

Maumee Environmental & Tree Advisory Commission Meeting

2025 12-18, 5:00PM

Present Commission Members

Bill Buri

Jaimie Deye

Steve Emerine

Jodi Haney (on phone)

Mark Irmen

Linda Lucas

Margo Puffenberger

Rob Schuster

Present City Staff

Nancy Gagnet

Present Community Members

Isiah Gonzalez

Dave Ross

John Sayre

John Scott

Diana Schwind

Mirabelle

Minutes taken by Jaimie Deye.

1. Tree City USA Awards Update
 1. Still waiting on updates from the Elks Club about food choices and plates/utensils. A site visit is planned for 1/21.
 2. Typically the event is opened by the Mayor, but Chelsea might be on vacation. Mark might have a contact who could open with a land statement.
 3. We firmed up the schedule for the day and the Program for the event has been finalized. Jodi arranged for students to come and teach us how to use a clinometer and measure trees using the NASA GLOBE Observer App. Then Brian Campbell from NASA will talk about the tree campaign and citizen scientists. He will be presenting virtually.
 4. Margo is going to start drafting designs for letters, invitations, an agenda, and the map for the next meeting.
 5. We did submit for Tree City and for a Growth Award.
2. ETAC Member replacement recommendations
 1. Bill sent an email to the commission asking for recommendations.
3. ETAC Tree Ordinance Update
 1. We are waiting for Stephanie to review the changes we made with Haley.
 2. We may also pause the third reading of the ETAC Ordinance because Stephanie said she has a few suggestions she wanted to discuss with us at the beginning of January.
4. 2026 Tree Canopy Schedule
 1. Where does Maumee stand now with our canopy cover?
 2. We met with Matt Griggs, Rick Gray, and Jennifer Harkey to go over the Urban Forestry Annual Schedule from TCA. They were excited to have a schedule to follow and to get things more organized.
5. 2026 Tree Commission Academy Update
 1. The class in Kenton has been put on hold for 2026.
 2. If you're interested in participating, still let Kasey know so we can get a list compiled.

Maumee Environmental & Tree Advisory Commission Meeting

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3. We reached out to Stephanie about potentially hosting in Maumee. It seemed like a possibility, which would make it easier for ETAC and staff to attend.
6. Street Tree Design Plan excel sheet
 1. ODNR sent an excel sheet with the companion medium or small trees to go along with the large trees that were already selected.
 2. The map is currently divided into 4 sections, which match the leaf collection pickup schedule. Four commission members volunteered to input the data into an excel spreadsheet, with the large, medium, and small trees for each block.
 1. Mark, Bill, Jaimie, Margo, Rob
 2. A – Illinois to the River and 475 to Conant (Rob)
 3. B - Conant to Toledo between River and Trail (Mark)
 4. C - Key to the Turnpike, AWT to Turnpike (Triangle) (Bill)
 5. D-1- Illinois to the Turnpike and 475 to Conant (Jaimie)
 6. D-2 – Conant to Key, AWT to Turnpike (Margo)
 7. Will make an overlay to send out
 3. Margo will send a PDF of the Urban Site Index sheets, the excel file, and the example PDF. Kasey already sent a digital file of the map. Bill will provide a physical copy of the map.
7. Urban Forestry Management Plan/Strategic Plan
 1. Two documents were provided to us, a draft template to write an UFMP, and Waterville’s Tree Commission Strategic Plan. This is just an introduction, but it’s something we need to develop in the next year, with help from our ODNR rep.
 2. Linda, with her background in helping small businesses, will be a big help on this.
8. Data Center conversation
 1. Council has had many people come and speak against data centers.
 2. Rob provided a summary sheet to everyone about Data Center research
 3. Margo has a friend who is a planner in Columbus who has done work with New Albany in the past. He has had some experience with the data centers in that area.
 1. Data center developers are looking for flat land with transmission lines nearby.
 2. In New Albany, it was a section of land where the city had decided residential was not a good fit. Cities pay for most things with income taxes. Since data centers don’t have a lot of jobs, the city figured out what the area could potentially bring in with income taxes, and that’s what the data center is paying. But that’s a temporary thing. New Albany did not have many complaints until recently (they’re a few years old).
 1. He said water use was an issue early on, but now they are starting to use gray water, which has helped.
 2. Electricity is a definite issue, and rates HAVE gone up.
 3. In areas where schools are overburdened and more residential would not be a good option, data centers do bring in more taxes without adding to the burden on schools.
 4. Rich Carr had Jodi join a group on Facebook about Data Centers. They almost always put an extra burden on residents (water, electricity costs). Can be done in a more sustainable way.
 5. Diana suggested reusing the infrastructure in place for the dying Fallen Timbers Mall.
 6. Urged the city to be proactive and cautious around allowing a data center. Take time to see how they’re affecting other cities before deciding one way or another.
 7. A moratorium would be the only way to get time. Margo said if there is a moratorium, it needs to have a timeline, and then work needs to be done during the moratorium to learn more. There should be action steps and something should come out of that timeframe.
 8. Can the city be proactive about businesses that are no longer needed. A bond that would cover demolition if that came about, instead of the city having to pay for demolition.

Maumee Environmental & Tree Advisory Commission Meeting

2025 12-18, 5:00PM

9. There is also no logical second life for these buildings. They won't be easily reused, and would be empty shells in 10-15 years.
 10. The area being looked at in Maumee would actually benefit Anthony Wayne Schools, not Maumee.
 1. It is also right on top of the Wabash Cannonball Trail.
 11. Any runoff would go straight to the Maumee River and into the Great Lakes.
 12. If Maumee were to do a 12-month moratorium, take the time to list out pros and cons, the chances that Maumee wouldn't be able to then decide to have a data center are very slim.
9. 2026 Planned events
1. January 20 (moved from December) at 6PM at the library – how climate change is impacting our area and steps we can take from an individual level up to the federal level to help.
 2. January 29 – *Sugarcane* documentary (about Indigenous Boarding Schools) at Maumee Indoor Theater
 3. February – Street Tree Design Plan (Bill) at Library
 1. Bill will contact the library to set a date.
 4. March – Spotted Lanternfly Traps (Mark) at Library
 5. April – Rain Garden (Linda)
 6. May – Bike Safety (Margo + Nancy) at Library
 1. Could plan an educational portion outside about signaling and safety and then everyone could go on a group ride (possibly the 2nd annual glow ride?)
 7. June – Mosquito dunk bucket making, Mosquito Mapping (Jodi + Margo) at Library
 8. July – Nature's Nursery (Rob)
 9. August – Green Infrastructure (Jaimie)
 10. September – Active Transportation Plan (Jaimie)
 11. October – Jane Goodall documentary? (1 year anniversary of her death)
 1. Still waiting to hear back about permission to stream at Maumee Indoor.
 12. November – Dark Sky Initiative. Currently most contacts are in Dayton, so it may be a webinar, but they're hoping by November they might have someone more local.
 13. December – Lucas County Soil vermicomposting event?
 1. Linda will look into yard wilding – perhaps connect with Oak Openings for webinars they've done in the past. We could screen a past one at Maumee Indoor Theater.
 14. REMINDER: the library only accepts reservations 60 days in advance. Make sure to schedule your event as soon as possible during that window.
10. Bill is a member of Partners for Clean Streams and provided to everyone a sheet with programming they offer. We will look at how Maumee can implement some of these.

Bill moved, Rob seconded

Meeting adjourned at 6:24PM

Next Tree Commission Meeting – January 15, 5:00PM

Next Environmental Commission Meeting – February 19, 5:00PM

Maumee Environmental & Tree Advisory Commission Meeting

2026 01-22, 5:00PM

Present Commission Members

Bill Buri

Jaimie Deye

Isiah Gonzalez

Jodi Haney (on phone)

Mark Irmen

Margo Puffenberger

Dave Ross

Rob Schuster

Scott Sund

Present City Staff

Present Community Members

Minutes taken by Jaimie Deye.

1. Welcome New Members
 1. Margo Puffenberger, Dave Ross, Isiah Gonzalez (Council Rep), Scott Sund (Council Rep)
 2. We are working to get the welcome binders finalized and hope to have them to hand out at either the February or March meeting.
2. Schedule ETAC 2026 Meetings
 1. Wednesday meetings are no longer possible with Linda's work schedule and there are other conflicts throughout the year. She asked if we could consider changing our meeting days.
 2. We are tentatively scheduled for the 4th Monday of the month at 5:00PM moving forward. Margo will double check with Kasey.
3. Tree City USA Awards Update
 1. Jennifer said we can start spending money that will get repaid. Bill will get an invoice to Jennifer to reserve the Elks Club.
 2. Bill, Mark, Margo, and Jaimie met 1/21 at the Elks Club with our ODNR Reps. We went through the layout of the three rooms, where to have food, vendors, welcome table, etc.
 3. Bill sent an email asking Elks if we can use their ceramic dishes that they use for wedding receptions, how many tables they have, when we can get in the day before and the morning of, and what the vegan/GF options are, among other questions.
 4. Margo is working on the invitations and other graphic items.
 5. Our next planning meeting is 2/18.
4. ETAC Tree Ordinance Update
 1. Alan is coordinating shifting several sections from the tree ordinance to the zoning code, where they make more sense to be located. Both ordinances need to go to council for approval at the same time, but the zoning code changes will need to go to Municipal Planning Commission first. We will review the changes at the next meeting to recommend to council.
5. Annual Report to Council update
 1. Our first annual report was presented to council on Tuesday by Bill, Margo, and Jaimie. This is the same report that is required as part of their graduation from Tree Commission Academy. We will do a report to council annually in January moving forward, as recommended by ODNR, to keep the city aware of progress being made.

Maumee Environmental & Tree Advisory Commission Meeting

2026 01-22, 5:00PM

6. Street Tree Design Plan excel sheet
 1. We are working to convert the plan into excel sheets that will be easier to use.
 2. Haley, our ODNR rep, told Bill that 95% of the time, we'll be able to put the specified tree on both sides of the street. However, there will be times when one side of the street has overhead lines, a smaller tree lawn, etc. Then we will need to choose a smaller tree.
 3. We are going to specify smaller trees for every block.
 4. Internal deadline to have this completed by the June meeting.
7. Urban Forestry Management Plan/Strategic Plan
 1. Homework for next meeting – look over the examples Margo shared and mark them up with comments and suggestions.
 2. Margo will send a digital file of the Waterville and ODNR template to everyone.
8. ETAC Educational Events check in
 1. January 29 – Sugarcane documentary (about Indigenous Boarding Schools) at Maumee Indoor Theater. Mark has a contact who represents District 1 for the Potawatomi people who will be there to answer questions after. He also had family in the boarding schools.
 2. February 3 at 6PM at the library – how climate change is impacting our area and steps we can take from an individual level up to the federal level to help.
 3. February 19 at 6pm at library – Street Tree Design Plan (Bill) at Library
 4. March 11 at library – Spotted Lanternfly Traps, Tree of Heaven (Mark, teaming up with Phil Kirk and Rotary)
 1. Mark needs 60 gallon jugs to make 30 traps
 5. April – Rain Garden (Linda)
 6. May – Bike Safety (Margo + Nancy) at Library
 1. Could plan an educational portion outside about signaling and safety and then everyone could go on a group ride (possibly the 2nd annual glow ride?)
 7. June – Mosquito dunk bucket making, Mosquito Mapping (Jodi + Margo) at Library
 8. July – Nature's Nursery (Rob)
 9. August – Green Infrastructure (Jaimie)
 1. Landscaping, rain gardens, appreciating in value unlike other infrastructure, etc.
 10. September – Active Transportation Plan (Jaimie)
 11. October – Jane Goodall documentary? (1 year anniversary of her death)
 1. Still waiting to hear back about permission to stream at Maumee Indoor.
 12. November – Dark Sky Initiative. Currently most contacts are in Dayton, so it may be a webinar, but they're hoping by November they might have someone more local.
 13. December – Lucas County Soil vermicomposting event?
 1. Linda will look into yard wilding – perhaps connect with Oak Openings for webinars they've done in the past. We could screen a past one at Maumee Indoor Theater.
 14. REMINDER: the library only accepts reservations 60 days in advance. Make sure to schedule your event as soon as possible during that window.
 1. Additionally, Margo needs an image (topical or headshot), date, time, text blurb
9. Budget
10. TCA not happening in 2026. Maumee may host in 2027 and the hope is that many Maumee people (staff and commission members) will be able to attend.

Maumee Environmental & Tree Advisory Commission Meeting

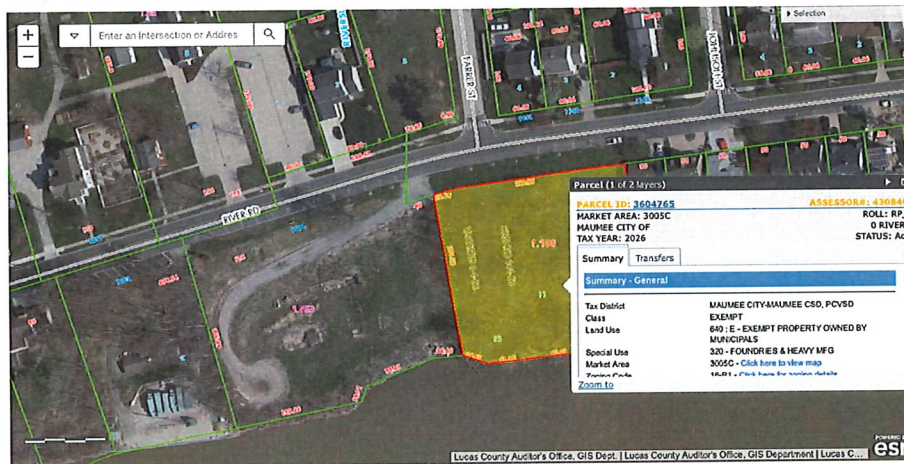
2026 01-22, 5:00PM

11. Arbor Day Observance – ideas

1. 5th and Wall Street, South of the Trail – there is a city-owned field



2. City-owned parcel on River Rd. Across from Wolcott parking lot



12. Miyawaki Phase 2

1. Bill will make sure this is moving forward for 2026 and that sponsors are still interested.

13. Invasive Removal Planning

1. There is a test plot at the end of W. Harrison where ToH were treated last year in partnership with Rotary. The trees will be removed by service in the next month or two. There is also a large group along the bridge that were already treated and need to come down.
2. Dibling took down a ToH behind the business on Conant. Phil Kirk sprayed it the same day.
3. Applied today for a 15k grant – a pilot program with the department of agriculture. SLF are wreaking havoc on orchard, vineyards, etc., so DoA wants to figure this out. There should be even more money available in the future.

14. Power Clean Future Ohio

1. Rob suggested we investigate community solar.

Margo moved to adjourn, Dave seconded
Meeting adjourned at 6:33PM

Maumee Environmental & Tree Advisory Commission Meeting

2026 01-22, 5:00PM

ACTION ITEMS:

1. Review sample and template Urban Forestry Management plans that Margo sends and come to February's meeting with comments and suggestions.
2. Collect gallon milk jugs for Mark for creating Spotted Lanternfly traps.
3. Think about Arbor Day ideas.
4. Make sure you're planning for any events that you're coordinating. Margo needs information prior and a space for the event must be reserved.

Next ETAC Meeting – February 23, 5:00PM

The Charter Review Advisory Commission met on Thursday, January 15, 2026 at 5:30pm. Present were commission members Gretchen Fayerweather, Allison Fiscus, Karla Lewis, and John Sayre; Law Director Alan Lehenbauer, Council members Isiah Gonzalez, Scott Sund, and Ted Kurt; and residents John Scott, Sara Mokri, Dave Ross and Bill Howard.

Mr. Sayre moved to approve the meeting minutes from 12.8.25, Ms. Fayerweather seconded the motion. All in favor, so the motion carried.

The first item for discussion/review was the Charter language proposal from Mr. Lehenbauer that stemmed from the previous meeting. Further discussion continued regarding Section 3 of the recall portion regarding primary elections with the consensus agreeing with the Board of Elections (BOE) preference and following the State of Ohio guidelines. This includes using Secretary of State forms for nominating petitions and candidacy. Continuing with change discussion, the next topic concerned non-partisan primary ballots and whether the party should be struck out of the language. While some felt the party should not be listed and were in favor of the strike out, others expressed concern regarding previous amendment failure due to this language and those who want to know to which party the candidate belongs. Ultimately, the decision was to leave the paragraph but change non-partisan language to just primary election.

Military service was reviewed with clarification of 90 days before a temporary replacement would be appointed and confirmation that you would not lose your office due to service.

Discussion which included review of the recall provision language replacing current language in the Charter, discussions ensued regarding time served before recall with differentiation between when petitions could be circulated vs. submitted, time that should pass before a second recall, if any additional should be permitted, general election or primary language, and 2nd term applications of the language. There was also distinction regarding circumstances in which Council could remove a member (conviction, malfeasance, etc). Mr. Sayre's research showed that in most other municipalities, a full year of service was required before recall could be submitted. Also discussed was a three-person provision where no more than 3 elected officials could be recalled at the same time (Council and Mayor). A few residents expressed disagreement with the one-year provision to circulate petitions as well as the three person provision, concerned with too much time being allowed when the people "want them out". However, the commissioners were in agreement that a full year should be required to give a new council member a fair chance and that guardrails were necessary, noting that currently, there is no provision for recall of any kind and that one year followed other local municipalities. Regarding time after a failed recall, it was discussed and decided that the elected person would then serve the remainder of their term and no further recall would be permitted for the current term as the citizens would have already voted twice in favor of this public official. The clock would start over for those serving a second or subsequent term.

Agreement amongst the commission was reached regarding following state code for filing vacancies (BOE declaration and State of Ohio forms) with potentially obtaining a petition to review at the next meeting. Conversations continued regarding ballot language ie. For the recall

of listed candidate, against the recall of listed candidate and names of candidates to fill said seat as well as the need or lack thereof for a primary.

Also of note was should a councilmember resign then regular rules apply for replacement (Council vote or Mayoral appt after 30 days).

Mr. Lehenbauer will make the changes discussed for review at the next meeting where the commission will also address term limits and response from the BOE.

Ms. Lewis moved to adjourn at 6:29 pm. Ms. Fayerweather seconded the motion. All in favor, so adjourned.



Division of Police

Josh Sprow | Chief of Police

p 419.897.7040 | police@maumee.org

January 28, 2026

Chelsea Ziss, Mayor
Members of Council
City of Maumee
Maumee, OH 43537

Dear Mayor and Members of Council:

Pursuant of Ohio Revised Code, Section 2933.43, the Chief of Police is required to report the status of the Law Enforcement Trust Fund to the Legislative Authority of the Municipal Corporation.

I have attached a copy of the report of the Law Enforcement Trust Fund which was submitted to the Attorney General's office by this office. I am verifying that the proceeds and forfeited money were expended only for the purpose authorized by the Ohio Revised Code 2933.43 (D) (3) (a) (ii) of this section and specify that the amount expended for each authorized purpose is listed to the attached report.

After review, I request that this be placed on file.

Sincerely,

A handwritten signature in blue ink that reads "Josh Sprow".

Josh Sprow
Chief of Police

214 FUND
PROPERTY SEIZED OF FORFEITED

(To be used for report required by O.R.C. 2923.32, 2923.35, 2925.03, 2933.41, 2933.43, 2933.74 & 3719.141)

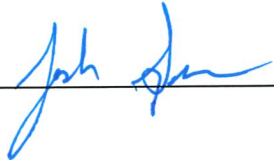
Map #	Date Custody Obtained	Property Description	Date of Disposition	Name of Person who received property and manner of disposition	Proceeds
24-000042		YIU KURZBZN/LAW ENF TRUST	08/13/25	YIU KURZBAN	\$4668.66
		LUCAS CTY CLERK OF COURTS	10/28/25		\$5377.26
				TOTAL	\$10345.92

FILING AGENCY:

Maumee Police Division
 109 E. Dudley St
 Maumee, OH 43537
 419-897-7040

Date 01/28/2026

Name Josh Sprow

Signature 

Title Chief of Police

Mandatory Drug Fines (215)

(To be used for report of receipts and expenditures required by ORC 2925.03)

Name and address of filing agency: Maumee Police Division
109 E Dudley St
Maumee, OH 43537

I. Receipts

a) Total Fines Received in
Calendar Year 2025 \$1445.67

II. Expenditures

a) Investigations _____
b) Prosecution _____
c) Training _____
d) Equipment _____
e) Personnel _____
f) Other* _____

Total Expenditure in
Calendar Year 2025

\$0

Balance on hand

\$34827.40

Name Josh Sprow

Title Chief of Police

Signature 

Date 01/28/2026

*Explain on next page

Explanation:

Fund 214- Used to pay for Special Investigation involving a cold case where the detectives traveled to California to interview suspect and get DNA. Funds were sent to Lucas Co Clerk of Courts and Ty S Mahaffey due to Court Orders. Funds sent to Ford Motor Company was to pay off a forfeited vehicle that will be sold on Govdeals.

GL ACTIVITY REPORT FOR CITY OF MAUMEE
From 01/01/2025 to 12/31/2025

Date	JNL	Type	Description	Reference #	Amount	Enc/bdgt Change	Balance	AvaiTable
214								
4649								
01/01/2025	CR	RCPT	214-000-4649 MISCELLANEOUS REVENUE		BEG. BALANCE	0.00	0.00	(500.00)
08/13/2025			YIU Y. KURZBZN/LAW ENFRWMT TRUST STAT	0001194964	4,968.66	0.00	(4,968.66)	4,468.66
10/28/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/LAW ENFR	0001202013	5,377.26	0.00	(10,345.92)	9,845.92
12/31/2025			END BALANCE				(10,345.92)	9,845.92
4649								
5321								
01/01/2025			214-230-5321 TRAVEL		BEG. BALANCE	0.00	0.00	0.00
06/16/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001693(E)	2,441.53	0.00	2,441.53	(4,673.97)
06/16/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001693(E)	70.00	0.00	2,511.53	(4,943.97)
06/16/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001693(E)	56.03	0.00	2,567.56	(5,000.00)
07/17/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001803(E)	560.96	0.00	3,128.52	(4,014.03)
07/17/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001803(E)	560.96	0.00	3,689.48	(4,574.99)
07/17/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001803(E)	31.80	0.00	3,721.28	(4,606.79)
07/17/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001803(E)	40.95	0.00	3,762.23	(4,647.74)
07/17/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001803(E)	188.63	0.00	3,950.86	(4,836.37)
07/17/2025	CD	CHK	FIFTH THIRD BANK CREDIT CARD	1001803(E)	163.63	0.00	4,114.49	(5,000.00)
12/31/2025			END BALANCE				4,114.49	885.51
5321								
01/01/2025			214-230-5399 OTHER EXPENSE		BEG. BALANCE	0.00	0.00	0.00
09/25/2025	CD	CHK	LUCAS COUNTY CLERK OF COURTS	200158	7,696.79	0.00	7,696.79	(7,696.79)
09/25/2025	CD	CHK	TY S. MAHAFFEY	200173	1,000.00	0.00	8,696.79	(8,696.79)
11/06/2025	CD	CHK	FORD MOTOR CREDIT	200363	1,491.72	0.00	10,188.51	(10,188.51)
12/31/2025			END BALANCE				10,188.51	311.49
5399								
TOTAL FOR FUND 214 LAW ENFORCEMENT TRUST FUND					10,188.51	0.00	10,188.51	
					3,957.08	0.00	3,957.08	
215								
4510								
01/01/2025			215-000-4510 MUNICIPAL COURT FINES COLLECTED		BEG. BALANCE	0.00	0.00	(3,000.00)
02/05/2025	CR	RCPT	MAUMEE CRIMINAL COURT/MAND DRUG FINE	0001179651	75.00	0.00	(75.00)	(2,925.00)
03/06/2025	CR	RCPT	MAUMEE CRIMINAL COURT/MAND DRUG FINE	0001182031	192.35	0.00	(267.35)	(2,732.65)
04/03/2025	CR	RCPT	MAND DRUG FINE FUND FINES	0001182567	182.50	0.00	(449.85)	(2,550.15)
04/10/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001185140	1.19	0.00	(451.04)	(2,548.96)
05/05/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001185140	1.86	0.00	(452.90)	(2,547.10)
05/05/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001185146	25.00	0.00	(477.90)	(2,522.10)
05/05/2025	CR	RCPT	MAUMEE CRIMINAL COURT/MAND DRUG FINE	0001188028	255.00	0.00	(732.90)	(2,267.10)
06/06/2025	CR	RCPT	MAUMEE CRIMINAL COURT/MAND DRUG FINE	0001188143	70.00	0.00	(802.90)	(2,197.10)
06/09/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001190462	2.24	0.00	(805.14)	(2,194.86)
07/02/2025	CR	RCPT	MAUMEE CRIMINAL COURT/MAND DRUG FINE	0001190766	256.50	0.00	(1,061.64)	(1,938.36)
07/08/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001193775	1.86	0.00	(1,063.50)	(1,936.50)
08/05/2025	CR	RCPT	MAUMEE CRIMINAL COURT/MAND DRUG FINE	0001194234	144.50	0.00	(1,208.00)	(1,792.00)
08/11/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001194234	1.86	0.00	(1,209.86)	(1,790.14)
09/10/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001197131	1.86	0.00	(1,211.72)	(1,788.28)
09/10/2025	CR	RCPT	MAUMEE CRIMINAL COURT/MAND DRUG FINE	0001197133	75.00	0.00	(1,286.72)	(1,713.28)
10/07/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001199698	4.67	0.00	(1,291.39)	(1,708.61)
10/07/2025	CR	RCPT	LUCAS COUNTY CLERK OF COURTS/MAND DRU	0001199698	1.86	0.00	(1,293.25)	(1,706.75)

MAUMEE YTD FUND REPORT-UNAUDITED CASH BASIS FOR CITY OF MAUMEE
 Balance As of 12/31/2025

Fund	Description	Beginning Cash Balance Year	Current Receipts	YTD Receipts	Current Expenditures	YTD Expenditures	Cash Balance Year	Ending Balance Year	Net Encumbered	Unencumbered Balance	YTD 12/31/2025 Incr (Decr)	Encumbered
214 - FUND	LAW ENFORCEMENT TRUST	26,627.45	0.00	10,345.92	0.00	14,303.00	22,670.37	22,670.37	0.00	22,670.37	0.00	0.00
215 - FUND	MANDATORY DRUG FINE	33,381.73	1.86	1,445.67	0.00	0.00	34,827.40	34,827.40	0.00	34,827.40	0.00	0.00
216 - FUND	ENFORCEMENT & EDUCATION	11,240.70	62.10	1,085.00	0.00	0.00	12,325.70	12,325.70	0.00	12,325.70	0.00	0.00
Report Total:		71,249.88	63.96	12,876.59	0.00	14,303.00	69,823.47	69,823.47	0.00	69,823.47	0.00	0.00



MEMO TO: Mayor and City Councilmembers
FROM: Alan Lehenbauer
DATE: January 22, 2026
SUBJECT: NOAC aggregation program

Recommendation:

On January 21, 2026, I attended a meeting at Palmer Energy Company related to the Northwest Ohio Aggregation Coalition and reviewed pricing information for electricity and natural gas. The City of Maumee is one of 13 communities that are part of the Northwest Ohio Aggregation Coalition ("NOAC") which contracts with energy suppliers to achieve the best possible pricing for our residents. Ohio legislation permits aggregation by governments of gas and electric purchases in order to try to save consumers' costs on those bills. Palmer Energy seeks out the best rates for participating communities.

Dynegy was previously chosen to provide electricity to NOAC communities. The agreement runs through June of 2026. Cost is 9.75¢ per kWh. Archer Energy was previously chosen to provide natural gas to NOAC communities through May of 2026. Since these current agreements are expiring, an RFP was issued to obtain pricing for new electric and natural gas aggregation rates. A fixed rate means more predictable electric bills, as electric rates fluctuate throughout the year and can increase significantly in the summer months when residents are using more power. Participants of the aggregation program will save money over the course of the year, which is why residents are enrolled automatically but are free to opt out of the program. There is no cost to participate, and when the term ends, the NOAC will negotiate a new aggregate rate.

Based upon the RFP it appears that Dynegy or Direct Energy will provide the best pricing for the next contract period. Based upon a variety of factors, Palmer Energy has recommended entering into a 24- or 25-month agreement with one of these two entities. The rate is likely to be .0967 to .0967 per KW hour for electricity. The current rate is .0975 per KW hour. The final rate will not be available until all communities have authorized entering into an agreement with one of these two entities and the rate will be based upon a final auction price which will be obtained in late February or early March.

As to natural gas, Palmer energy recommends extending the current agreement with Archer Energy. The final pricing will also need to be determined just prior to the contract with Archer. The benefit of staying with Archer is that customers who stay with Archer will see a refund by way of a rate reduction during the contract period which will be 12 months due to some regulatory rate settlements. Residents are automatically enrolled at this lower rate unless they opt out. There is no cost to participate, and when the term ends, the NOAC will negotiate a new aggregate rate.

Since 2001, the Northwest Ohio Aggregation Coalition (NOAC) has negotiated on your behalf for better gas and electricity rates. NOAC participates in all relevant rate making cases at the Public Utilities Commission

of Ohio. If you are new to the area, contact Toledo Edison and Columbia Gas and ask to join Maumee's aggregation programs .Through May of 2026 it is estimated that customers will have saved \$162 million in costs through the electric aggregation program and \$27 million through the natural gas program over the years aggregation has been available. All communities and meters receive electric distribution service through First Energy-Toledo Edison and Columbia gas provides meter service and gas transmission lines for delivery of natural gas. Each resident's bill will reflect a fixed rate for the distribution and meter services no matter which supplier they choose. There is an opt in option for residential users who want wind or solar power which adds a cost to their final bill.

Due to timing issues and the need to sign contracts on short notice, it is necessary to authorize the Mayor to sign these agreements in advance.

City of
MAUMEE



MEMO TO: City Council
FROM: Chelsea Ziss, Mayor
DATE: January 28, 2026
SUBJECT: Human Resources Manager

Recommendation:

Confirm the Appointment of Brittany Roof to the position of Human Resources Manager at Step B and waive the requirement for a bachelor's degree as listed in the job description.

Last year, City Council approved the job description, posting, and hiring of a Human Resources Manager and also approved to contract with Workspring to assist in the hiring process. The hiring process for HR began at the end of November.

Candidates went through a phone screening, first interview with Workspring, the Mayor, and Law Director, and a second interview with our Finance and Service Director, and Police and Fire Chiefs.

This candidate has direct, extensive experience in the public sector having served as the City of Napoleon's Human Resource Director for the last few years. In addition, she has several years' experience in the public sector as Executive Assistant to Administration for the Wauseon Fire Department.

I ask that the degree requirement be waived, and the job description be referred to the employee and community relations committee. I believe it was an oversight to begin with; most of the City's job descriptions have language indicating that commensurate experience or a combination of education or experience is acceptable, including up to the City Administrator.

Please let me know if you have any questions.

*Thanks,
Chelsea Ziss, Mayor*



MEMO TO: City Council Members
FROM: Chelsea Ziss, Mayor
DATE: January 30, 2026
SUBJECT: Part-Time Technical Assistant at the Maumee Indoor Theater

Recommendation:

Approve Haku Jackson for the position of Part-Time Technical Assistant at the Maumee Indoor Theater.

Haku has worked in the facility with our equipment as a contracted third party for the past few years on an as needed basis and would be an asset to the team for this role.

CHAPTER 111

Council

111.01 Council rules.

~~CROSS REFERENCES~~

~~—General Charter provisions—see CHTR. Art. III~~

~~—Nominations and elections—see CHTR. Art. VIII~~

~~Recall—see CHTR. Art. IX, Sec. 3~~

~~Contract interest—see GEN. OFF. 525.10~~

111.01 COUNCIL RULES.

I. Meetings

1. Regular Meetings
2. Special Meetings
3. Emergency Meetings
4. Attendance at meetings

II. The Chair - Powers and Duties

5. Roll Call
6. Temporary Chairman
7. Substitute Chairman
8. Appeals from Decision of the Chair
9. Votes
10. Chair's Power to Vote

III. Member - Duties and Privileges

11. Seating Arrangement
12. Addressing Chair
13. Limitation of Debate
14. Voting
15. Division of a Question

16. Demand for Roll Call
17. Excusal from Attendance
18. Excusal during Meeting

IV. Order of Business

19. Order of Business
20. Postponed meetings

V. Committees

21. Appointment of Committees
22. Committee of the Whole
23. Meetings
24. Quorum
25. Temporary Chairman
26. Secretary to Committees
27. Reports

VI. Motions

28. Motions
29. Order of Precedence
30. Motion to Adjourn
31. Motion to Lay on the Table
32. Previous Question
33. Motion to Postpone
34. Motion to Amend
35. Motion to Suspend Rules
36. Motion to Reconsider
37. Call the Question

VII. Miscellaneous

38. Procedure in Absence of Rule
39. Decorum in Council Chambers

40. Rule on Readings and Suspension of Rules

41. Emergency Measures

42. Definitions

43. Amending Rules

44. Quorum

45. Law Director

I. MEETINGS

1. Regular Meetings. Regular meetings of Council shall be held in the Council chambers and shall commence at 6:15 p.m. on the first and third Monday of each month. Whenever the regular meeting falls on a legal holiday, Council shall meet at 6:15 p.m. on the next municipal working day. Council may, by majority vote, change the day and hour of holding any regular meeting, or adjourn the same to a day and hour determined by a like vote of the members present if constituting a quorum. The meetings of Council and its Committees are business meetings for purposes of discussion and consideration of agenda items related to the business of Maumee. The purpose of the provisions set forth herein are to promote efficient, orderly, and productive meetings and reduce disruption at said meetings.

2. Special Meetings. Council shall hold such special meetings as may be found necessary, which may be called by the Clerk upon the written request of the Mayor or upon the written request of three members of Council. Any such vote or request for the calling of a special meeting shall state the subject or subjects to be considered thereat, and no other subject or subjects shall be considered except upon the approval of five or more of the members of Council in attendance at such special meeting. Twenty-four hours' notice in writing of such special meeting, if called by the Mayor or by three members of Council, shall be given to each member of Council and to the Mayor by personal service or by delivery thereof at their usual places of residence, or by text or email, but members of Council may waive such notice and service of notice by their attendance at such special meeting or by waiving notice in writing or by text or email. If a quorum is present for a special meeting, council may transact or conduct business for said special meeting.

3. Emergency Meetings. Emergency Council meetings may be called by the Mayor for the express purpose of dealing with emergencies which may arise relative to the City of Maumee operations or for health or public safety reasons, provided that the members of council waive twenty-four-hour notice of said meeting by their attendance at said meeting or by waiving notice by text or email. Notice of said emergency meetings shall be provided in person, or by phone, text, email, or other electronic means to all council members at least two hours prior to said meeting. The notice shall provide the topic for said meeting and no other business may be conducted at said meeting. If a quorum is present for a special meeting, council may transact or conduct business for said emergency meeting. Electronic

or email notification of said emergency meetings shall be provided to the media outlets which are on file with the municipal clerk.

4. Attendance at meetings. Council members, the Mayor, and City Administration shall strive to attend all meetings of Council in person. If a council member, the mayor, City Administrator, and/or Clerk are/is unable to attend a special meeting, or emergency meeting, or committee meeting of council in person, they may be permitted to attend by phone or other virtual means upon advance notice to the municipal clerk. If a council member, the Clerk, Finance Director, City Administrator, or the Mayor is unable to attend a regular meeting of council in person due to illness or other personal reasons, they may attend by phone or other electronic means for up to six meetings per year, upon the approval of the Mayor, or the council president if it involves the Mayor's request to attend virtually. City administration, or individuals requested by the Mayor or administration to be present at a meeting, may also attend virtually upon prior approval by the City Administrator. If a council member or other individual attends any meeting virtually, they may be recorded and shall participate in the meeting as if personally present at said meeting. Attendance virtually shall be considered being present at a meeting and shall allow council members attending virtually to vote on any motions, ordinances, resolutions or other matters before council or a council committee.

II. THE CHAIR - POWERS AND DUTIES

5. Roll Call. The Mayor, or in the Mayor's his absence, the President of Council, shall take the Chair at the hour appointed for Council to meet, and shall call council to order. The roll shall then be called by the Clerk, or the Clerk's designee, who shall enter in the journal of each meeting the names of the members present thereat including those members participating by phone or other electronic means. In the absence of a quorum at the time appointed for a meeting, the members present may by a majority vote, take a recess or recesses, and cause the Clerk to procure the attendance of absent members. At Committee meetings, the Chair shall conduct the meeting and in the absence of the Clerk, the Chair or their designee, shall call the roll.

6. Temporary Chairman. In case of the absence of the Mayor and the President of Council, the Temporary Chairman shall preside until the appearance of the Mayor or the President of Council. The Temporary Chairman shall be that member of Council having the most consecutive years of service as a member of Council. In the event that two or more members have the same consecutive years of service, the member who is first in alphabetical order shall be the Temporary Chairman.

7. Substitute Chairman. The Chair, that is the Mayor, President of Council or Temporary Chairman, may call any other member to take their his place in the Chair, such substitution not to continue beyond adjournment.

8. Appeals from Decisions of the Chair. The Chair shall preserve decorum and decide all questions of order, subject to appeal to Council. If any member transgresses the rules of Council, the Chair shall, or any member may, call them him to order and in the latter instance the Chair shall render a decision as to the point of order. In case of an appeal from a ruling of the Chair, the question shall be, "Shall the decision of the Chair stand as the

decision of Council?" The Chair shall be sustained unless overruled by a majority vote of the members of Council present.

9. Votes. All questions shall be stated and put by the Chair as follows:

A. Roll Call Votes. The Chair shall declare the vote after the Clerk has announced the number of votes on each side.

B. Viva-voce Votes. The Chair shall declare the vote without reference to the Clerk; if in doubt about a viva-voce vote, the Chair may direct, or any member may call for, a division of Council, which shall be taken by a rising vote.

C. Rising Vote. The Chair shall count and declare the vote. It shall not be in order for members to explain their votes while the vote is being taken.

10. Chair's Power to Vote. The Mayor shall have no veto power and shall have no vote except in the event of a tie vote of members of Council voting, in which case the Mayor shall have the power to vote, and ~~his~~ the Mayor's vote shall have the same legal effect as a vote of a member of Council. Any member of Council who is serving as Chairman shall have the same power to vote as other members.

III. MEMBERS' DUTIES AND PRIVILEGES

11. Seating Arrangement. Seats in the Council chamber shall be arranged in numerical order and all members shall occupy such seats as assigned by the Mayor.

12. Addressing Chair. Members when about to speak to a question or make a motion, shall address the Chair as "~~Mr.~~ Mayor", "~~Mr.~~ President", "~~Mr.~~ Chairman, or ~~Mrs./Ms.~~ Chairwoman", who shall pronounce the name of the member entitled to the floor. Members addressing Council shall confine themselves to the specific item or question under debate and avoid personalities.

13. Limitation of Debate. No member shall be allowed to speak more than once upon any one subject until every member choosing to speak shall have spoken, nor more than twice upon the same subject, nor for a time longer than five minutes. The Mayor, in addition to presiding at Council meetings, may take part in the discussion upon all matters under consideration by the Council and may introduce and propose ordinances and resolutions.

14. Voting. Every member present when a question is put shall vote on same, unless Council shall, for special reasons, excuse ~~them~~ him from voting. Such excuse shall be granted only if the member states reasons for the request before voting begins and Council by majority vote of the members present accepts them. There shall be no debate upon this question. Abstention counts as a "no vote"

15. Division of a Question. On demand of any member, a question under consideration which covers two or more points, shall be divided where the question admits of such division.

16. Demand for Roll Call. Any member may demand a roll call vote upon any question before Council at any time before the decision on such question is announced by the Chair and there shall be no debate on the demand.

17. Excusal from Attendance. No member shall be excused from attendance at a Council meeting, except upon request to and permission by the Mayor prior to such meeting or by a vote of a majority of the members present.

18. Excusal During Meeting. No member shall be excused while Council is in session except upon permission of the Chair.

IV. ORDER OF BUSINESS

19. Order of Business. The order of business at meetings of Council or committee meetings shall be substantially as set forth herein. Upon motion of any Council member or committee member the order of business at any meeting may be altered by affirmative vote of two-thirds of the members present. Failure to abide by this order of business shall not affect any matters considered or voted upon at a meeting.

A. Call to Order

B. Roll call, to determine presence of a quorum.

C. Pledge of Allegiance-At Council meetings

D. Petitions and Communications-Reports and communications from the Mayor, Clerk, and other city officials, having been filed with the Clerk no later than 5:00 p.m. on the Wednesday preceding the meeting day. Items of an administrative nature may also be placed upon this portion of the agenda and approved by single motion and vote. Items may include items such as the approval of minutes, reports of committees or other administrative approvals. Presentations of information by Administration or invited guests. Introduction of City employees. Proclamations and other awards.

~~E.D.~~ Committee of the Whole-~~F~~For discussion of items on the Agenda and/or addition of items to the agenda and/or deletion of items from the agenda.~~.-~~Presided over by President of Council. No discussion shall take place until there is a motion to discuss an item and a second to said motion. May meet separately on other dates to discuss issues that may come to the attention of Council that require more debate and discussion than standard Council meeting time limits or rules allow. The Mayor, in addition to presiding at Council meetings, may take part in the discussion upon all matters under consideration by the Council

~~F.F.~~ Executive session. May be moved to end of meeting. Executive sessions may be called for the following purposes:

(1) The appointment, employment, dismissal, discipline, promotion demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing. Except as otherwise provided by law, no public body shall hold an executive session for the discipline

of an elected official for conduct related to the performance of his official duties or for his removal from office. If a public body holds an executive session pursuant to this subsection, the motion and vote to hold that executive session shall state which one or more of the approved purposes listed in this subsection are the purposes for which the executive session is to be held, but need not include the name of any person to be considered at the meeting;

(2) The purchase, lease, or sale of property if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose private interests are adverse to those of the Municipality;

(3) Contract negotiations, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose private interests are adverse to those of the Municipality;

(4) Conference with an attorney for the public body concerning pending or imminent court action involving the public body;

(5) Preparation for, conduct, or review of negotiations or bargaining sessions with public employees;

(6) Matters required to be kept confidential by federal law or rule or state statutes; or

(7) Security arrangements where disclosure of matters discussed might reveal information that could be used to commit or avoid prosecution for a violation of the law.

~~G.F. Citizens Comments-Hearing of the public, provided that no person shall be allowed to speak more than once on any subject, nor for a time longer than three minutes, without leave of Council or the Chair or for more than 2 minutes if more than two persons have already spoken on a particular item or subject and no comment on a particular subject shall exceed 15 minutes in total. Comments on the same topic may be limited by the Mayor or the President of council in the Mayor's absence, so the total time on any one subject does not exceed 15 minutes. No person shall do any act during the meeting which obstructs or interferes with the due conduct of the Council meeting. Council may enact rules for public participation at meetings. Attendees wishing to speak during public comment shall first sign a comment card provided by the City Clerk stating their name, community of residence, as well as the subject matter they will be addressing. The Chair will call names from the cards submitted to address the City Council.~~

Citizens Comments-During Business portion of Council Meetings-Hearing of the public during the business meeting, which is limited to matters that are on the agenda for that meeting, provided that no person shall be allowed to speak more than once on any subject, nor for a time longer than three minutes, without leave of Council or the Chair or for more than 2 minutes if more than two persons have already spoken on a particular item or subject and no comment period on a particular subject shall exceed 15 minutes in total. Comments on the same topic may be limited by the Mayor or the President of council in the Mayor's absence, so the total time on any one subject does not exceed 15 minutes.

Attendees at a meeting shall have signed in on the sign-in sheet with their legal name. Attendees wishing to speak during the public comment period shall first have properly signed in on the sign-in sheet and shall sign a comment card provided by the City Clerk prior to the meeting, stating their name, community of residence, as well as the subject matter on the agenda they will be addressing or whether they are speaking on an item not on the agenda. The Chair will call names from the cards submitted to address the City Council for items on the agenda during the business meeting. Speakers addressing City Council regarding legislation on the agenda must direct their comments solely to the subject matter addressed in the legislation on the agenda indicated on the speaker slip. Failure to do so will result in a warning from the Chair to return to the subject matter of the legislation. The Chair may interrupt, warn or terminate a speakers comments that are not related to legislation on the agenda, repetitive, obscene and or constitute a true threat (i.e. statements meant to frighten or intimidate one or more persons into believing that they will be seriously harmed by the speaker). Each speaker shall refrain from personal attacks, foul or abusive language, and will maintain a civil and courteous manner and tone.

Speakers shall conduct themselves in an appropriate manner so as not to commit violations of disorderly conduct or disturbing a lawful meeting provisions of State and local law. No person shall do any act during the meeting which obstructs or interferes with the due conduct of the Council meeting. Council may enact additional rules for public participation at meetings.

No firearms (except those carried by police personnel) backpacks or other large containers or objects shall be brought into Council Chambers. Individuals with large items may request relief from this provision. Each attendee at a meeting is subject to security screening measures and is subject to video and audio recording.

Citizen comments on topics related to City of Maumee operations, proposed legislation, zoning, streets or other business not on the agenda may be made after the conclusion of the meeting as set forth hereinafter.

The City also provides for alternative methods or channels of communication for any citizen or person to express themselves to the Mayor, Council Members and Administration. The City maintains a website which provides a forum to leave comments or complaints. The Council and Mayor have email addresses posted on the City website where Council and the Mayor can be reached as to any City matter. Council or its committees do not hear complaints about employees during the public participation portion of its meeting. Complaints may be made through emails, website submissions, conversations with Council members, the Mayor or Administrator and by mail.

HG. Adoption of the Agenda- Council shall approve the agenda for each meeting and items set forth on the approved agenda shall be considered by Council at the meeting.

IH. Approval of Minutes. Motion to approve minutes of previous regular and/or special meeting minutes. Reading of the minutes of the preceding meeting is not required unless two-thirds of the members present vote to require reading of the minutes. If no

objection is made to the minutes, the same shall be approved. If corrections are made to the minutes, they shall be approved as amended.

~~—I. PETITIONS AND COMMUNICATIONS Reports and communications from the Mayor, Clerk, and other city officials, having been filed with the Clerk no later than 5:00 p.m. on the Wednesday preceding the meeting day. Items of an administrative nature may also be placed upon this portion of the agenda and approved by single motion and vote. Items may include items such as the approval of minutes, reports of committees or other administrative approvals.~~

J. CONSENT CALENDAR

The Consent Agenda of a Council Meeting may include items such as the approval of appointments, resolutions of appreciation or commendation, purchase of capital items, personnel ~~item~~items not requiring ordinance for passage, applications for and acceptance of grants or contracts and minor or routine legislation, including minor code changes. The Consent Agenda may also include legislation approving the expenditure of funds for the purchase of goods or services. Legislative items approved on the Consent Agenda shall be deemed to have had its first or second reading. Zoning ordinances, tax levies, and emergency legislation shall not be included on the Consent Agenda. The items to be included on the Consent Agenda shall be approved by the City Administrator.

An item may be removed from the Consent Agenda of a Council Meeting for the purposes of consideration under the regular agenda upon request of a Council Member or the Mayor. Any legislative item removed from the Consent Agenda after a majority vote of City Council shall be placed on the agenda as New Business and read in accordance with these rules.

All items listed on the Consent Agenda can be received and approved with a single motion and vote. Such action shall be deemed the same as if each item had been read and voted upon separately. Consent Agenda items do not need to be read by title, provided that the description of the item in the Consent Agenda provides reasonable notice of the purpose and nature of the item.

Items on the consent agenda shall not be discussed until after a motion is made and seconded. Although, no discussion is actually required.

K. Other Business. May include motions for approval of items that do not require an Ordinance or Resolution.

L. New Business. This may include but is not limited to consideration of the following:

(1) Emergency legislation or legislation waiving three readings.

~~— (2) Second reading of ordinances and resolutions.~~

~~- (3) Third reading of ordinances and resolutions~~

M. Old Business

N. Mayor, Council Members, and Administrator Comments

O. Adjournment

P. Post adjournment comments-At the conclusion of the business meeting, City Council will provide a thirty-minute session for all other comments related to matters concerning business, property concerns, or legislative matters concerning the City of Maumee. No person shall be allowed to speak more than once per month on any subject that concerns the City of Maumee, nor for a time longer than three minutes, without leave of Council or the Chair or for more than 2 minutes if more than two persons have already spoken on a particular item or subject and no comment on a particular subject shall exceed 15 minutes in total. This comment period is not for personal attacks. Each speaker shall refrain from personal attacks, foul or abusive language, and will maintain a civil and courteous manner and tone.

Comments on the same topic may be limited by the Mayor or the President of council in the Mayor's absence, so the total time on any one subject does not exceed 15 minutes. Attendees wishing to speak during this comment period shall first have properly signed in on the sign-in sheet prior to the council meeting and shall have also signed a comment card provided by the City Clerk prior to the meeting, stating their name, community of residence, as well as the subject matter they will be addressing. The Chair will call names from the cards submitted to address the City Council.

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20. Postponed meetings

If a meeting is postponed or continued to another date and time certain, the reconvened meeting shall commence where the order of business was interrupted by the postponement or continuance.

V. COMMITTEES

21. Appointment of Committees. The following Standing Committees consisting of three members each are hereby authorized. Appointment of members to such Committees shall be made by the Mayor, subject to confirmation by a majority of members of Council.

—A. Personnel

—B. Finance

—C. Parks and Recreation

A. Finance & Economic Development

The Finance and Economic Development Committee reviews requests for allocation of City funds, including the operating and capital projects appropriations. The Committee works with the Administration to evaluate various methods of financing City operations

and to consider any such actions recommended by the Administration. The Finance and Economic Development Committee also evaluates any proposed legislation involving the tax code, reviews the proposed selling price or rental fee of any City property, and considers any other matters incidental to the foregoing which are properly delegated to the Committee by Council or the Mayor.

B. Employee & Community Relations

The Employee & Community Relations Committee reviews and makes recommendations on legislative action and initiatives relating to the city's employees and the community at large. It reviews the terms and conditions of employment of city workers, job descriptions, employee ordinances, and handbooks, and may make recommendations to council on personnel matters including new positions, divisions, or departments. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

C. Building, Lands, & Recreation Committee

The Building, Lands, & Recreation Committee reviews and makes recommendations on legislative action and initiatives relating to the maintenance and repair of publicly owned buildings, parking lots, parks, cemeteries, and other land in the City. The committee reviews the budget for maintenance and recreation and hears recommendations from the Parks and Recreation Advisory Commission on projects related to publicly owned buildings, lands, and recreation programs. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

D. Public Services Committee

The Public Services Committee reviews and makes recommendations on legislative action relating to city-provided utilities, including water, sewer, stormwater, garbage collection and recycling, as well as city-provided services such as maintenance of streets and sidewalks, etc. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

E. Public Safety Committee

The Public Safety Committee reviews and makes recommendations on legislative action relating to criminal ordinances and the operation of the Fire and Police Divisions. The Committee also addresses community safety recommendations and policies, including animal issues, crime prevention, fire response, disaster preparedness, and traffic management. The Committee shall consider any other matters incidental to the foregoing which are properly delegated to the Committee by the Council or the Mayor.

The Mayor may appoint such Special Committees or commissions as the Mayor he deems necessary, subject to confirmation by a majority of members of Council, provided that matters referred to or pending before a Standing Committee may not without consent of its members be referred to or considered by a Special Committee.

22. Committee of the Whole. The President of Council shall preside when Council resolves itself into the Committee of the Whole. These rules of Council shall govern the Committee of the Whole except that a five minute time limit per council member shall be placed on time of speaking and a member may speak once on the matter being discussed. The previous question cannot be moved until the discussion is completed unless the majority of council votes to expand the time and frequency of speaking at said meeting. All questions shall be decided by a majority vote of those members present.

23. Meetings. Committees, including the Committee of the Whole, shall meet on call of the Chairman, or on request of two members communicated to the Municipal Clerk on matters referred to that committee, by request of the Mayor, or by a vote of the majority of council members or by the City Administrator or by the Law Director.

24. Quorum. A majority of members of a Committee shall constitute a quorum.

25. Temporary Chairman. In the absence of the Chairman, the member named next shall act as Temporary Chairman.

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26. Secretary to Committees. The Municipal Clerk or ~~one of the Clerk's~~ designee ~~assistants~~ shall, if requested, act as Secretary to each Committee and shall keep a record of attendance and business transacted at meetings thereof.

27. Reports. Reports or recommendations of Committees shall be agreed to by a majority thereof. All documents referred shall be returned to Council with the report of the Committee.

VI. MOTIONS

28. Motions. When a motion is made and seconded it shall be stated by the Chair before debate. Any member may demand that it be reduced to writing. A motion may be withdrawn by the mover without the consent of Council. Unless otherwise required by law a motion shall be deemed passed if it receives the affirmative vote of a majority of the members present, including the Chair if entitled to vote thereon.

29. Order of Precedence. When a question is before Council, no motion shall be entertained except the following:

- A. To adjourn.
- B. To lay on the table.
- C. The previous question.
- D. To postpone to a time certain.

- E. To refer.
- F. To amend.
- G. To table indefinitely.
- H. To call the question.

Such motions shall have precedence in the foregoing order.

30. Motion to Adjourn. Motion to adjourn shall be in order at any time, except as follows:

- A. When repeated after a failed motion to adjourn, without intervening business or discussion.
- B. When made while another member is speaking.
- C. When the previous question has been ordered.
- D. While a vote is being taken.

A motion to adjourn is not debatable, except as to time to which the meeting is adjourned.

31. Motion to Lay on the Table. A motion to lay on the table shall preclude all amendments or debate of the subject under consideration. If the motion prevails, the consideration of the subject may be resumed only upon motion of a member voting with the majority and with the consent of the majority of the members present.

32. Previous Question. A motion such as "I call for or call the question or I move to close debate may be made at any time. The motion to Call the Question shall pass if two-thirds of the members favor it. If the motion to Call the Question is ordered, there shall be no further amendment or debate, but the question shall be put immediately to vote.

33. Motion to Postpone. Motions to postpone may be amended as to time, excepting a motion to postpone indefinitely. If a motion to postpone indefinitely is carried, the principal question shall be declared lost.

34. Motion to Amend. A motion to amend shall be susceptible of but one amendment. An amendment once rejected may not be moved again in the same form.

35. Motion to Suspend Rules. A rule of council may be suspended by the affirmative vote of a majority of members of Council present without debate.

36. Motion to Reconsider. A motion to reconsider a proposal that has been acted upon favorably, shall be made before adjournment of the session of Council at which the vote was taken. A motion to reconsider any other action taken by Council may be made not later than the next regular meeting after the vote of Council thereon. In either case such motion may be made only by a member who voted with the prevailing side. The concurrence of a majority of the members present shall be sufficient for reconsideration of a vote. If a motion to reconsider is lost, it shall not be entertained again.

37. Call the question. Call the question. Or (call for a vote), means that any member of the City Council present and voting may call for a vote on an item at any time and a vote shall immediately be called by the Clerk. A call the question is not debatable and takes precedent over all motions.

VII. MISCELLANEOUS

38. Procedure in Absence of Rule. In the absence of a rule to govern a point of procedure, or any disagreement as to a rule or procedure, reference shall be had to the approved practice, procedure, or rule according to the most recent version Robert's Rules of Order ~~for parliamentary bodies~~ which rule shall then control.

39. Decorum in Council Chambers. The Chair shall maintain decorum in Council chambers during sessions. Persons other than members of Council, City officials and members of the press, shall not be permitted upon the floor of Council, or to address Council, except upon introduction by the Chair. If anyone, other than a City official, desires to speak to a member of Council while Council is in session, the member, if approval is granted by the Chair shall leave his seat and retire to the rear of the Council chambers or elsewhere until the conversation is finished unless a motion is currently being debated.

40. Rule on Readings and Suspension of Rules. ~~Resolutions and Ordinances~~ of a permanent or general nature, that are not emergency measures, will be read by title only on three (3) different days, unless the rules for said three readings are dispensed with upon an affirmative vote of a majority of the members present at said meeting. The reading requirement does not require the actual reading out loud of the title of an Ordinance ~~or Resolution~~, but having the title of the Ordinance ~~or Resolution~~ on printed form on the agenda is considered a reading. The first and second readings may be part of the consent agenda. The vote on such suspension of three readings shall be taken by yeas and nays, separately on each ~~resolution or~~ ordinance, and the Clerk shall enter such vote in the minutes together with the names of members voting yea and nay. Resolutions shall only require a single reading combined with a motion for passage and may also be passed by Emergency. Action on any Ordinance or Resolution may be continued to a future meeting if a majority of Council deems it necessary.

Each ordinance or resolution providing for the appropriation of money for the current expenses of the Municipality or for an annual tax levy for street improvements petitioned for by the owners of a majority of the foot frontage of the property benefited and to be especially assessed for the cost thereof, and any emergency ordinance or measure for the immediate preservation of the public peace, health, or safety shall take effect upon its passage. No other ordinance or resolution shall go into effect until thirty (30) days after its final passage by the Council

41. Emergency Measures. A roll call shall first be taken on the emergency clause for an Ordinance or Resolution and then a roll call on the legislation as a whole. In order to pass as an emergency measure, the affirmative vote of five members of Council on the emergency clause is required for its enactment; provided, however, that if two or more members of Council are not eligible to vote on the subject matter of an ordinance or

resolution, the emergency measure shall require the affirmative vote of at least four (4) members of Council.

42. Definitions. As used in these Rules the following definitions shall apply:

A. "Attendance," means being present in person or by electronic means including but not limited to phone, zoom, video conferencing or other similar means.

B. "Majority." Whenever "majority" is used herein, unless otherwise expressly indicated, it shall be held to mean a majority of those members duly elected or appointed to Council.

C. "Roll call", "roll call vote" or means that the last names of the members shall be called, and each member shall orally state their vote after their name is called.

D. "Written notice" For purposes of these rules, a writing, text, email, or other electronic notice shall be considered a written notice.

43. Amending Rules. A majority vote is required to alter, amend, rescind, or supplement these rules. Any proposed alterations, or amendments or supplements shall be submitted in writing at a regular meeting and placed on the calendar for the next regular meeting under the order of new business, unless by unanimous recorded vote of all members elected to Council, such proposed alterations, amendments, or supplements may only be adopted at the meeting at which the same are submitted.

44. Quorum. A majority of all members elected or appointed to Council shall constitute a quorum for the transaction of business at any meeting, but a smaller number may adjourn the meeting from time to time and may compel the attendance of absent members in such manner and under such penalties as may be prescribed by the rules of Council. At any meeting at which a quorum is present, any ordinance or resolution may be passed or adopted, or any other action may be taken by the affirmative votes of a majority of the members of the Council present and eligible to vote at such meeting, unless a larger number be required by the provisions of this Charter.

45. Law Director or ~~their~~ his/her assistant, shall, when requested by a member of Council, give a verbal opinion on any question of law concerning City affairs, in open Council, but ~~they~~ he/she may, if ~~they~~ he/she deems the matter of importance, take a reasonable time to submit his/her opinion in writing. ~~He/she~~ The Law Director shall not be required to draw any ordinance or resolution except upon a majority vote of the members of Council and shall -upon the request of the Mayor draw any ordinance or resolution.

~~{Council Motion Passed 3-18-25.}~~

RESOLUTION 002-2026

ACCEPTING THE PROPOSAL OF ARCHER ENERGY, LLC TO EXTEND AN AGREEMENT PROVIDING NATURAL GAS SUPPLIES THROUGH OPT-OUT AGGREGATION TO ELIGIBLE RESIDENTIAL AND SMALL BUSINESSES IN THE CITY OF MAUMEE; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Maumee is certified by the Public Utilities Commission of Ohio (PUCO) to provide Governmental Aggregation Services for its eligible residential and small businesses consuming natural gas through certification # 05-094G; and

WHEREAS, the City of Maumee aggregation services are governed by Chapter 4901:1-27 of the Ohio Administrative Code and section 4929.20 of the Ohio Revised Code; and

WHEREAS, the City of Maumee has historically worked cooperatively with other communities in Lucas and Northern Wood Counties as part of the Northwest Ohio Aggregation Coalition (NOAC); and

WHEREAS, through the efforts of the NOAC communities participating residential and small business consumers have saved over \$180 million on their natural gas and electricity purchases since 2001; and

WHEREAS, NOAC's energy consulting company, Palmer Energy Company, Inc., issued a Request for Proposals for natural gas opt out aggregation services to various certified natural gas suppliers; and

WHEREAS, the NOAC communities determined that the best proposal offered was for 20 months from Archer Energy, LLC.; and

WHEREAS, the City of Maumee entered into a Master Service Agreement in March 2024 for the provision of natural gas opt out aggregation services; and

WHEREAS, the average savings for participants are expected to vary between about \$10 and \$30 over the term depending on weather and future discounts from Archer.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MAUMEE, LUCAS COUNTY, OHIO:

SECTION 1. That the proposal of Archer Energy, LLC, 9777 Fairway Drive,

RESOLUTION 003-2026

A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO A CUSTOMER SUPPLY AGREEMENT FOR THE PROVISION OF THIRD-PARTY ELECTRIC GENERATION FOR RESIDENTIAL AND SMALL COMMERCIAL AGGREGATION PARTICIPANTS WITHIN THE CITY OF MAUMEE; AND DECLARING AN EMERGENCY

WHEREAS, the City of Maumee is certified by the Public Utilities Commission of Ohio (PUCO) to provide Governmental Aggregation Services for its eligible residential and small businesses consuming electricity through certification # 01-045E; and

WHEREAS, the City of Maumee aggregation services are governed by Chapter 4901 of the Ohio Administrative Code and section 4928.20 of the Ohio Revised Code; and

WHEREAS, the City of Maumee has historically worked cooperatively with other communities in Lucas and Northern Wood Counties as part of the Northwest Ohio Aggregation Coalition (NOAC); and

WHEREAS, through the efforts of the NOAC communities participating residential and small business consumers have saved over \$180 million on their natural gas and electricity purchases since 2001; and

WHEREAS, NOAC's energy consulting company, Palmer Energy Company, Inc., issued a Request for Proposals for electric opt out aggregation services to various certified electric suppliers; and

WHEREAS, the NOAC communities have met and reviewed the proposals with Palmer Energy and Palmer Energy recommended evaluating final offers on the day of signature from two companies, Direct Energy Services, LLC (Direct) and Dynegy Energy Services (East), LLC (Dynegy), to ensure the NOAC communities secured the best proposal to provide electric opt out aggregation services ; and

WHEREAS, the average annual savings for participants are expected to vary between about \$20 and \$50 over the term depending on weather.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MAUMEE, LUCAS COUNTY, OHIO:

SECTION 1. That the Mayor and Director of Finance be, and they hereby are

RESOLUTION 004 -2026

A RESOLUTION AUTHORIZING MAYOR TO ENTER INTO CONTRACT EXTENSION WITH REPUBLIC SERVICES AND THE LUCAS COUNTY SOLID WASTE MANAGEMENT DISTRICT AND DECLARING AN EMERGENCY.

WHEREAS, the City of Maumee, Ohio is located within the Lucas County Solid Waste Management District; and

WHEREAS, the Board of Lucas County Commissioner and the Lucas County Solid Waste Management District previously authorized a contract with the City of Maumee and Republic Services for Refuse Collection in the City of Maumee; and

WHEREAS this previous agreement was entered into on or about September 30, 2016 and terminates on July 31, 2026 with two five-year optional renewals; and

WHEREAS Maumee and Republic Services are electing to renew the agreement for an additional five years on the same terms and conditions except for the price for refuse and recycling and the addition of one bulk pickup per year; and

WHEREAS the agreed upon modified price will be \$14.25 per residential household per month for weekly trash and recycling pickup, yard waste pickup by purchase of authorized yard waste bags as set forth in the original contract, general bulk pickup as set forth in the original contract by purchase of a bulk pickup tag and one annual bulk pickup for residential households on such date or dates as agreed to by Maumee and Republic Services for the following bulk pickup items:

Items that will be picked up include:

Household rubbish in garbage bags or cans \leq 40 lbs. per bag/can, furniture, appliances, televisions, mattresses, box springs, bicycles, carpet (Rolls must be \leq 4 ft. wide x 18 in. in diameter, rolled and tied/ taped) Wood that is no longer than 4ft in length and tied in 40 lbs. bundles - all nails/screws must be removed or pounded down. Appliances with Freon (refrigerators, freezers, A/Cs, dehumidifiers) MUST include certification that Freon has been removed. This pick up does NOT include Green Yard Waste. This pick-up does not include loose construction debris.

NOW, THEREFORE, BE IT RESOLVED BY the Council of the City of Maumee, State of Ohio:

SECTION 1. That the Mayor be, and they hereby are authorized to enter into a a five year renewal agreement with Republic Services and execute any documents related thereto with Republic Services and/or Lucas County Solid Waste Management and/or the Lucas County Commissioners on behalf of the City of Maumee on the terms set forth herein.

SECTION 2. That it is found and determined that all formal actions of Maumee City Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code and the Maumee Charter.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, welfare, and safety of the City in that this resolution and the approval of the said plan needs to be forwarded to the Lucas County Solid Waste Management District in a timely manner. This Resolution shall take effect and be in full force immediately upon its passage and approval by the Mayor.

MOTION TO DECLARE AN EMERGENCY: Second:

Yeas: Nays:

Motion to Pass: Second:

Yeas: Nays:

This 2nd day of February 2026 passed.

Mayor Chelsea Ziss

ATTEST:

Municipal Clerk

Approved as to form by:

Law Director

RESOLUTION NO. 005-2026

A RESOLUTION IMPOSING A TEMPORARY MORATORIUM ON THE ESTABLISHMENT, CONVERSION OF OTHER STRUCTURES OR BUILDINGS INTO A DATA CENTER, INCLUDING THE DEVELOPMENT AND CONSTRUCTION OF ANY BUILDING, STRUCTURE, USE OR CHANGE OF USE THAT WOULD ALLOW DATA CENTERS FOR A PERIOD OF TWELVE (12) MONTHS FROM THE EFFECTIVE DATE OF THIS RESOLUTION IN ORDER TO ALLOW THE CITY ADMINISTRATION AND CITY COUNCIL TIME TO REVIEW APPLICABLE FEDERAL CODES, OHIO STATUTES, CODES AND REGULATIONS ALONG WITH THE CITY'S CODIFIED ORDINANCES RELATIVE TO SUCH ACTIVITY, AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to the Constitution of the State of Ohio, the Ohio Revised Code, and the City of Maumee Charter provide that municipalities have the power to enact laws that are for the health, safety, and welfare of their citizens which may include restricting areas used for certain businesses and trades.

WHEREAS, this Council finds it to be in the best interest of the health, safety, and general welfare of the citizens of Maumee to adopt an twelve month moratorium on the establishment, construction, conversion of other structures for data centers or commencement of construction of data centers within the City, while it undertakes a review and/or study of the ordinances of the City of Maumee, including zoning, building, and business regulation sections of the Maumee Codified Ordinances to assure that such facilities are properly zoned, safe for the community, properly constructed or rehabilitated to mitigate the potential harmful impact such facilities can have on residential and commercial areas ; and

WHEREAS, City Council wishes to study the impact of data centers on the public health and safety of surrounding neighborhoods and consider and study the benefits that a data center may bring to the community. Groups have raised concerns about property values, noise, safety, the power grid, the environment and water usage in areas surrounding these facilities.

WHEREAS, this Council will be able to enact reasonable regulations to protect the health, safety, welfare, peace, and comfort of the citizens of the City of Maumee more effectively if a moratorium is in place.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MAUMEE, LUCAS COUNTY, OHIO:

Section 1 - That the Council of the City of Maumee hereby imposes an twelve (12) month moratorium on the consideration, approval or authorization of any licenses, permits, permitted uses, special uses, accessory uses or variances that would enable the of the granting of any permits, allow establishment, construction, conversion of other structures

into data centers, or commencement of construction of data centers within the City of Maumee. Said moratorium extends to the submission, consideration or approval of all applications for licenses, permits, general development plans, final development plans, special or accessory use permits, occupancy permits, or building permits. Data centers are defined for this moratorium as AI data centers, enterprise data centers, managed services data centers colocation data centers, cloud data centers or edge data centers as well as physical facilities that organizations use to store their computing machines and related hardware that exceed 5,000 square feet in size. This moratorium includes construction of structures that house information technology (IT) systems infrastructure like servers, data storage drives, and network equipment and construction of accompanying accessory uses such as utilities, external mechanical equipment, water towers, and security facilities that may be located on the same site of a data center. This moratorium does not apply to repair or replacement of existing data centers or the data centers contained in existing businesses within the City of Maumee.

Section 2 - That this moratorium shall become effective on the date that this resolution, following its passage by the Council, shall remain in effect for twelve (12) months following the date upon which it became effective unless extended upon a majority vote of the Council, if the Council finds such continuance is required to allow sufficient time for the administration to complete its study and recommend what action, if any, the City of Maumee should take to safeguard the public health, safety and welfare through the provision of adequate planning, zoning, land use, or other regulatory controls that are specifically applicable to activities covered under this resolution. City Council may also lift the Moratorium prior to its expiration.

Section 3 - That this moratorium suspends and tolls the Maumee Codified Ordinances, any time periods prescribed by law, within which any official or official body of the City of Maumee, is required to take action upon an application for a permit, license, special use permit, building permit, site plan approval or the like, for data centers and no such application shall be deemed to be approved by the failure of any other public official or official body to approve or deny said application during the time when this moratorium shall be in effect.

Section 4 - That the City Administration is hereby directed to begin a study to recommend what action, if any, the City of Maumee should take to preserve the public health, safety and welfare through the provision of adequate planning, zoning, land-use, or other regulatory controls that are specifically applicable to data centers.

Section 5 - If any section, phrase, sentence, or portion of this resolution is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 6 - That it is found and determined that all formal actions of the Council of the City of Maumee concerning and relating to the adoption of this resolution were taken in an open meeting of the Council of the City of Maumee and that all deliberations of this City's

Council and any of its committees that resulted in those formal actions were in meetings open to the public, in compliance with all legal requirements.

Section 7 - That this resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public health, safety and welfare of the citizens of the City of Maumee, the immediate emergency being the necessity to impose a temporary moratorium on the consideration, approval or authorization of any applications for any activities set forth herein in the City of Maumee to give City officials adequate time to consider what, if any, changes are required to current ordinances to adequately protect the public health, safety and welfare of the community; therefore, this resolution shall be in full force and effect immediately upon its passage and approval by the Mayor.

Motion to declare emergency:

Second:

Yeas: Nays:

Motion to Pass:

Second:

Yeas: Nays:

Passed: February 2, 2026.

Mayor Chelsea Ziss

ATTEST:

Municipal Clerk

Approved as to form by:

Law Director