider any such actions recommended by the Administration. The Finance and Economic Development Committee also evaluates any proposed legislation involving the tax code, reviews the proposed selling price or rental fee of any City property, and considers any other matters incidental to the foregoing which are properly delegated to the Committee by Council or the Mayor.

##### B. Employee & Community Relations

The Employee & Community Relations Committee reviews and makes recommendations on legislative action and initiatives relating to the city's employees and the community at large. It reviews the terms and conditions of employment of city workers, job descriptions, employee ordinances, and handbooks, and may make recommendations to council on personnel matters including new positions, divisions, or departments. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

### C. Building, Lands, & Recreation Committee

The Building, Lands, & Recreation Committee reviews and makes recommendations on legislative action and initiatives relating to the maintenance and repair of publicly owned buildings, parking lots, parks, cemeteries, and other land in the City. The committee reviews the budget for maintenance and recreation and hears recommendations from the Parks and Recreation Advisory Commission on projects related to publicly owned buildings, lands, and recreation programs. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

### D. Public Services Committee

The Public Services Committee reviews and makes recommendations on legislative action relating to city-provided utilities, including water, sewer, stormwater, garbage collection and recycling, as well as city-provided services such as maintenance of streets and sidewalks, etc. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

### E. Public Safety Committee

The Public Safety Committee reviews and makes recommendations on legislative action relating to criminal ordinances and the operation of the Fire and Police Divisions. The Committee also addresses community safety recommendations and policies, including animal issues, crime prevention, fire response, disaster preparedness, and traffic management. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

The Mayor may appoint such Special Committees or commissions as the Mayor deems necessary, subject to confirmation by a majority of members of Council, provided that matters referred to or pending before a Standing Committee may not without consent of its members be referred to or considered by a Special Committee.

22. Committee of the Whole. The President of Council shall preside when Council resolves itself into the Committee of the Whole. These rules of Council shall govern the Committee of the Whole except that a five minute time limit per council member shall be placed on time of speaking and a member may speak once on the matter being discussed. The previous question cannot be moved until the discussion is completed unless the majority of council votes to expand the time and frequency of speaking at said meeting. All questions shall be decided by a majority vote of those members present.

23. Meetings. Committees, including the Committee of the Whole, shall meet on call of the Chairman, or on request of two members communicated to the Municipal Clerk on matters referred to that committee, by request of the Mayor, or by a vote of the majority of council members or by the City Administrator or by the Law Director. Committee of the Whole meetings may also be placed on the agenda to take place during each regular council meeting.

24. Quorum. A majority of members of a Committee shall constitute a quorum.

25. Temporary Chairman. In the absence of the Chairman, the member named next shall act as Temporary Chairman.

26. Secretary to Committees. The Municipal Clerk or the Clerk's designee shall, if requested, act as Secretary to each Committee and shall keep a record of attendance and business transacted at meetings thereof.

27. Reports. Reports or recommendations of Committees shall be agreed to by a majority thereof. All documents referred shall be returned to Council with the report of the Committee.

## VI. MOTIONS

28. Motions. When a motion is made and seconded it shall be stated by the Chair before debate. Any member may demand that it be reduced to writing. A motion may be withdrawn by the mover without the consent of Council. Unless otherwise required by law a motion shall be deemed passed if it receives the affirmative vote of a majority of the members present, including the Chair if entitled to vote thereon.

29. Order of Precedence. When a question is before Council, no motion shall be entertained except the following:

- A. To adjourn.
- B. To lay on the table.
- C. The previous question.
- D. To postpone to a time certain.
- E. To refer.
- F. To amend.
- G. To table indefinitely.
- H. To call the question.

Such motions shall have precedence in the foregoing order.

30. Motion to Adjourn. Motion to adjourn shall be in order at any time, except as follows:

- A. When repeated after a failed motion to adjourn, without intervening business or discussion.
- B. When made while another member is speaking.
- C. When the previous question has been ordered.
- D. While a vote is being taken.

A motion to adjourn is not debatable, except as to time to which the meeting is adjourned.

31. Motion to Lay on the Table. A motion to lay on the table shall preclude all amendments or debate of the subject under consideration. If the motion prevails, the consideration of the subject may be resumed only upon motion of a member voting with the majority and with the consent of the majority of the members present.

32. Previous Question. A motion such as "I call for or call the question or I move to close debate may be made at any time. The motion to Call the Question shall pass if two-thirds of the members favor it. If the motion to Call the Question is ordered, there shall be no further amendment or debate, but the question shall be put immediately to vote.

33. Motion to Postpone. Motions to postpone may be amended as to time, excepting a motion to postpone indefinitely. If a motion to postpone indefinitely is carried, the principal question shall be declared lost.

34. Motion to Amend. A motion to amend shall be susceptible of but one amendment. An amendment once rejected may not be moved again in the same form.

35. Motion to Suspend Rules. A rule of council may be suspended by the affirmative vote of a majority of members of Council present without debate.

36. Motion to Reconsider. A motion to reconsider a proposal that has been acted upon favorably, shall be made before adjournment of the session of Council at which the vote was taken. A motion to reconsider any other action taken by Council may be made not later than the next regular meeting after the vote of Council thereon. In either case such motion may be made only by a member who voted with the prevailing side. The concurrence of a majority of the members present shall be sufficient for reconsideration of a vote. If a motion to reconsider is lost, it shall not be entertained again.

37. Call the question. Call the question. Or (call for a vote), means that any member of the City Council present and voting may call for a vote on an item at any time and a vote shall immediately be called by the Clerk. A call the question is not debatable and takes precedent over all motions.

## VII. MISCELLANEOUS

38. Procedure in Absence of Rule. In the absence of a rule to govern a point of procedure, or any disagreement as to a rule or procedure, reference shall be had to the approved practice, procedure, or rule according to the most recent version Robert's Rules of Order which rule shall then control.

39. Decorum in Council Chambers. The Chair shall maintain decorum in Council chambers during sessions. Persons other than members of Council, City officials and members of the press, shall not be permitted upon the floor of Council, or to address Council, except upon introduction by the Chair. If anyone, other than a City official, desires to speak to a member of Council while Council is in session, the member, if approval is granted by the Chair shall leave their seat and retire to the rear of the Council chambers or elsewhere until the conversation is finished unless a motion is currently being debated.

40. Rule on Readings and Suspension of Rules. Ordinances of a permanent or general nature, that are not emergency measures, will be read by title only on three (3) different days, unless the rules for said three readings are dispensed with upon an affirmative vote of a majority of the members present at said meeting. The reading requirement does not require the actual reading out loud of the title of an Ordinance but having the title of the Ordinance on printed form on the agenda is considered a reading. The first and second readings may be part of the consent agenda. The vote on such suspension of three readings shall be taken by yeas and nays, separately on each ordinance, and the Clerk shall enter such vote in the minutes together with the names of members voting yea and nay. Resolutions shall only require a single reading combined with a motion for passage and may also be passed by Emergency. Action on any Ordinance or Resolution may be continued to a future meeting if a majority of Council deems it necessary.

Each ordinance or resolution providing for the appropriation of money for the current expenses of the Municipality or for an annual tax levy for street improvements petitioned for by the owners of a majority of the foot frontage of the property benefited and to be especially assessed for the cost thereof, and any emergency ordinance or measure for the immediate preservation of the public peace, health, or safety shall take effect upon its passage. No other ordinance or resolution shall go into effect until thirty (30) days after its final passage by the Council unless passed as an emergency measure.

41. Emergency Measures. A roll call shall first be taken on the emergency clause for an Ordinance or Resolution and then a roll call on the legislation as a whole. In order to pass as an emergency measure, the affirmative vote of five members of Council on the emergency clause is required for its enactment; provided, however, that if two or more members of Council are not eligible to vote on the subject matter of an ordinance or resolution, the emergency measure shall require the affirmative vote of at least four (4) members of Council.

42. Definitions. As used in these Rules the following definitions shall apply:

A. "Attendance," means being present in person or by electronic means including but not limited to phone, zoom, video conferencing or other similar means.

B. "Majority." Whenever "majority" is used herein, unless otherwise expressly indicated, it shall be held to mean a majority of those members duly elected or appointed to Council.

C. "Roll call", "roll call vote" or means that the last names of the members shall be called, and each member shall orally state their vote after their name is called.

D. "Written notice" For purposes of these rules, a writing, text, email, or other electronic notice shall be considered a written notice.

43. Amending Rules. A majority vote is required to alter, amend, rescind, or supplement these rules. Any proposed alterations, or amendments or supplements shall be submitted in writing at a regular meeting and placed on the calendar for the next regular meeting under the order of new business, unless by unanimous recorded vote of all members elected to Council, such proposed alterations, amendments, or supplements may only be adopted at the meeting at which the same are submitted.

44. Quorum. A majority of all members elected or appointed to Council shall constitute a quorum for the transaction of business at any meeting, but a smaller number may adjourn the meeting from time to time and may compel the attendance of absent members in such manner and under such penalties as may be prescribed by the rules of Council. At any meeting at which a quorum is present, any ordinance or resolution may be passed or adopted, or any other action may be taken by the affirmative votes of a majority of the members of the Council present and eligible to vote at such meeting, unless a larger number be required by the provisions of this Charter.

45. Law Director or their assistant shall, when requested by a member of Council, give a verbal opinion on any question of law concerning City affairs, in open Council, but they may, if they deem the matter of importance, take a reasonable time to submit their opinion in writing. The Law Director shall not be required to draw any ordinance or resolution except upon a majority vote of the members of Council and shall upon the request of the Mayor draw any ordinance or resolution.

ORDINANCE NO. 003 -2026

AN ORDINANCE AMENDING MAUMEE CODIFIED ORDINANCE SECTION 921.13 PUBLIC WATER SUPPLY PROTECTED, ORDINANCE 47-1982 AND THE PENALTY PROVISIONS OF SECTION 921.99

WHEREAS, The City of Maumee previously adopted certain regulations related to the public water supply that need to be updated and;

WHEREAS the penalty provisions also need to be updated for property owners who fail to install or maintain backflow devices when required by Maumee and the EPA;

WHEREAS Council has reviewed and approves the recommended changes to these code sections.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Maumee, Ohio, that: SECTION 1. Section 921.13 and 921.99 of the Maumee Codified Ordinances and Ordinance 47-1982 are hereby amended as follows:

**921.13 PUBLIC WATER SUPPLY PROTECTED; SUPERINTENDENT'S DUTIES; SERVICE DISCONTINUED.**

(a) If, in the judgment of the **Water Department Superintendent of Pumping and Distribution, Assistant Superintendent, Public Service Director or any of their designees**, that an approved backflow prevention device is necessary for the safety of the public water system, the Superintendent **or the Assistant Superintendent, Public Service Director or any of their designees**, shall give notice to the water consumer **or property owner** to install such an approved device immediately. The water consumer **and/or property owner** shall, at **their** his own expense, install such approved device **by the date provided**, at a location and in a manner approved by the Superintendent **or as set forth in the rules provided to the property owner or water user** and shall have **annual** inspections and tests made of such approved devices as required by the Superintendent **and the Ohio Environmental Protection Agency (EPA)**.

(b) No person, firm or corporation shall establish or permit to be established or maintain or permit to be maintained any connection whereby a private, auxiliary or emergency water supply other than the regular public water supply of the City, may enter the supply or distributing system of the City, unless such private, auxiliary or emergency water supply and the method of connection and use of such supply shall have been approved by the Superintendent, **Assistant Superintendent, or Public Service Director** and by the Ohio Environmental Protection Agency.

(c) It shall be the duty of the Superintendent **or their designee** to cause surveys and investigations to be made of industrial and other properties served by the public water supply where actual or potential hazards to the public water supply may exist. Such surveys and investigations shall be made a matter of public record and shall be repeated as often as the Superintendent shall deem necessary.

(d) The Superintendent or his duly authorized representative shall have the right to enter at any reasonable time any property served by a connection to the public water supply or distributing system of the City for the purpose of inspecting the piping system or systems thereof. On demand, the owner, lessees or occupants of any property so served shall furnish to the Superintendent any information which he may request regarding the piping system or systems or water use on such property. The refusal of such information, when demanded, shall, within the discretion of the Superintendent be deemed evidence of the presence of improper connections as provided in this

section. Notices for requests for non-emergency inspections shall be by phone, in person, or delivered, mailed, or emailed to the property owner and/or occupants in advance of inspections. The Superintendent, their duly authorized representative, employee, or subcontractor shall present credentials to the owner and/or occupant and request entry. If the structure or premises are unoccupied, the official shall first make reasonable effort to locate the owner, or owner's authorized agent, tenant, occupant, or other person having charge or control of the structure or premises and request entry. If entry is refused, the Superintendent, their duly authorized representative, employee, or subcontractor shall have recourse to the remedies provided by law to secure entry. In a non-emergency situation where the owner or occupant of any dwelling refuses entry into a unit or dwelling, the Superintendent or the Director of Public Safety, shall obtain a warrant from the appointed administrative hearing officer or a court of competent jurisdiction according to applicable law. In a non-emergency situation, the property owner and/or occupant shall be afforded the opportunity for pre-compliance review as to the need for an inspection before a neutral decision maker according to law.

(e) The Superintendent **or their designee** is hereby authorized and directed to discontinue, after reasonable notice to the occupant thereof, the water service to any property wherein any connection in violation of the provisions of this section is known to exist, and to take such other precautionary measures as **they** he may deem necessary to eliminate any danger of contamination of the public water supply distribution mains. Water service to such property shall not be restored until such conditions shall have been eliminated or corrected in compliance with the provisions of this section.

#### **921.99 PENALTY.**

Whoever uses water in violation of the restrictions imposed under Section [921.12](#) or otherwise violates any provision of this chapter is guilty of a misdemeanor of the fourth degree. **Whoever violates section 921.13 by failing to install a backflow prevention device by the date provided by the Water Department or fails to comply with the annual testing requirements for backflow prevention devices shall be subject to an additional penalty of \$250 per day, or such other late fee as may be set forth in the rate and fee schedule, for each day past the initial deadline, or the deadline as extended in writing for installation or testing of the backflow prevention device. The Water Department may extend the deadline for installation or testing of the backflow prevention device provided the extension is in writing or in an email sent by the water department.**

SECTION 2. Codified Ordinance 921.13, Ordinance 47-1982 and any Ordinances, parts of Ordinances or the Chapters of the Maumee Codified Ordinances in conflict herewith are hereby amended and repealed in part to reflect the foregoing changes;

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council, and any of council's committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements of the Charter of Maumee, Ohio and Ohio law.

Motion to waive three readings:

Seconded:

Yeas: Nays:

Motion to Pass:

Seconded:

Yeas: Nays:

Passed: February 16, 2026

\_\_\_\_\_  
Mayor Chelsea Ziss

Approved as to form:

Attest:

\_\_\_\_\_  
Law Director

\_\_\_\_\_  
Municipal Clerk

RESOLUTION 004-2026

A RESOLUTION AUTHORIZING MAYOR TO ENTER INTO CONTRACT EXTENSION WITH REPUBLIC SERVICES AND THE LUCAS COUNTY SOLID WASTE MANAGEMENT DISTRICT AND DECLARING AN EMERGENCY.

WHEREAS, the City of Maumee, Ohio is located within the Lucas County Solid Waste Management District; and

WHEREAS, the Board of Lucas County Commissioner and the Lucas County Solid Waste Management District previously authorized a contract with the City of Maumee and Republic Services for Refuse Collection in the City of Maumee; and

WHEREAS, this previous agreement was entered into on or about September 30, 2016, and terminates on July 31, 2026, with two five-year optional renewals; and

WHEREAS, Maumee and Republic Services are electing to renew the agreement for an additional five years on the same terms and conditions except for the price for refuse and recycling, the drop off location for Republic for recycling and the addition of one bulk pickup per year; and

WHEREAS, As soon as a Material Recovery Facility (MRF) becomes operational in Lucas County, all recyclables collected by Republic Services shall be transported to the Lucas County MRF for further processing. No recyclables collected in Maumee by Republic Services shall be transported to any other locations unless prior approval has been granted by The Solid Waste Management District.

WHEREAS, Before the Lucas County MRF becomes operational and begins accepting recyclables, the initial recycling portion of the rate which is \$3.67 plus the annual increase of 4%, as set forth below will need to be recalculated to account for any changes in the transport, processing and fees that may be charged by Lucas County for the recyclables the rates in the following paragraph will need to be recalculated to account for these possible changes as to the recyclables. Lucas County agrees not to withhold unreasonably any necessary authorizations or approvals regarding the recalculated rates, including but not limited to those authorizations or approvals required by the Council of the City of Maumee or the Mayor, such that those authorizations and approvals will be provided before the MRF becomes operational and begins accepting recyclables.

WHEREAS, the agreed upon modified price for the renewal will be \$14.25 per residential household per month for the first year of the agreement, starting August 1, 2026 with a four percent annual increase in price in the following years as set forth hereinafter: 8/1/2027 - \$14.82, 8/1/2028 - \$15.41, 8/1/2029 - \$16.03, and 8/1/2030 - \$16.67 for weekly trash and recycling pickup, yard waste pickup by purchase of authorized yard waste bags as set forth in the original contract, general bulk pickup as set forth in the original contract by purchase of a bulk pickup tag and one annual bulk pickup for residential households on such date or dates as agreed to by Maumee and Republic Services for the following bulk pickup items:

Household rubbish in garbage bags or cans ≤ 40 lbs. per bag/can, furniture, appliances, televisions, mattresses, box springs, bicycles, carpet (Rolls must be ≤ 4 ft. wide x 18 in. in diameter, rolled and tied/ taped) Wood that is no longer than 4ft in length and tied in 40 lbs. bundles - all nails/screws must be removed or pounded down. Appliances with Freon (refrigerators, freezers, A/Cs, dehumidifiers) MUST include certification that Freon has been removed. This pick up does NOT include Green Yard Waste. This pick-up does not include loose construction debris.

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Maumee, State of Ohio:

SECTION 1. That the Mayor be, and is hereby are authorized to enter into a five-year renewal agreement with Republic Services and execute any documents related thereto with Republic Services and/or Lucas County Solid Waste Management and/or the Lucas County Commissioners on behalf of the City of Maumee on the terms and conditions as previously set forth in this Resolution which are hereby incorporated by reference...

SECTION 2. That it is found and determined that all formal actions of Maumee City Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Maumee Charter.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, welfare, and safety of the City in that this resolution and the approval of the said plan needs to be forwarded to the Lucas County Solid Waste Management District in a timely manner. This Resolution shall take effect and be in full force immediately upon its passage and approval by the Mayor.

MOTION TO DECLARE AN EMERGENCY: Second:

Yeas: Nays:

Motion to Pass: Second:

Yeas: Nays:

This 16th day of February 2026 passed.

\_\_\_\_\_  
Mayor Chelsea Ziss

ATTEST:

\_\_\_\_\_  
Municipal Clerk  
Approved as to form by:

\_\_\_\_\_  
Law Director



Mayor Ziss and Councilmembers,

Attached is the Budget Summary, including beginning balances, estimated revenues, inter-fund transfers, operating appropriations, and capital **requests**, along with links to detailed [operating](#) and [capital budgets](#). I am recommending further review and discussions before passage.

Preliminarily, total estimated appropriations exceed revenues by approximately \$6M across all funds except custodial. I have significant concerns regarding the long-term sustainability of our General Fund/Income Tax A (IT-A). The General Fund/ IT-A is projected to decline from \$14.1M to \$9.0M — a \$5M decrease in fund balance. Revenues are not expected keep pace with expenditures. This fund provides support for **all** areas of the city operations except Water and Sanitary Sewer.

Currently, Fire capital requests are included in Fire Fund 235 and ultimately supported by IT-A, consistent with past practice. While it would be appropriate to fund the department’s capital request with IT-B Fund 663 , doing so would reduce IT-B ending fund balance by approximately \$1.9 million.

As we evaluate the operating budget, discussion should focus on one-time versus recurring costs, as well as balancing outsourcing with the addition of internal staff. We cannot continue to add costs without either reducing expenditures in other areas or increasing revenue. Recommendations and further analysis can be provided. Council will also need to consider the expenditure of capital funds to pursue grant funding in some proposals.

Development with the Metropolitan Holdings complex in Arrowhead and Fallen Timbers will come to fruition over the next few years, with anticipated income tax revenues estimated to be \$400K-\$600K annually from 2027-2031 and thereafter assuming success of both projects. Property taxes will not be collected in either area.

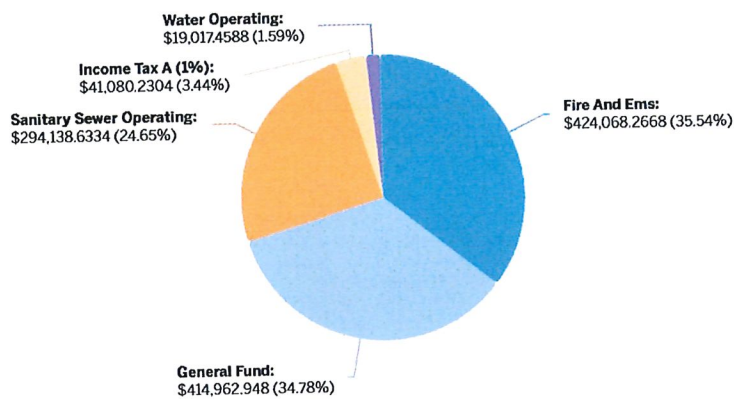
Additionally, legislative changes under consideration at the State level could impact future property tax collections.

Health insurance continues to have a substantial impact on the city’s budget as well as employee contributions. Alternatives should be reviewed in the near-term in anticipation of the 2027 renewal.

In addition, there are several vacant positions included in the Operating Budget. The impact to the General Fund/IT- A will be approximately \$793K for 2026, assuming roles would be filled mid-March. If all roles are filled, 2027 cost will be approximately \$879K impacting the fund. Please click [here for report](#).

Position Name	Job Class	FTE	Pays	Incumbent Name
OPERATOR - Sewer	AFSCME	\$114,633	21	VACANT
OPERATOR - Sewer	AFSCME	\$114,633	21	VACANT
OPERATOR - Sewer	AFSCME	\$114,633	21	VACANT
CITY ADMIN/SAFETY	DIR	\$190,175	21	VACANT

CLERK 2 - Tax	AFSCME	\$41,080	13	VACANT
FIRE/PARA	IAFF	\$128,678	21	VACANT
FIRE/PARA	IAFF	\$128,678	21	VACANT
FIRE/PARA	IAFF	\$128,678	21	VACANT
ZONING/URBAN PLANNING MANAGER	MGMT	\$104,130	21	VACANT
PATROL	FOP	\$127,948	21	VACANT



**Total Total Cost (FY2026)**  
\$1,193,267,5374

In addition to right sizing staffing where needed; freezing any range or step movements outside of normal movements; creating line assignments where appropriate; cap part-time hours; filling gaps/voids where appropriate; and managing overtime, I also suggest council address basic compensation and additional compensation costs associated with payroll.

Please note that union contracts will not allow modification of additional compensation unless appropriations become unavailable.

At this juncture, we must carefully evaluate all expenditures and prioritize sustainability to ensure the long-term financial health of the City.

See additional compensations below:

### Education and Certificates

#### Current Practice

- **Education**

- Lump-sum education bonuses are paid to employees under the Administrative Support and Management Ordinances.
- Members of FOP receive education compensation calculated on an hourly basis, which increases:
  - Overtime costs (due to higher blended/weighted OT rates)
  - Pensionable earnings

- **Certificates**

- Lump-sum certificate payments are provided for specific certifications (e.g., CDL, Water, GIS, Wastewater).
- Maximum annual payments:
  - Management Ordinance: up to \$5,000
  - AFSCME: up to \$2,500 (new benefit; cost currently unknown)

- **Total \$61,473**

### **Recommendations**

1. Remove the education hourly rate for FOP (contract expires 12/31/27).
  2. Phase out, cap, or reduce education and certificate stipends for all others.
    - Consider whether stipends are appropriate when a degree or certification is already required for the position.
- 

### **Longevity Pay**

#### **Current Practice**

- All employee ordinances and union contracts include longevity pay.
- **Cost: \$89,400**

#### **Recommendation**

1. Research the relevance of longevity pay in today's workforce recruitment and retention environment.
    - It is acknowledge that longevity may still be appropriate in certain specialized or hard-to-fill roles.
- 

### **Sick-Time Conversion**

#### **Current Practice**

- All ordinances and union contracts allow employees to cash out 50% of sick time earned in the prior year.
- **Cost: \$85,717**

#### **Recommendation**

- No recommendation at this time.
- 

### **Vacation Bonus**

#### **Current Practice**

- Employees may earn up to 40 hours of additional vacation pay based on sick time usage and applicable ordinance/contract.
- Employees may either:
  - Cash out the time, or
  - Roll it into their vacation leave bank for later use or payout.
- **Cost**
  - Cashed out: **\$42,990**
  - Rolled into leave banks (future liability): **\$90,000**

#### **Recommendation**

1. Phase out, cap, eliminate or reduce the vacation bonus program
- 

### **Uniform Stipend**

### **Current Practice**

- Union contracts and Administrative Support (inspectors) include an annual uniform stipend for items such as shoes and jeans.
- Management employees receive reimbursement rather than a stipend.
- **Estimated cost: \$44,700 (added Management)**

### **Recommendation**

1. The stipend has increased substantially over time.
    - Consider reducing the amount.
    - Consider alternating years for employees who are not in the field full-time.
- 

### **Life Insurance**

#### **Current Practice**

- Employer-sponsored life insurance equal to annual wages is available to employees under the ordinances.
- Estimated 2026 cost for coverage above \$50,000: \$8,000.
- Union contracts provide up to \$50,000 in coverage with no tax impact to employees.
- Coverage above \$50,000 becomes:
  - Taxable income to the employee
  - Subject to Medicare and pension costs

#### **Recommendation**

1. Reduce employer-sponsored life insurance coverage to \$50,000 for all employees.
- 

### **Health Insurance Stipends**

#### **Current Practice**

- Employees receive stipends for waiving or partially waiving health insurance coverage.
- **Estimated 2026 annual stipends based on October enrollment:**
  - Single or partial waiver: **\$69,750**
  - Family, full waiver: **\$213,750**

#### **Recommendation**

1. Implement stipend caps for fixed three-year periods for employee security
    - Example: Current contract period 01/01/25 – 12/31/27
- 

### **Compensatory Time (Salaried Employees)**

#### **Current Practice**

- Salaried employees earn straight-time comp for hours worked beyond:
  - 50 hours, or
  - 55 hours (depending on position)
- Employees may now cash out comp time at any point during the year, creating:
  - Budgeting challenges
  - Unanticipated expenditures
  - Ability to repeat cycle of cashing out and earning
- In some cases, employees assigned to 50-hour schedules routinely flex down to 40 hours, resulting in:
  - Large leave balances
  - Significant leave payouts

## Recommendation

1. Establish clear expectations regarding:
    - o Required weekly hours
    - o Appropriate use of flex and comp time
    - o Limits or timing on comp time cash-outs
- 

## Summary & Financial Impact

- Lump-sum payouts are:
  - o Subject to Medicare
  - o Sometimes pensionable, depending on the benefit and pension plan
- These payouts significantly increase overtime costs due to higher blended rates—sometimes by \$4.00 or more per overtime hour.
- It is difficult to fully isolate or quantify the impact on overtime, however a reasonable estimate may be possible through the OB3 (Big Beautiful bill) calculation
- Additional eligibility is expected for:
  - o Three Sewer employees
  - o Six Firefighter/Paramedics

### **“Fat Friday” payout costs (including Medicare and pension impacts):**

- \$345,000 (actual cost just paid)
- *This estimate does not include the secondary increase in overtime costs*

Without policy changes, supplemental compensation will continue to escalate payroll costs, increase pension liabilities, and reduce impact long-term budget. Addressing these areas through contract negotiations and ordinance updates presents a meaningful opportunity for cost control while maintaining competitive employee benefits. Overall, employee wage, benefit and working environment will need to be addressed comprehensively.

Respectfully,



**JENNIFER HARKEY, CPA**

FINANCE DIRECTOR  
CITY OF MAUMEE  
400 CONANT STREET  
MAUMEE, OH 43537  
419-897-7124

Fund	Unencumbered Balance 1/1/25	Estimated Revenue	Transfer/Loan IN	Appropriations	Transfer/Loan OUT	Estimated Ending Fund Balance Before Capital	Capital	Estimated Ending Fund Balance After Capital
101 - GENERAL FUND	\$484,802	\$8,096,065	\$11,300,000	\$19,327,947	\$552,920	\$0	\$552,920	
210 - Street Construction Maint&Rep	\$1,341,883	\$937,276		\$652,685	\$1,626,474	\$1,074,717	\$551,757	
211 - State Highway	\$269,256	\$75,824		\$74,400	\$270,680	\$0	\$270,680	
212 - Permissive	\$916,545	\$188,882		\$0	\$1,105,427	\$160,000	\$945,427	
213 - STREET LIGHTING FUND	\$1,645,699	\$769,389		\$297,500	\$2,117,588	\$675,000	\$1,442,588	
214 - LAW ENFORCEMENT TRUST FUND	\$23,750	\$4,450		\$4,200	\$4,200	\$0	\$4,200	
215 - MANDATORY DRUG FINE FUND	\$34,827	\$1,500		\$10,000	\$3,426	\$0	\$3,426	
216 - ENFORCEMENT & EDUCATION FUND	\$12,326	\$1,100		\$10,000	\$3,426	\$0	\$3,426	
217 - INDIGENT DRIVER/ALCOHOL TRNNT FND	\$63,611	\$7,781		\$1,000	\$70,392	\$0	\$70,392	
218 - COURT GENERAL SPECIAL PROJECTS	\$274,377	\$100,000		\$101,000	\$273,377	\$0	\$273,377	
220 - CMY HSG IMPROV PROGRAM	\$6,115	\$0		\$6,115	\$0	\$0	\$0	
222 - JOB CREATION & RETENTION	\$24,398	\$103,700		\$127,700	\$398	\$0	\$398	
226 - IND DRIVER ALCOHOL TRMT SURPLU	\$47,648	\$0		\$17,000	\$30,648	\$0	\$30,648	
227 - INDIGENT DRIVER INTERLOCK MONI	\$1,479	\$15,000		\$15,000	\$1,479	\$0	\$1,479	
228 - Probation Services Fund	\$37,936	\$21,200		\$59,100	\$36	\$0	\$36	
229 - COURT CLERK COMPUTER FUND	\$68,216	\$30,681		\$20,000	\$78,897	\$0	\$78,897	
230 - POLICE PENSION	\$281	\$193,700	\$645,000	\$812,520	\$26,461	\$0	\$26,461	
231 - OneOhio opioid Settlement Fund	\$131,667	\$40,000	\$40,000	\$43,217	\$128,450	\$0	\$128,450	
235 - Fire and EMS	\$3,519	\$3,561,700	\$4,100,000	\$5,722,914	\$1,942,305	\$1,905,300	\$37,005	
251 - FALLEN TIMBERS TIF	\$6,336,651	\$4,117,000		\$2,149,933	\$8,303,718	\$0	\$8,303,718	
252 - ARROWHEAD TIF	\$330,309	\$134,900		\$22,000	\$443,209	\$132,901	\$310,308	
253 - TOLLGATE DR TIF- Forever Real	\$620,992	\$179,500		\$71,000	\$729,492	\$0	\$729,492	
254 - MINGO DR TIF- US COEXCELL	\$184,645	\$61,449		\$10,191	\$235,903	\$0	\$235,903	
255 - NS (Sidecut) TIF	\$109	\$429,071		\$381,000	\$48,180	\$0	\$48,180	
333 - SA BOND RETIREMENT	\$413	\$0		\$0	\$413	\$0	\$413	
337 - Sanitary Sewer Debt	\$0	\$2,000,000		\$664,788	\$1,315,212	\$0	\$1,315,212	
338 - Water Debt	\$0	\$283,535		\$283,535	\$0	\$0	\$0	
441 - Sanitary Sewer Capital	\$9,720	\$23,670,000		\$23,738,149	\$23,738,149	\$0	\$0	
443 - Water Capital	\$6,073	\$4,000,000		\$3,774,500	\$3,774,500	\$0	\$0	
445 - STREET CONSTRUCTION	\$256,433	\$64,000		\$320,433	\$58,001	\$0	\$262,432	
447 - SIDEWALK CONSTRUCTION	\$87,323	\$0		\$87,323	\$87,323	\$0	\$0	
449 - PERMANENT IMPROVEMENT	\$236,843	\$0		\$236,843	\$236,843	\$0	\$236,843	
511 - OBRS-ASSESSMENTS FUND-AGENCY	\$2,003	\$6,900		\$6,900	\$2,003	\$0	\$2,003	
512 - OBRS - RESIDENTIAL	\$172	\$2,300		\$2,300	\$172	\$0	\$172	
520 - MNT JEDZ	\$601,083	\$2,600,000		\$2,600,000	\$601,083	\$0	\$601,083	
521 - MNT JEDZ	\$477,940	\$2,675,000		\$2,675,000	\$477,940	\$0	\$477,940	
522 - CEDA	\$341,961	\$1,891,999		\$2,042,000	\$191,960	\$0	\$191,960	
523 - ESID	\$0	\$749,266		\$749,266	\$0	\$0	\$0	
551 - STREET OPENING BOND	\$0	\$0		\$0	\$0	\$0	\$0	
661 - INCOME TAX A (1%)	\$14,146,842	\$12,136,958		\$984,303	\$16,315,000	\$1,500	\$8,982,997	
663 - INCOME TAX B (5%)	\$8,673,292	\$7,452,672		\$2,003,499	\$14,165,465	\$6,940,145	\$7,225,320	
665 - UNCLAIMED MONIES	\$52,293	\$15,000		\$25,000	\$42,293	\$0	\$42,293	
751 - INDOOR THEATER	\$25,341	\$404,500	\$270,000	\$698,400	\$1,441	\$0	\$1,441	
771 - WATER OPERATING	\$6,385,458	\$3,572,950		\$5,513,262	\$4,445,146	\$1,500	\$4,443,646	
775 - SANITARY SEWER OPERATING	\$4,093,690	\$5,984,494		\$8,233,312	\$1,844,872	\$1,500	\$1,843,372	
777 - MED.CARE-SELF-INSURED	\$1,393,352	\$2,833,781		\$3,084,615	\$1,142,518	\$0	\$1,142,518	
Report Total:	49,651,275	89,413,623	16,315,000	59,542,402	16,315,000	79,392,251	38,550,536	40,841,715